



Interoffice Memorandum

November 30, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

A handwritten signature in black ink, appearing to read "Carrie Mathes".

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Angela Chestang, Manager,
Citizens Commission for Children
(407) 836-6541

SUBJECT: Approval of Contract Y22-2411, Food Distribution Programming, Federal Subrecipient Agreement between Orange County, Florida and Second Harvest Food Bank of Central Florida, Inc.

ACTION REQUESTED:

Approval of Contract Y22-2411, Food Distribution Programming, Federal Subrecipient Agreement, with Second Harvest Food Bank of Central Florida, Inc., in the not-to-exceed amount of \$8,000,000. Request delegation of authority to the Procurement Division Manager or designee to execute such Federal Subrecipient Agreement on a form approved by the Orange County Attorney's Office and the Risk Management Division.

PURPOSE:

This subaward is issued from the American Rescue Plan Act of 2021 Coronavirus Local Fiscal Recovery Fund allocation received by the County on May 18, 2021.

This agreement will define the working relationship between Orange County, Florida and Second Harvest Food Bank of Central Florida, Inc, the Federal Subrecipient for the performance period of January 1, 2022 – December 31, 2022.

DISCUSSION:

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

In response to the high demand for home-delivered food due to the COVID-19 pandemic, the Subrecipient created its delivery program. External partners and volunteer drivers help safely transport food directly to people in need in a contact-free manner. Recipients include seniors, homebound individuals, people with a disability, and those in the high-risk groups for contracting coronavirus.

As the County's Subrecipient, Second Harvest Food Bank of Central Florida, Inc., will distribute food in underserved communities by providing fresh produce and other nutritious food directly to feeding programs in Central Florida. The Subrecipient will transport between 10,000 to 20,000 pounds of fruit, vegetables, and dry goods directly to the communities where low-income individuals reside. Additionally, the subrecipient will distribute purchased food at no cost to the

Orange County partner agencies via agency pickup at an Orange County distribution center through its Shared Maintenance initiative.

Additionally, this Subrecipient provides food to 235 Orange County feeding programs. In order to increase the flow of fresh fruit and vegetables from the Florida farmers and other sources, agency refrigeration capacity is essential. Capacity Building will allow the Subrecipient to place additional refrigeration in a number of partners' facilities. These units will benefit immediate "response" needs. The Subrecipient will continue agency capacity building by upgrading partner agency technology to enable efficiency, scalability, and data collection to serve more clients.