



Interoffice Memorandum

May 10, 2024

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children Division  
407-836-6541

Subject: Approval of Amendment No. 3, Contract Y21-2109, Provision of Community  
Services and Facility Use

**ACTION REQUESTED:**

Approval of Amendment No. 3, Contract Y21-2109, Provision of Community Services and Facility Use, with State of Florida, Department of Health, Orange County Health Department, in the amount of \$1,602,841.06, for a revised total contract amount of \$2,164,331.80.

**PROCUREMENT:**

This amendment extends the performance period from October 1, 2024 through March 31, 2025 and adds funds to support procuring clinical supplies, hearing/vision testing equipment, glasses for students, and nursing staff to facilitate screenings for approximately 500 students. This increase is detailed in Attachment B, Rev 3, which replaces Attachment B, Rev 2 and details the program location and unit rates for the delivery of services.

**FUNDING:**

Funding is available in account numbers 0001-062-2556-8610 and 0001-062-2540-8610.

**APPROVALS:**

The Citizens' Commission for Children Advisory Board approves this allocation of Children Services rollover funding to be utilized for this contract.

**REMARKS:**

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

The Citizens' Commission for Children Advisory Board has recommended the allocation of funding to the State of Florida, Department of Health, Orange County Health Department for the implementation of hearing, vision, and speech testing for children and youth, 0 through 18 years of age, in Orange County, Florida. The funding will be utilized for clinical supplies, hearing/vision testing equipment, glasses for students, and supplies.

The testing will be carried out by Advance Practice Registered Nurses and a Health Tech Support Team throughout the program.

Early detection of hearing, vision, and speech impairments in children through screenings helps in preventing permanent speech, language, and developmental delays. This proactive approach also reduces the likelihood of children being lost to follow-up or developing postnatal hearing and vision issues. By implementing early detection screening programs, children with deficiencies can be identified, and their families be provided with the necessary resources to address or manage the problem effectively. Screenings will take place in a variety of settings including the Orange County Health Department, Community Engagement & Resource Expos, Back to School Fairs, Neighborhood Centers for Families and cover all commission districts.

The agency anticipates serving approximately 500 unduplicated participants throughout the year. Funding will also support students participating in the following events and/or locations:

#### **Community Engagement & Resource Expos locations**

July 13, 2024	John Briges Community Center – District 2
July 20, 2024	Colonial High School - District 3
July 27, 2024	Cypress Creek High School District 4
Aug 03, 2024	Union Park Middle School District 5
Aug 10, 2024	Barnett Park District 6
Aug 17, 2024	West Orange NCF District 1

#### **Neighborhood Centers for Families locations**

District 2 - Apopka/Zellwood NCF 6565 Willow Street, Orlando, FL 32798  
District 5 - Bithlo NCF 18510 Madison Avenue, Orlando, FL 32820  
District 2 - Eatonville NCF 323 East Kennedy Blvd, Eatonville, FL 32751  
District 3 - Engelwood NCF 6123 LaCosta Drive #2931, Orlando FL 32807  
District 6 - Ivey Lane NCF 5151-C Raleigh Street, Orlando, FL 32811  
District 2 - Lake Weston NCF 5500 Milan Drive, Orlando, FL 32810  
District 3 - Oak Ridge NCF 150 Amidon Lane, Orlando, FL 32809  
District 2 - Pine Hills NCF 2804 Belco Drive, Orlando, FL 32808  
District 3 - Taft NCF 9500 S. Orange Avenue, Orlando, FL 32824  
District 6 - Tangelo Park NCF 5115 Anzio Street, Orlando, FL 32819  
District 1 - West Orange NCF 303 West Crown Pointe Road, Orlando, FL 34787  
District 2 - Winter Park NCF 901 West Webster Avenue, Orlando, FL 32789  
District 4 - Meadow Woods Parks & Rec Center 1751 Rhode Island Woods Circle, Orlando, FL 32824 \* Facility Use Agreement required.

**Orange County Health Department location**  
832 W. Central Blvd., Orlando, FL 32805

Several mechanisms are in place for referrals. NCFs can be contacted directly where appointments can be made at a site convenient for the family. All residents in attendance at the Community Engagement & Resource Expos may seek services and appointments can be made at the Orange County Health Department Central office.

Previous contract amendments are as follows:

- Amendment No. 1: Renewed the contract for the term of October 1, 2022, through September 30, 2023, added funds in the amount of \$153,553.83, for a revised total contract amount of \$550,789.38. Replaced Attachment A, Annual Performance Measure Menu, with Attachment A, Annual Performance Measure Menu (Rv. 1) and replaced Attachment B (Rv. #1) with Attachment B (Rv. #2).
- Amendment No. 2: Renewed the contract for the term of October 1, 2023, through September 30, 2024, added funds in the amount of \$10,701.36, for a revised total contract amount of \$561,490.74. Replaced Attachment B in its entirety by Attachment B (Rv. #2).