



Interoffice Memorandum

July 9, 2021

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

*K.N.P.*

SUBJECT: Consent Agenda Items for July 27, 2021  
Budget Amendments #21-41, #21-42, #21-43, #21-44, #21-45, #21-46,  
#21-47, and #21-48

Provided for Board approval are copies of the budget amendments processed by the Office of Management and Budget.

**ACTION REQUESTED: Approval of budget amendments #21-41, #21-42, #21-43, #21-44, #21-45, #21-46, #21-47, and #21-48**

KP/nm

Attachment



**Interoffice Memorandum**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: July 27, 2021

July 1, 2021

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

SUBJECT: Consent Agenda Item for July 27, 2021  
Budget Amendment #21-41, Fund #7050  
State of Florida Department of Economic Opportunity  
Community Services Block Grant (CSBG)  
Contract #E2015  
Community Action Division/Community and Family Services  
Department

On September 24, 2020, the Board approved an estimated budget for the Community Services Block Grant program in the amount of \$821,549. The U.S. Department of Health and Human Services, through the Florida Department of Economic Opportunity, awarded this grant to Orange County for the period of October 1, 2020 through September 30, 2023 in the amount of \$512,841. This subaward was approved by the Board on March 9, 2021 and represents a decrease of \$308,708.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

**Revenue:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
7050-062-7540-3140	Health and Human Services	\$ (308,708)
	<b>TOTAL REVENUE</b>	<u>\$ (308,708)</u>

**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
2GE-7050-062-7541-1120	Regular Salaries and Wages	\$ (22,738)
2GE-7050-062-7541-2110	FICA Taxes	(1,663)
2GE-7050-062-7541-2120	Retirement Contribution	(2,174)
2GF-7050-062-7541-3420	Out of County Travel	(8,481)
2GF-7050-062-7541-4010	Dues and Memberships	(2,600)
2GF-7050-062-7541-4030	Training Cost	(6,650)
2GH-7050-062-7542-1120	Regular Salaries and Wages	(150,090)
2GH-7050-062-7542-2110	FICA Taxes	(19,461)
2GH-7050-062-7542-2120	Retirement Contribution	(25,439)

Mayor Jerry L. Demings  
-AND-  
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**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
2GH-7050-062-7542-2130	Life and Health Insurance	(59,270)
2JG-7050-062-7542-3820	Maintenance of Computer Equipment	(1,000)
2GG-7050-062-7542-4482	Self-Insurance Charges (Property/Casualty)	(2,142)
2GP-7050-062-7545-1140	Overtime	(1,000)
2GP-7050-062-7545-2130	Life and Health Insurance	(756)
2GM-7050-062-7545-3215	Welfare Payments	(5,244)
	<b>TOTAL EXPENDITURES</b>	<b><u>\$ (308,708)</u></b>

KP/NM

c: County Administrator  
Clerk of the Board of County Commissioners  
Finance  
File



**Interoffice Memorandum**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: July 27, 2021

July 7, 2021

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for July 27, 2021  
Budget Amendment #21-42, Fund #7809  
Florida Department of Children and Families  
Family Preservation/Stabilization Program  
Agreement #SEMOROS016-2122  
Youth and Family Services/Community and Family Services  
Department

On September 24, 2020, the Board approved an estimated budget for the Family Preservation/Stabilization program in the amount of \$515,033. The U.S. Department of Health and Human Services, through the Florida Department of Children and Families, passed the grant to their lead agency Embrace Families Community Based Care, Inc. which awarded this grant to Orange County for the period of July 1, 2021 through June 30, 2022 in the amount of \$458,141. This represents a decrease of \$56,892.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

**Revenue:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
7809-062-7258-3140	Health and Human Services	\$ (56,892)
	<b>TOTAL REVENUE</b>	<u>\$ (56,892)</u>

**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
4RK-7809-062-7258-1120	Regular Salaries and Wages	\$ (4,555)
4RK-7809-062-7258-1140	Overtime	(750)
4RK-7809-062-7258-2110	FICA Taxes	(934)
4RM-7809-062-7258-3410	Local Travel	(8,800)
4RM-7809-062-7258-3510	Postage and Messenger Svcs	(100)
4RM-7809-062-7258-3520	Moving Expenses	(45)
4RM-7809-062-7258-3530	Toll Charges	(1,800)
4RM-7809-062-7258-3610	Rental of Equipment	(2,100)
4RM-7809-062-7258-3720	Communications	(3,500)
4RM-7809-062-7258-3810	Maint. of Bldg, Improv, & Grounds	(900)

