



BUSINESS DEVELOPMENT DIVISION

February 17, 2025

TO: Kathy Saldutti, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y25-172-KS, Building Automation System
Preventative Maintenance and Repairs**

The Business Development Division evaluated the **one bid** submitted for this project. **The bidder is not** an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324, cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

Sheena Ferguson 3.14.2025