



Interoffice Memorandum

May 15, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Michael Drozeck, Manager II, Stormwater Management Division  
407-836-7945

SUBJECT: Award of Invitation for Bids Y23-144-KK, MSBU and Non-MSBU Retention Pond Mowing and Maintenance - West Orange Area

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-144-KK, MSBU and Non-MSBU Retention Pond Mowing and Maintenance - West Orange Area, to the low responsive and responsible bidder, Seasonal Effects, LLC, in the estimated contract amount of \$356,400 for the base year. Further request Board authorization for the Procurement Division to renew the contract for option years one and two.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

PROCUREMENT:

This work consists of retention pond mowing, including roadside, flat and slope mowing, litter/debris and grass clipping removal, brush control and removal, edging, herbicide treatment, and additional litter removal (as needed) for Municipal Service Benefit Unit and Non-Municipal Service Benefit Unit Retention Ponds for the West Orange service areas.

FUNDING:

Funding is available in account numbers 1142-072-2902-3816 and 1002-072-2708-3816.

APPROVALS:

The Stormwater Management Division and Business Development Division concur with this recommendation.

Award of Invitation for Bids Y23-144-KK, MSBU and Non-MSBU Retention Pond Mowing and Maintenance - West Orange Area

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REMARKS:

Eight bids were received in response to this Invitation for Bids (IFB) and evaluated for responsiveness, responsibility, and price reasonableness. The bids from A.L.G Landscaping and Concrete Work, Inc. and Blurock, LLC were deemed non-responsive for failing to submit multiple documents, as required by the IFB. Florida Greenscapes Management, Inc. was deemed non-responsive for failing to conform to the reference requirements prescribed in the IFB.

Prices submitted were determined fair and reasonable based on comparison to current Orange County term contracts. All references for Seasonal Effects, LLC were verified as satisfactory. Therefore, award is recommended to Seasonal Effects, LLC.

The bid tabulation is below:

<b>Bidder:</b>	<b>Base Year</b>	<b>Option Year1</b>	<b>Option Year 2</b>	<b>Total Amount</b>
Seasonal Effects, LLC	\$356,400	\$373,700	\$390,400	\$1,120,500
Aero Groundtek, LLC	\$430,800	\$459,600	\$488,400	\$1,378,800
Solscape, LLC	\$454,200	\$482,650	\$511,100	\$1,447,950
Lawnwalker Services, Inc.	\$457,200	\$485,900	\$514,600	\$1,457,700
Juniper Landscaping of Florida, LLC	\$456,000	\$494,700	\$529,200	\$1,479,900
Florida Greenscapes Management, Inc.	Non-responsive			
A.L.G. Landscaping and Concrete Work, Inc.	Non-responsive			
Blurock LLC	Non-responsive			



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

April 28, 2023

TO: Kaitlin Kolhoff, Contracting Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y23-144-KK, MSBU & Non-MSBU Retention Pond  
Mowing and Maintenance – West Orange Area**

The Business Development Division evaluated the **six bids** submitted for this project. **None of the bidders are** an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division

*Sheena Ferguson*