Mayor Jerry L. Demings  
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**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
4RM-7809-062-7258-3820	Maintenance of Equipment	(2,000)
4RM-7809-062-7258-4030	Training Cost	(3,700)
4RM-7809-062-7258-4110	Office Supplies	(3,500)
4RM-7809-062-7258-4115	Misc. Operating Supplies	(12,612)
4RM-7809-062-7258-4123	Equipment Less Than \$1000	(846)
4RM-7809-062-7258-4135	Food and Dietary	(8,500)
4RM-7809-062-7258-4418	Educational Assistance	(2,250)
	<b>TOTAL EXPENDITURES</b>	<b><u>\$ (56,892)</u></b>

KP/NM

c: County Administrator  
Clerk of the Board of County Commissioners  
Finance  
File



**Interoffice Memorandum**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: July 27, 2021

July 7, 2021

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

SUBJECT: Consent Agenda Item for July 27, 2021  
Budget Amendment #21-43, Fund #7020  
State of Florida Department of Economic Opportunity  
Low-Income Home Energy Assistance Program (LIHEAP)  
Contract #E2015  
Community Action Division/Community and Family Services  
Department

*K.N.P.*

On September 24, 2020, the Board approved an estimated budget for the Low-Income Home Energy Assistance program in the amount of \$3,280,583. The U.S. Department of Health and Human Services, through the Florida Department of Economic Opportunity, awarded this grant to Orange County for the period of October 1, 2020 through September 30, 2023 in the amount of \$3,828,497. This represents an increase of \$547,914.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

**Revenue:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
7020-062-7481-3140	Health and Human Services	\$ 547,914
	<b>TOTAL REVENUE</b>	<b>\$ 547,914</b>

**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
2QW-7020-062-7484-3215	Welfare Payments	\$ 513,817
2QY-7020-062-7487-3215	Welfare Payments	34,097
	<b>TOTAL EXPENDITURES</b>	<b>\$ 547,914</b>

KP/NM

c: County Administrator  
Clerk of the Board of County Commissioners  
Finance  
File



**Interoffice Memorandum**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

July 7, 2021

BCC Mtg. Date: July 27, 2021

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

*K.N.P.*

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

SUBJECT: Consent Agenda Item for July 27, 2021  
Budget Amendment #21-44, Fund #7040  
U.S. Department of Health and Human Services  
Ending the HIV Epidemic: A Plan for America – Ryan White HIV/AIDS  
Program Part A and B  
Contract # UT8HA33952-02-02  
Fiscal and Operational Support Division/Health Services Department

On April 21, 2020, the Board approved a grant from the U.S. Department of Health and Human Services, for the Ending the HIV Epidemic: A Plan for America – Ryan White HIV/AIDS Program Part A and B. The award is being provided as part of a five-year contract with year one funding in the amount of \$1,000,000, already accepted by the Board on May 19, 2020. Year two funding is being awarded in the amount of \$1,667,000 for a total of \$2,667,000.

This grant will be used by the Health Services Department to implement effective and innovative strategies, interventions, approaches, and services to reduce new HIV infections in Orange County. The term of the five-year grant contract is March 1, 2020 through February 28, 2025.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

**Revenues:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
7040-060-7296-3140	Health and Human Services	\$ 1,667,000
	<b>TOTAL REVENUES</b>	<b>\$ 1,667,000</b>

**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
3DA-7040-060-7296-1120	Regular Salaries and Wages	\$ 32,748
3DA-7040-060-7296-2110	FICA Taxes	2,328
3DA-7040-060-7296-2120	Retirement Contribution	3,244
3DA-7040-060-7296-2130	Life and Health Insurance	5,606
3DB-7040-060-7296-3125	Indirect Costs	6,305
3DC-7040-060-7296-3192	Software Licensing / Support / Training Fee	6,600
3DC-7040-060-7296-3410	Local Travel	600
3DC-7040-060-7296-3530	Toll Charges	150

**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
3DC-7040-060-7296-4110	Office Supplies	\$ 2,130
3DD-7040-060-7296-4482	Self-Insurance Charges (Property/Casualty)	439
3DE-7040-060-7302-3197	Contractual Services	415,214
3DE-7040-060-7302-3235	Indigent Psych Services	100,000
3DE-7040-060-7302-8120	Aid to Other Gov't Agencies	325,673
3DE-7040-060-7302-8610	Aid to Private Organizations	700,000
3DF-7040-060-7305-1120	Regular Salaries and Wages	14,293
3DF-7040-060-7305-2110	FICA Taxes	1,139
3DF-7040-060-7305-2120	Retirement Contribution	1,588
3DF-7040-060-7305-2130	Life and Health Insurance	1,540
3DF-7040-060-7305-2200	Payments to OPEB Trust	600
3DG-7040-060-7305-3125	Indirect Costs	1,352
3DH-7040-060-7313-1120	Regular Salaries and Wages	28,704
3DH-7040-060-7313-1140	Overtime	11
3DH-7040-060-7313-2110	FICA Taxes	2,214
3DH-7040-060-7313-2120	Retirement Contribution	3,122
3DH-7040-060-7313-2130	Life and Health Insurance	10,800
3DH-7040-060-7313-2200	Payments to OPEB Trust	600
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,667,000</b>

