



Interoffice Memorandum

January 4, 2024

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Venerria L. Thomas, Director
Community and Family Services Department

Venerria L. Thomas

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Sandra Moore, (407) 836-8913
Sonya L. Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – January 23, 2024**
Filing of Head Start Policy Council Program Information and Updates
for the Official County Record

The Head Start Division requests filing of the program information and updates for the official county record. There was no meeting in October therefore there are no meeting minutes in the November Information and Updates packet.

Head Start Policy Council Program Information and Updates	November 2023
Head Start Policy Council Program Information and Updates	December 2023
Head Start Policy Council Meeting Minutes	November 16, 2023

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates November 2023, Head Start Policy Council Program Information and Updates December 2023, and Head Start Policy Council Meeting Minutes November 16, 2023 for the official county record.

SLH/sm;ms



Venerria L. Thomas, Director
Community & Family Services

Orange County Government

HEAD START POLICY COUNCIL



Sonya L. Hill, Manager
Head Start Division

PROGRAM INFORMATION & UPDATES



NOVEMBER 2023



Orange County
Community & Family Services Department
Head Start Division



POLICY COUNCIL MONTHLY MEETING

Who: **POLICY COUNCIL MEMBERS**

Date: **THURSDAY – NOVEMBER 16, 2023**

Time: **5:30 PM**

Location: **Holden Heights Community Center
1201 20th Street
Orlando, FL 32805**

Holiday Meal & Child Care Provided
(Please try to arrive on time)

Sandra Moore:
407-836-8913 or Email Sandra.Moore2@ocfl.net

Yvette Meade:
407-836-8921 or Email Yvette.Meade@ocfl.net



AGENDA



Orange County Government • Head Start Policy Council • Holden Heights
Community Center • 1201 20th St., Orlando, FL 32805
November 17, 2023 • 6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
3. *Adoption of Agenda*
4. *Sunshine Law Training – Sawsan Mohiuddin*
5. *Officer's Report*
6. *Director's Report*
7. *HR Report*
8. *Budget Report*
9. *New Business:*
 - a. *Community Representative Vote*
10. **Unit Updates:**
Homeless, ERSEA, PFCE, Nutrition, Education, Mental Health & Disabilities
11. **Public Comment**
12. **Adjourn**

Head Start YTD Summary October 2023

Head Start Budget Summary

Below is a different statement of financial activity. This summarizes all the financial spending over a period of time. In the example below we are looking at fiscal year to date spending. This spending has been separated into salary and non-salary expense. This report is also gives the council an understanding of Orange County Head Start's financial health.

	FY 2023 Current Budget	PRE Encumbered Amount	Encumbered Amount	FY 2024 Total YTD	Balance	% Percent Budget Used YTD
7521- Admin Salary	1,589,064			54,821	1,534,243	3.45%
7522 - Education Salary	11,721,497			520,687	11,200,810	4.44%
7523 - USDA Admin Salary	328,452			8,182	320,270	2.49%
7524 - USDA Services Salary	373,959			9,183	364,776	2.46%
7526 - Disability Salary	355,366			13,884	341,482	3.91%
7527 - Health Salary	449,961			8,243	441,718	1.83%
7528 - PFCE Salary	2,382,616			85,991	2,296,625	3.61%
7529 -General Funds	482,522			20,060	462,462	4.16%
7534 - Facilities Salary	1,469			0	1,469	0.00%
Total Salary	17,684,906	0	0	721,051	16,963,855	4.08%
7521 - Admin	147,179		14,580		132,599	9.91%
7522 - Education	639,600	3,744	586		635,270	0.68%
7523 - USDA Admin	7,693				7,693	0.00%
7524 - USDA Services	936,740		752,700		184,040	80.35%
7525 - Training	156,870	8,900		608	147,362	6.06%
7526 - Disability	59,350		43,166		16,184	72.73%
7527 - Health	17,900	9,504			8,396	53.09%
7528 - PFC	57,116	7,994			49,122	14.00%
7529 -General Funds	68,144		59,008		9,136	86.59%
7534 - Facilities	91,624		30,556		61,068	33.35%
7535- Disaster & Recovery	1,829,932		1,313,015		516,917	71.75%
Total Non-Salary	4,012,148	30,142	2,213,610	608	1,767,788	55.94%
Grand Total	21,697,054	30,142	2,213,610	721,659	18,731,643	13.67%

Community and Family Services Through **October 31, 2023** : Fund -7003 Dept - 062 Unit - 7521 H.S Admin **4%** of FY Elapsed

