



Interoffice Memorandum

January 6, 2025

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Kurt N. Petersen, Director, Office of Management and Budget

SUBJECT: Consent Agenda Item for January 28, 2025
Budget Amendment #25-11, Fund #7005
U.S. Department of Health and Human Services
Head Start Program
Agreement #04-CH011834-05-00
Head Start Division/Community and Family Services Department

On September 19, 2024, the Board approved an estimated budget for the Head Start Program in the amount of \$16,401,408. The U.S. Department of Health and Human Services has awarded the Head Start Grant to Orange County Government in the amount of \$16,325,053, this represents a decrease in the amount of \$76,355. The grant term is from October 1, 2024 through September 30, 2025.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7005-062-7520-3140	U.S. Department of Health and Human Services	\$ (76,355)
	TOTAL REVENUES	\$ (76,355)

Expenditures:

Account Number	Classification	Amount
7FC-7005-062-7521-3179	Contractual Services - Employment Agency	\$ (5,000)
7FC-7005-062-7521-4123	Equipment less than \$5,000	(1,000)
7FF-7005-062-7522-3167	Payments to Other Governmental Agencies	(3,000)
7FF-7005-062-7522-3197	Contractual Services Not Otherwise Specified	(4,000)
7FF-7005-062-7522-3410	Local Travel	(1,000)
7FF-7005-062-7522-3530	Toll Charges	(1,000)
7FF-7005-062-7522-3720	Communications	(5,000)
7FF-7005-062-7522-4020	Books, Compact Disks, Videos, and Subscriptions	(1,400)

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Expenditures:

Account Number	Classification	Amount
7FF-7005-062-7522-4040	License and Certification Fees	\$ (1,000)
7FF-7005-062-7522-4110	Office Supplies (Not Including Printing)	(4,000)
7FF-7005-062-7522-4115	Miscellaneous Operating Supplies	(18,000)
7FF-7005-062-7522-4123	Equipment less than \$5,000	(2,000)
7FW-7005-062-7527-4115	Miscellaneous Operating Supplies	(3,000)
7FY-7005-062-7528-3720	Communications	(1,000)
7FY-7005-062-7528-4110	Office Supplies (Not Including Printing)	(1,000)
7FY-7005-062-7528-4115	Miscellaneous Operating Supplies	(1,000)
7FY-7005-062-7528-4123	Equipment less than \$5,000	(1,000)
7FM-7005-062-7534-3170	Janitorial Service and Supplies	(1,000)
7FM-7005-062-7534-3179	Contractual Services - Employment Agency	(2,500)
7FM-7005-062-7534-3350	Other Insurance & Bonds	(2,500)
7FM-7005-062-7534-3520	Moving Expenses - County Assets	(3,000)
7FM-7005-062-7534-3720	Communications	(11,955)
7FM-7005-062-7534-3810	Maintenance of Buildings, Improvements, and Grounds	(2,000)
TOTAL EXPENDITURES		\$ (76,355)

KP/TW/ao