KP/NM

c: County Administrator  
 Clerk of the Board of County Commissioners  
 Finance  
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**Interoffice Memorandum**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: July 27, 2021

July 7, 2021

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for July 27, 2021  
Budget Amendment #21-45, Fund #5882  
U.S. Department of Health and Human Services  
Low Income Home Energy Assistance Program - ARPA  
Contract #E2015  
Community Action Division/Community and Family Services  
Department

On July 13, 2021, the Board accepted the American Rescue Plan Act of 2021 (ARPA) funding for the Low-Income Home Energy Assistance Program award from the U.S. Department of Health and Human Services, through the Florida Department of Economic Opportunity, in the amount of \$2,183,540. The awarded funds will be utilized to provide utility payment assistance to low-income families who were impacted during the COVID-19 pandemic. The performance period for this award is March 11, 2021 through September 30, 2023.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

**Revenue:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
5882-062-8134-3140	Health and Human Services	\$ 2,183,540
	<b>TOTAL REVENUE</b>	<b><u>\$ 2,183,540</u></b>

**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
26P-5882-062-8134-1130	Other Salaries and Wages	\$ 62,400
26P-5882-062-8134-2110	FICA Taxes	4,774
26Q-5882-062-8134-3125	Indirect Costs	21,836
26R-5822-062-8134-3179	Contract Svc – Employment Agcy	40,000
26R-5822-062-8134-3192	Software Licensing Support Fee	1,650
26R-5822-062-8134-3410	Local Travel	1,000
26R-5882-062-8134-3530	Toll Charges	100
26R-5882-062-8134-4110	Office Supplies	42,841
26R-5882-062-8134-4123	Equipment less than \$1000	1,000

Mayor Jerry L. Demings  
-AND-  
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**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
26S-5882-062-8134-6438	Computer Equipment >\$500	10,000
26T-5882-062-8135-1130	Other Salaries and Wages	109,200
26T-5882-062-8135-2110	FICA Taxes	8,354
26U-5882-062-8135-3179	Contract Svc – Employment Agcy	70,000
26U-5882-062-8135-3192	Software Licensing Support Fee	3,500
26U-5882-062-8135-3410	Local Travel	1,000
26U-5882-062-8135-3530	Toll Charges	100
26U-5882-062-8135-4110	Office Supplies	70,000
26U-5882-062-8135-4123	Equipment less than \$1000	2,000
26U-5882-062-8135-4412	Promotional Expenses	10,000
26V-5882-062-8135-6438	Computer Equipment >\$500	25,537
26W-582-062-8137-3215	Welfare Payments	1,698,248
	<b>TOTAL EXPENDITURES</b>	<b><u>\$ 2,183,540</u></b>

KP/NM

c: County Administrator  
Clerk of the Board of County Commissioners  
Finance  
File



Interoffice Memorandum

APPROVED BY ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS

BCC Mtg. Date: July 27, 2021

July 7, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

K.N.P.

SUBJECT: Consent Agenda Item for July 27, 2021
Budget Amendment #21-46 Fund #8193
State of Florida, Department of Environmental Protection
Wekiwa Springs Septic Tank Retrofit
Contract #35782
Engineering Division/Utilities Department

On April 27, 2021, the Board accepted an agreement from the State of Florida, Department of Environmental Protection, to the Orange County Utilities Department, for the Wekiwa Springs Septic Tank Retrofit project, in the amount of \$4,300,000. Funding for this project will allow Orange County to construct a sanitary sewer main, laterals, sewer connections, lift stations, and septic tank abandonment for an estimated 213 parcels in the Sweetwater West and Wekiwa Highlands neighborhoods within the Wekiwa - Rock Springs Priority Focus Area.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Table with 3 columns: Account Number, Classification, Amount. Row 1: 8193-038-1505-3332, FDEP-PHYS ENVIR-CAP, \$ 4,300,000. Row 2: TOTAL REVENUES, \$ 4,300,000.

Expenditures:

Table with 3 columns: Account Number, Classification, Amount. Row 1: 2YS-8193-038-1505-6340, Heavy Equipment, \$ 1,075,000. Row 2: 2YT-8193-038-1559-6340, Heavy Equipment, 1,075,000. Row 3: 2YU-8193-038-1539-6340, Heavy Equipment, 1,075,000. Row 4: 2YW-8193-038-1553-6340, Heavy Equipment, 1,075,000. Row 5: TOTAL EXPENDITURES, \$ 4,300,000.

