




Interoffice Memorandum

May 27, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Claudia Yabrudy, Manager I, Health Services Department, Fiscal and
Operational Support
(407) 836-7689

SUBJECT: Selection of Consultants, Request for Proposals Y22-115-WW,
Outpatient Ambulatory Health Services for Persons with HIV (Ryan
White Part A)

RECOMMENDATION:

Selection of Consultants, Request for Proposals Y22-115-WW, Outpatient Ambulatory Health Services for Persons with HIV (Ryan White Part A), with AIDS Healthcare Foundation, Inc. for Lot 1, in the overall total annual amount of \$1,998,254 for a one-year term, Florida Department of Health, Orange County for Lot 1 in the overall total annual amount of \$1,147,958 for a one-year term, Midway Specialty Care Center, Inc. for Lot 1, in the overall total annual amount of \$82,500 for a one-year term, Florida Department of Health, Osceola County for Lot 2, in the overall annual amount of \$500,000 for a one-year term, Florida Department of Health, Seminole County for Lot 3, in the overall total annual amount of \$398,761 for a one-year term, and Florida Department of Health, Lake County for Lot 4, in the overall total annual amount of \$303,000 for a one-year term. Further request authority for the Procurement Division to renew each contract for four additional one-year terms.

Request authorization for the Procurement Division to renew contracts for four additional one-year renewals.

The proposals were evaluated by the Procurement Committee on May 18, 2022. Commissioner Maribel Gomez Cordero was assigned to the Procurement Committee.

PROCUREMENT:

These contracts will disperse federal grants funds from U. S. Health Resources and Services Administrator (HRSA) to agencies for provision of health and support services for people with HIV.

FUNDING:

Funding is available in account number 7012-060-7302-8610. Funding is provided via a federal grant from HRSA.

APPROVALS:

The Health Services Department concurs with this recommendation.

DISCUSSION:

The Ryan White Program is a health and support program for people with HIV. The County administers the program under guidelines from HRSA and is the designated grantee for funding. The grantee establishes the HIV Planning Council, conducts the process to distribute funds, distributes funds re-allocated by the Planning Council, and executes and monitors contracts.

The Central Florida HIV Planning Council designs the service delivery system for persons served with Ryan White Part A funding in the Orlando Eligible Metropolitan Area (EMA). The program covers an EMA that consists of Orange, Osceola, Lake and Seminole Counties. The service delivery system is established through the selection, prioritization, and allocation of funding among those services and by providing direction to the Grantee on "Ways to Best Meet Need."

Proposals were received from six agencies in response to the Request for Proposals. The proposals were evaluated by the Procurement Committee, and the recommendation was to award contracts to all proposers in the following service categories:

- Lot 1: Florida Department of Health, Orange County, AIDS Health Foundation, Inc., and Midway Specialty Care Center, Inc.
- Lot 2: Florida Department of Health, Osceola County
- Lot 3: Florida Department of Health, Seminole County
- Lot 4: Florida Department of Health, Lake County

Consensus scores of the Procurement Committee are attached.

Procurement Committee Meeting - May 19, 2022 at 2:30PM
RFP #Y22-115-WW, Outpatient Ambulatory Health Services for Persons with HIV (Ryan White Part A)

CRITERIA	Administrative Capacity and Qualifications	Organizational Experience				Service Delivery Model				Response to Client Needs Questions				Continuous Quality Management (COM)				Budget Questions				LOT 1 Total Weighted Points	LOT 2 Total Weighted Points	LOT 3 Total Weighted Points	LOT 4 Total Weighted Points		
		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4						
Weighted Value	30	20				20				20				10				10				100	100	100	100		
AIDS Healthcare Foundation, Inc.	100.00	100.00				80.00				80.00					40.00				40.00				440.00				
Florida Department of Health, Lake County Health Department	100.00				80.00				80.00				80.00					35.00				40.00					415.00
Florida Department of Health, Orange County Health Department	100.00	80.00				80.00				80.00					40.00				40.00				420.00				
Florida Department of Health, Osceola County Health Department	100.00		100.00				80.00				80.00					40.00				40.00				440.00			
Florida Department of Health, Seminole County Health Department	80.00			100.00				80.00				80.00					30.00				40.00					410.00	
Midway Specialty Care Center, Inc.	80.00	80.00				60.00				60.00					30.00				40.00				350.00				