



October 18, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Sara Flynn-Kramer, Manager II, Capital Projects Division
407-836-0048

Subject: Award of Invitation for Bids Y23-796-ZR, Orange County Courthouse
Mechanical, Electrical and Plumbing 22nd Floor Heating, Ventilation, and Air
Conditioning

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-796-ZR, Orange County Courthouse Mechanical, Electrical and Plumbing 22nd Floor Heating, Ventilation and Air Conditioning, to the low responsive and responsible bidder, S.A. Casey Construction, in the total contract award amount of \$399,000.

PROCUREMENT:

Work under this contract consists of providing redundant heating, ventilation, and air conditioning in the courthouse communication rooms. The project is located in District 5.

FUNDING:

Funding is available in account number 1023-043-2049-3810.

APPROVALS:

The Capital Projects and Business Development Divisions concur with this recommendation.

REMARKS:

Three bids were received in response to the Invitation for Bids (IFB) and were evaluated for responsiveness, responsibility, and price reasonableness. The bids submitted by Sparks Air, LLC. was deemed non-responsive for failure to provide the Bid Bond required in the IFB. Air Mechanical and Service Corp was deemed non-responsive by the Procurement Division, based on the analysis by the Business Development Division, which identified that the M/WBE participation goal was not achieved and sufficient good faith effort documentation was not provided. The bid submitted by S. A. Casey Construction is considered reasonable based on current market. References provided were satisfactory for this type of work and S.

Award Invitation for Bids Y23-796-ZR, Orange County Courthouse Mechanical, Electrical
Plumbing 22nd Floor Heating, Ventilation and Air Conditioning

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A. Casey Construction has been determined to be responsible. Therefore, award is recommended to S. A. Casey Construction.

The bid tabulation is as follows:

Bidder	Total Bid Amount
S. A. Casey Construction	\$399,000
Air Mechanical and Service Corp.	Non-Responsive
Sparks Air LLC.	Non-Responsive



BUSINESS DEVELOPMENT DIVISION

August 21, 2023

TO: Zuliemy Ralat Perez, Contracting Agent
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y23-796-ZR / Orange County Courthouse MEP 22nd Floor HVAC**

The Business Development Division evaluated two bids submitted for this project. The Business Development Division completed a M/WBE Availability Analysis. The scope of services for this project had M/WBE availability. As a result, the M/WBE goal remained at 25%. At the time of bid opening; at least 56 firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by Air Mechanical & Service Corp., reported 23.26% in M/WBE participation. The M/WBE participation doesn't meet the Orange County M/WBE participation goal of 25% **per the Ordinance requirement.**

Business Development issued a Submittal of Clarification email request on August 11, 2023, for the apparent low bidder to submit:

- Good Faith Effort Form Action #1, #2, #3, #4, and #5

On August 15, 2023, the apparent low bidder responded and submitted:

- Good Faith Effort Action #1- Emails were submitted.
- Good Faith Effort Action #2- A letter was submitted.
- Good Faith Effort Action #3- Good Faith Effort form was submitted but not completed in its entirety.
- Good Faith Effort Action #4- Quotes were submitted but the action #4 was not completed on the Good Faith Effort Form.
- Good Faith Effort Action #5- Emails were submitted.

Sheena Ferguson

Interoffice Memorandum

The bidder indicated that they have historically performed all the other scope of services listed on the Good Faith Effort form.

Therefore, no additional M/WBE participation can be included. The M/WBE participation will remain at 23.26% and doesn't meet the Orange County M/WBE participation goal **per the Ordinance requirement. Per the Ordinance**, Sec. 17-321, A prime contractor is not required to subcontract out work that it has historically and consistently performed with its own work force. Please note the following certified M/WBE participation:

MBE-HM	Lakeside Electrical Services	\$36,500.00
WBE-HF	First Option Insulation	\$6,993.90
Total MWBE Participation		\$43,493.90 (23.26%)

The second low bid, submitted by S.A. Casey Construction, reported 25.06% in M/WBE participation. The second low bid met the Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-HM	D'Novo Services	\$100,000.00
Total MWBE Participation		\$100,000.00 (25.06%)

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.

cc: Sheena Ferguson, Manager, Business Development Division