



Interoffice Memorandum

January 24, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement
Division

CONTACT: Peggy Meeks, Assistant Manager, Animal Services Division
407-254-9153

SUBJECT: Approval of Amendment No. 4, Contract Y18-1005B, Veterinary
Pharmaceuticals

ACTION REQUESTED:

Approval of Amendment No. 4, Contract Y18-1005B, Veterinary Pharmaceuticals, with Patterson Veterinary Supply, Inc., in the amount of \$3,174.30, for a revised total contract amount of \$505,631.10.

PROCUREMENT:

This amendment will provide additional funding for needed pharmaceuticals to support the care of animals in the custody of the Animal Services Division.

FUNDING:

Funding is available in account 0001-060-2392-4140.

APPROVALS:

The Health Services Department concurs with this recommendation.

REMARKS:

The manufacturers for veterinary pharmaceuticals offer pricing agreements to various animal shelters and only sell these pharmaceuticals through distributors at the manufacturer's established price. The contract allows for consideration of price escalation supported by written documented pricing set by the manufacturers of the pharmaceuticals listed in the Invitation for Bids. This increase is necessary due to a manufacturer price increase on several items. This increase has been determined to be fair and reasonable based on written documentation from the manufacturer.

On May 22, 2018, the Board approved award of Contract Y18-1005B in the estimated amount of \$454,946.15 for a one-year term with two one-year renewals.

Previous amendments to the contract are as follows:

Amendment No. 1: Renewed the contract for the period of June 11, 2019 through June 10, 2020 and increased the contract amount from \$454,496.15 to \$471,456.40, an increase of \$16,960.25.

Amendment No. 2: Increased the contract amount from \$471,456.40 to \$502,456.80, an increase of \$31,000.40.

Amendment No. 3: Added Section C to include additional manufacturer equivalent or substitute terms that will allow unavailable or back-ordered items to be purchased. There was no change to contract amount.