KP/NM

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File



Interoffice Memorandum

APPROVED BY ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS

BCC Mtg. Date: July 27, 2021

July 7, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

K.N.P.

SUBJECT: Consent Agenda Item for July 27, 2021
Budget Amendment #21-47, Fund #7612
U.S. Environmental Protection Agency
Air Pollution Control Program – EPA 105
Agreement # 95450420 Amendment #3
Environmental Protection Division/Planning, Environmental, and
Development Services Department

On February 11, 2020, the Board accepted the initial award from the U.S. Environmental Protection Agency for the Orange County Air Pollution Control Program - EPA 105. On June 23, 2020, the Board accepted amendment #1 and on March 9, 2021, the Board accepted amendment #2, which brought the total award amount to \$350,498. The U.S. Environmental Protection Agency has now awarded amendment #3 in the amount of \$121,296, increasing the award total to \$471,794.

The Environmental Protection Division will utilize awarded funds for Air Quality Management Programs such as air permitting, compliance inspections, and ambient air monitoring. This grant coincides with the specific operating agreement between Orange County and the Florida Department of Environmental Protection, which defines the scope of services necessary for a local air program designation.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenue:

Table with 3 columns: Account Number, Classification, Amount. Row 1: 7612-068-7209-3170, Environmental Protection Agency, \$ 121,296. Row 2: TOTAL REVENUES, \$ 121,296.

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**Expenditures:**

<b>Account Number</b>	<b>Classification</b>		<b>Amount</b>
7HW-7612-068-7209-1120	Regular Salaries & Wages	\$	79,555
7HW-7612-068-7209-2110	FICA Taxes		6,086
7HW-7612-068-7209-2120	Retirement Contribution		6,738
7HW-7612-068-7209-2130	Life and Health Insurance		15,911
7HY-7612-068-7209-3125	Indirect Costs		13,006
	<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b><u>121,296</u></b>

KP/NM

c: County Administrator  
Clerk of the Board of County Commissioners  
Finance  
File



**Interoffice Memorandum**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: July 27, 2021

July 8, 2021

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

SUBJECT: Consent Agenda Item for July 27, 2021  
Budget Amendment #21-48, Fund #7874  
U.S. Department of Housing and Urban Development  
Section 8 Voucher Program  
Housing and Community Development Division / Planning,  
Environmental, and Development Services Department

On September 24, 2020, the Board approved an estimated budget for the Section 8 Voucher Program in the amount of \$17,437,769. The U.S. Department of Housing and Urban Development has awarded to the Housing and Community Development Division, the Section 8 Voucher Program grant in the amount of \$12,798,237. In addition, Section 8 is estimated to receive reimbursement from other governmental agencies and restitutions income in the amount of \$8,061,732 for a total grant award of \$20,859,969. This represents a total increase of \$3,422,200.

The Housing and Community Development Division creates and maintains a viable urban community for low to moderate income residents of Orange County. With this additional funding, they will be able to continue offering safe and affordable housing for low-income families by providing rental assistance vouchers.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

<b>Revenues:</b>		
<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
7874-068-7820-3120	HUD	\$ 1,395,405
7874-068-7821-3120	HUD	25,723
7874-068-7823-3120	HUD	705
7874-068-7827-3120	HUD	(134,154)

Mayor Jerry L. Demings  
 -AND-  
 County Commissioners  
 Consent Agenda Item for July 27, 2021  
 July 8, 2021  
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**Revenues:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
7874-068-7821-6440	Sale of Surplus	\$ 22
7874-068-7826-6440	Sale of Surplus	559
7874-068-7826-6840	Reimbursement from other Grants	1,160,000
7874-068-7820-6855	Refund Prior Year Operating Expenditure	15,000
7874-068-7821-6855	Refund Prior Year Operating Expenditure	50
7874-068-7824-6855	Refund Prior Year Operating Expenditure	3,000
7874-068-7825-6855	Refund Prior Year Operating Expenditure	1,012
7874-068-7826-6855	Refund Prior Year Operating Expenditure	5,197
7874-068-7820-6930	Restitution	7,500
7874-068-7826-6930	Restitution	15,000
7874-068-7826-6960	Administration Fees	400,806
7874-068-0466-8120	Interfund Grant Transfer	526,375
<b>TOTAL REVENUES</b>		<b>\$ 3,422,200</b>

**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
3KH-7874-068-7820-3216	Rental Assistance Payments	\$ 1,970,000
3KI-7874-068-7825-3216	Rental Assistance Payments	87,200
3KP-7874-068-7826-3216	Rental Assistance Payments	1,283,000
3KC-7874-068-7827-3216	Rental Assistance Payments	82,000
<b>TOTAL EXPENDITURES</b>		<b>\$ 3,422,200</b>

KP/NM

c: County Administrator  
 Clerk of the Board of County Commissioners  
 Finance  
 File