



Interoffice Memorandum

October 17, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners



Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Iulia Siemen, P.E., Manager, Utilities Water Division
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SUBJECT: Approval of Amendment No. 3, Contract Y22-104, Sodium Hypochlorite, Lots A and B

ACTION REQUESTED:

Approval of Amendment No. 3, Contract Y22-104, Sodium Hypochlorite, Lots A and B, with Allied Universal Corporation, Lot A in the amount of \$742,500, for a revised estimated contract amount of \$4,555,596.37, and Lot B in the amount of \$459,675, for a revised estimated contract amount of \$2,565,675.

PROCUREMENT:

This amendment will provide additional funding to sustain the supply of sodium hypochlorite, the primary disinfectant that is critical to maintaining safe and reliable drinking and reclaimed water for public safety.

FUNDING:

Funding is available in account numbers 4420-038-1324-4151, 4420-038-1355-4151, 4420-038-1351-4151, 4420-038-1357-4151, and 4420-038-1360-4151.

APPROVALS:

The Utilities Water Division and Water Reclamation Division concur with this recommendation.

REMARKS:

On November 30, 2021, the Board authorized the award of contract Y22-104 to Allied Universal, Corp., in the estimated amount of \$2,142,860 for Lot A, for a one-year term, and in the estimated amount of \$1,539,090 for Lot B for a one-year term, with four additional one-year renewal terms.

On January 1, 2023, the contract was renewed for an additional one-year term, inclusive of a price escalation in accordance with the contract. The amendment reduced quantities to offset the increase. As a result of the price escalation, the funds estimated at the issuance of this contract are insufficient to sustain services through December 31, 2023.

This amendment is critical to ensure continuity of supply for sodium hypochlorite under a fixed unit rate contract to mitigate against supply chain volatility. Sodium hypochlorite is critical to protect public health by providing disinfection at our water and water reclamation facilities.

The increase is deemed to be fair and reasonable based on a price analysis compared to Polk County and the cities of Clearwater and Lakeland.

Previous contract amendments are as follows:

Amendment No. 1: Renewed the contract for Lots A and B, for the period of January 1, 2023, through December 31, 2023, and increased the Unit Cost per Gallon from \$0.698 to \$1.35 per gallon.

As a result, Lot A increased in the amount of \$92,047.45, for a revised estimated contract amount of \$2,234,907.45. Lot B increased in the amount of \$92,047.50, for a revised estimated contract amount of \$1,631,137.50.

Amendment No. 2: Lot A increased the gallon quantity to 2,824,516 gallons and increased the contract by \$1,578,188.92, for a revised estimated contract amount of \$3,813,096.37.

Lot B increased the gallon quantity to 1,560,000 gallons and increased the contract by \$474,862.50, for a revised estimated amount of \$2,106,000.