



## Interoffice Memorandum

August 12, 2019

TO: Mayor Jerry L. Demings  
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Dustin Putney-Hoke, Field Services Supervisor, Utilities Field Services  
407-836-6822

SUBJECT: Award of Invitation for Bids Y19-1042-TJ, Weed Control Services for the  
Orange County Pump Stations

### ACTION REQUESTED:

Approval to award Invitation for Bids Y19-1042-TJ, Weed Control Services for the Orange County Pump Stations, to the low responsive and responsible bidder, Bio-Tech Consulting, Inc., in the estimated contract award amount of \$204,799.68 for a 3-year base period. Further request authorization for the Procurement Division to renew the contracts for option years one and two.

### PROCUREMENT:

The contract will provide necessary personnel and herbicides to effectively control indigenous and non-indigenous weeds at pump station sites for safety of personnel and keeping sites aesthetically pleasing.

### FUNDING:

Funding is available in account number 4420-038-1347-3810.

### APPROVALS:

The Utilities Field Services Division and the Business Development Division concur with this request.

### REMARKS:

Five bids were received in response to this Invitation for Bids and were evaluated for price, responsiveness, and responsibility. The bid received from Bio-Tech Consulting, Inc. is 8.5% lower than the engineer's estimate. Bio-Tech Consulting, Inc. has a satisfactory record of performance and responsibility with resources, equipment, and work force to meet the requirements of this contract. Therefore, contract award is recommended to Bio-Tech Consulting, Inc.

Award of Invitation for Bids Y19-1042-TJ Weed Control Services for the Orange County Pump Stations

The bid tabulation is as follows:

<b>VENDORS</b>	<b>ESTIMATED 3-Yr TOTAL BID (Lots 1, 2, and 3)</b>
Bio-Tech Consulting, Inc.	\$ 204,799.68
Aristocuts Lawn & Garden Services, Inc.	\$ 356,052.00
Rockhopper Services, Inc.	\$ 522,299.34
Airboat Addicts, Inc.	\$1,164,276.07
D3 Enviroscap, LLC	\$1,592,178.00




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

August 28, 2019

TO: Todd Jackson, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y19-1042-TJ, Weed Control Services for the Orange County Pump Stations**

The Business Development Division evaluated the **five bids** submitted for this project. Two of the bidders are Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening at least ten firms were certified at the prime level in the scope of service. The **two** Orange County Certified Minority/Women Business Enterprise bidders **were not within 7%** of the low bid for bid awards greater than \$100,000 to \$500,000. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division



## BID COMPARISON

### Y19-1042-TJ, Weed Control Services for the Orange County Pump Stations

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Bio-tech Consulting, Inc.	\$204,799.68				
2nd Low	Aristocuts Lawn & Garden Services, Inc. (WF)	\$356,052	\$151,252	73.85%		
3rd Low	Rockhopper Services, Inc.	\$522,299.34	\$317,500	155.03%	\$166,247	46.69%
4th Low	Airboat Addicts, Inc.	\$1,164,276.07	\$959,476	468.50%	\$808,224	227.00%
5th Low	D3 Enviroscape, LLC (AFAM)	\$1,529,178	\$1,324,378	646.67%	\$1,173,126	329.48%