



Interoffice Memorandum

June 19, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Iulia Siemen, Manager II, Water Operations Division
407-254-9844

SUBJECT: Award of Request for Quotations Y23-1011-VS, Compressed Gasses Services for Orange County Utilities Laboratory

ACTION REQUESTED:

Approval to award Request for Quotations Y23-1011-VS, Compressed Gasses Services for Orange County Utilities Laboratory; to the low responsive and responsible bidder, NexAir, LLC, in the estimated contract award amount of \$109,994.13 for a one-year term. Further, request Board authorization for the Procurement Division to renew the contract for two additional one-year terms.

PROCUREMENT:

This contract will provide compressed gas cylinders and dewars as specified to the Orange County Laboratory.

FUNDING:

Funding is available in account number 4420-038-1304-4159.

APPROVALS:

The Water Operations Division concur with this recommendation.

REMARKS:

Two quotes were received in response to this Request for Quotations (RFQ) and were evaluated for responsiveness, responsibility, and price reasonableness. AirGas USA LLC was deemed non-responsive, for failure to provide documentation required in the RFQ. NexAir, LLC has a satisfactory record of performance and the necessary equipment to perform this contract.

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Staff has determined the bid prices of NexAir, LLC are reasonable, based on comparison to previous County contract prices, and recent purchase orders. NexAir, LLC meets all specifications and other requirements of the solicitation. Therefore, recommendation for award is made to NexAir, LLC.

The quote tabulation is as follows:

NexAir, LLC	\$ 109,994.13
AirGas USA LLC	non-responsive