



Interoffice Memorandum

DATE: TIME: FROM:

DATE: July 8, 2019

TO: Katie A. Smith, Deputy Clerk of the Board of County Commissioners, County Comptroller's Office

THROUGH: Cheryl Gillespie, Supervisor, Agenda Development Office

FROM: Lisette M. Egipciaco, Development Coordinator Planning Division *Jme*

**CONTACT PERSON(S): Lisette M. Egipciaco, Development Coordinator Planning Division 407-836-5684 Lisette.Egipciaco@ocfl.net**

SUBJECT: Request for Board of County Commissioners Public Hearing

JUL 11 19 12:50PM

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Project Name: Waterleigh Planned Development / Waterleigh Village Center Parcel 13 Preliminary Subdivision Plan  
Case # PSP-18-09-302

Type of Hearing: Preliminary Subdivision Plan

Applicant(s): Adam Smith  
VHB, Inc.  
225 East Robinson Street, Suite 300  
Orlando, Florida 32801

Commission District: 1

General Location: West of Avalon Road / South of Waterway Passage Drive

LEGISLATIVE FILE # 19-1148

*August 20, 2019 @ 2pm*

Parcel ID #(s) 07-24-27-0000-00-003

# of Posters: 3

Use: 6 Lots with Infrastructure and a Pond Tract (P-1)

Size / Acreage: 38.37

BCC Public Hearing  
Required by: Orange County Code, Chapter 34, Article III,  
Section 34-69 and Chapter 30, Article III, Section  
30-89

Clerk's Advertising  
Requirements: (1) At least 7 days before the BCC public hearing  
date, publish an advertisement in the Legal  
Notices section of *The Orlando Sentinel*  
describing the particular request, the general  
location of the subject property, and the date,  
time, and place when the BCC public hearing will  
be held;

and

(2) At least 7 days before the BCC public  
hearing date, send notices of BCC public hearing  
by U.S. mail to owners of property within 300 feet  
of the subject property and beyond.

Spanish Contact Person: Para más información referente a esta vista  
pública, favor de comunicarse con la División de  
Planificación (Planning Division) al número 407-  
836-8181.

**Advertising Language:**

This Preliminary Subdivision Plan (PSP) is a request to subdivide 38.37 acres into six lots (1, 2A, 2B, 2C, 2D, 2E) with infrastructure, and a pond tract (P-1), in order to allow future development of 351 multi-family residential dwelling units on Lot 2E, 105,000 square feet of commercial and 79,453 square feet of office uses within the Village Center District; District 1; West of Avalon Road / South of Waterway Passage Drive.

**Material Provided:**

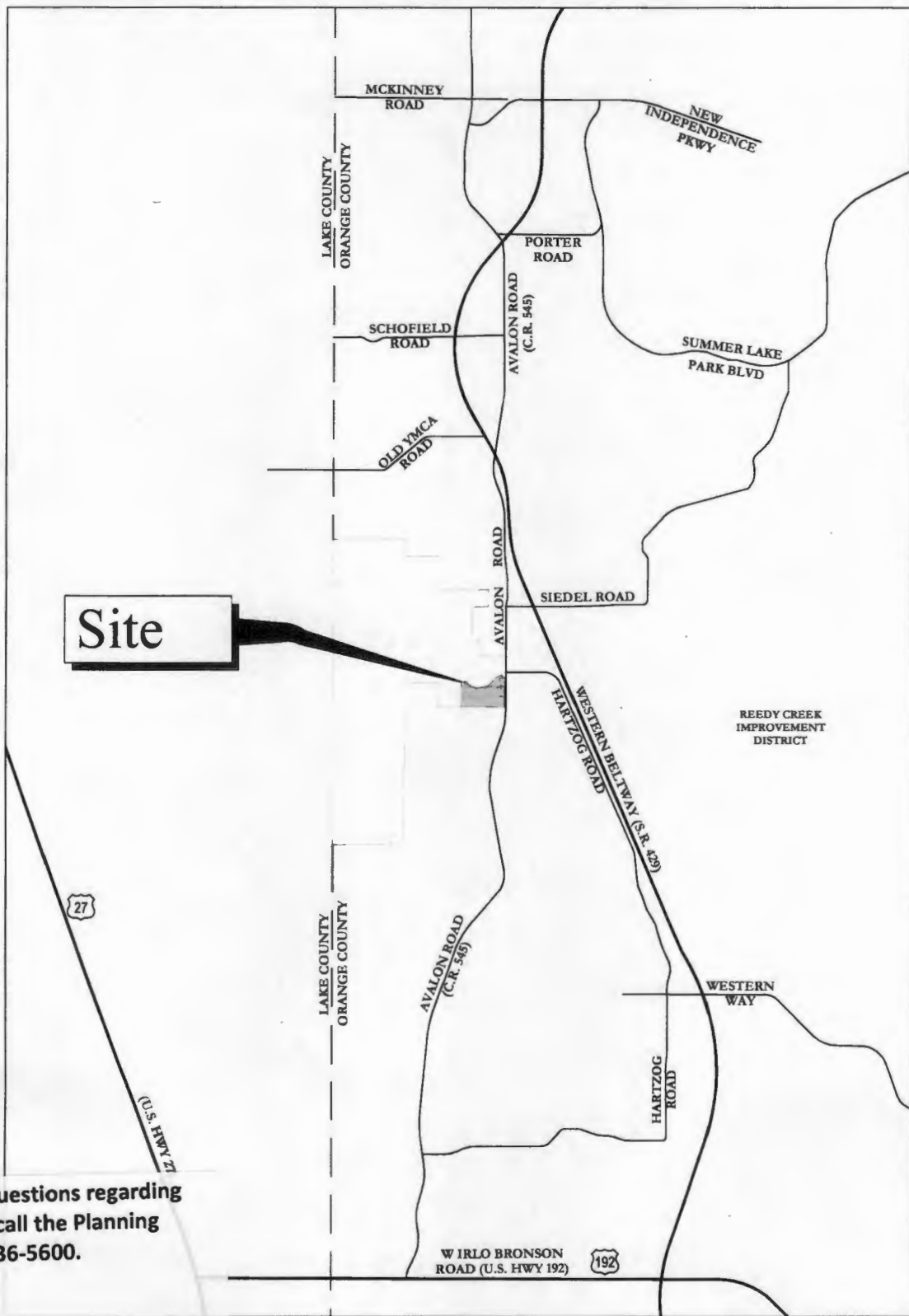
- (1) Names and last known addresses of property owners (*via email from Fiscal and Operational Support Division*);
- (2) Location map (*to be mailed to property owners*);
- (3) Site plan sheet (*to be mailed to property owners*).

***Special Instructions to Clerk (if any):***

Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

Please notify Lisette Egipciaco and Sapho Vatel of the scheduled date and time. The Planning Division will notify the applicant.

Attachments (location map and site plan sheet)



Site

If you have any questions regarding this map, please call the Planning Division at 407-836-5600.



225 E. Robinson Street, Suite 300  
Orlando, Florida 32801 | 407.839.4006

Waterleigh PD - Village Center PSP PSP-18-09-302

Location Map

July 2019

