



Interoffice Memorandum

May 26, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Carrie Mathes, CFCM, NICP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Richard Steiger, FMA, Manager, Facilities Management Division
(407) 836-7473

SUBJECT: Approval of Amendment No. 2, Contract Y21-169, Boiler Preventative Maintenance and Repairs

ACTION REQUESTED:

Approval of Amendment No. 2, Contract Y21-169 Boiler Preventative Maintenance and Repairs, with Mechanical Services of Central Florida, Inc., in the amount of \$340,000 for a revised total contract amount of \$1,296,190.

PROCUREMENT:

This amendment adds five lines to the contract to provide services to gas fired condensing boilers, water heaters, and storage tanks for the 33rd District and adds additional funding to support the scope of services until renewal based on projected utilization.

FUNDING:

Funding is available in account numbers 0001-043-1713-3810, 0001-043-1715-3810, and 0001-043-1718-3810.

APPROVALS:

The Facilities Management Division concurs with this request.

REMARKS:

On July 27, 2021, the Board authorized award of Contract Y21-169 to Mechanical Services of Central Florida, Inc. in the amount of \$956,190.

Previous amendments are as follows:

Amendment No. 1: Added three lines to the contract. This did not increase the contract total and was within the Procurement Division's approval authority.