



Interoffice Memorandum

December 30, 2020

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M, Manager, Procurement Division

Contact: Richard Steiger, FMA, Manager, Facilities Management Division
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Subject: Ratification of Purchase Order M103155 Security Guard Services for Orange County Courthouse Continued Operations

ACTION REQUESTED

Ratification of Purchase Order M103155, Security Guard Services for Orange County Courthouse Continued Operations, with G4S Secure Solutions USA, Inc., in the amount of \$147,226.24.

PROCUREMENT:

This purchase order provides security guard services for the Orange County Courthouse and other County buildings continued operations during the COVID-19 Pandemic.

FUNDING:

Funding is available in account number 0001-043-1711-3197.

APPROVALS:

The Facilities Management Division concurs with this recommendation.

REMARKS:

The security guard services will support the response to the COVID-19 Global Pandemic. These needs were not contemplated in the County's term contract Y19-1105, however this purchase is being made as a supplemental purchase and in accordance with the terms and conditions therein. The value of PO M103155 shall not draw down previously appropriated funding for Y19-1105.

Purchase Order M103155 Security Guard Services for Orange County Courthouse Continued Operations

In response to COVID-19, the security guards services include, but are not limited to, temperature scanning, complete COVID-19 surveys, enforcing social distancing, and other COVID-19 related activities as needed. Guards will provide traffic control at entrances and exit points within lobbies and rotunda areas at the County designated buildings.

This purchase order replaces purchase order M100969 that provided these services from March through December 2020 utilizing Cares Act funding.

Price reasonableness has been established based on a price analysis of current contracted rates in Term Contract Y19-1105, Security Guard Services for Orange County Courthouses and Miscellaneous Sites. Based on the aforementioned analysis, the purchase was awarded to G4S Secure Solutions USA, Inc.