OBJE	APPR	OBJECT NAME	BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ED	YTD	BALANCE	USED YTD	
1120	6FA	REGULAR SALARIES and WAGES	1,029,203.00	37,341.25	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	37,341.25	991,861.75	3.63	
1125	6FA	RECRUITMENT & RETENTION PAY	9,802.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,802.00	.00
1130	6FA	OTHER SALARIES and WAGES	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
1140	6FA	OVERTIME	2,500.00	1,759.95	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,759.95	740.05	70.40	
1160	6FA	LONGEVITY PAY	12,200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,200.00	.00
2110	6FA	FICA TAXES	80,418.00	2,880.40	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,880.40	77,537.60	3.58	
2120	6FA	RETIREMENT CONTRIBUTION	146,491.00	5,448.71	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,448.71	141,042.29	3.72	
2130	6FA	LIFE and HEALTH INSURANCE	303,450.00	7,380.98	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,380.98	296,069.02	2.44	
		Total of Salaries	1,589,004.00	54,821.28	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	54,821.28	1,534,242.71	3.45	
3125	6FB	INDIRECT COSTS	106,329.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	106,329.00	.00
3179	6FC	CONTRACT SVC EMPLOY AGENT	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,580.00	.00	-4,580.00	145.80	
3410	6FC	LOCAL TRAVEL	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
3510	6FC	POSTAGE and MESSENGER SVCS	700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	700.00	.00
3610	6FC	RENTAL OF EQUIPMENT	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
3720	6FC	COMMUNICATIONS	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
3820	6FC	MAINTENANCE OF EQUIPMENT	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
3910	6FC	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4010	6FC	DUES and MEMBERSHIPS	1,300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,300.00	.00
4020	6FC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	6FC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	6,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,000.00	.00
4115	6FC	MISCELLANEOUS OPERATING SUPPLIES	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4121	6FC	COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	6FC	EQUIPMENTLESS THAN \$5000	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
4412	6FC	PROMOTIONAL EXPENSES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4418	6FC	EDUCATIONAL ASSISTANCE PROGRAM	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4422	6FC	SCHOLARSHIPS,AWARDS,BENEF	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
		Total Of Operations	147,179.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,580.00	.00	132,599.00	9.91	
		Total of Unit 7521	1,736,243.00	54,821.28	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,580.00	54,821.28	1,668,841.71	4.00	

Community and Family Services Through **October 31, 2023** Fund - 7003 Dept - 062 Unit - 7522 Education H.S. Services **4%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Pie Encumbered	Encumbered	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	BFE	REGULAR SALARIES and WAGES	6,971,981.00	341,506.21	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	341,506.21	6,630,474.79	4.90	
1125	BFE	RECRUITMENT & RETENTION PAY	78,886.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	78,886.00	.00	
1130	BFE	OTHER SALARIES and WAGES	10,000.00	6,705.45	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,705.45	3,294.55	67.05	
1140	BFE	OVERTIME	5,000.00	13,592.17	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	13,592.17	-8,592.17	271.84	
1150	BFE	SPECIAL PAY	.00	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	-1,500.00	.00	
1160	BFE	LONGEVITY PAY	113,800.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	113,800.00	.00	
2110	BFE	FICA TAXES	533,355.00	26,854.20	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	26,854.20	506,509.80	5.03	
2120	BFE	RETIREMENT CONTRIBUTION	819,205.00	48,511.45	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	48,511.45	770,693.55	5.92	
2130	BFE	LIFE and HEALTH INSURANCE	3,189,290.00	82,017.98	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	82,017.98	3,107,272.02	2.57	
		Total of Salaries	11,721,407.00	620,687.26	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	620,687.26	11,200,809.54	4.44	
3187	BFF	PAYMENTS TO OTHER GOVERNMENTAL AGEN	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00	
3192	BFF	SOFTWARE LICENSING SUPPORT FEE	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50,000.00	.00	
		CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00	
3197	BFF	SPECIFIED	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00	
3350	BFF	OTHER INSURANCE and BONDS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
3410	BFF	LOCAL TRAVEL	9,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,000.00	.00	
3530	BFF	TOLL CHARGES	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.00	
3610	BFF	RENTAL OF EQUIPMENT	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,454.10	.00	47,545.90	4.91	
3720	BFF	COMMUNICATIONS	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50,000.00	.00	
3820	BFF	MAINTENANCE OF EQUIPMENT	32,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,290.00	.00	30,710.00	4.03	
3910	BFF	GRAPHIC REPROD SVCS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
4020	BFF	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	4,740.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,740.00	.00	
4040	BFF	LICENSE AND CERTIFICATION FEES	11,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	11,000.00	.00	
		OFFICE SUPPLIES (NOT INCLUDING PRINTING)	16,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	16,000.00	.00	
4110	BFF	PRINTING	16,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	16,000.00	.00	
4115	BFF	MISCELLANEOUS OPERATING SUPPLIES	78,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	78,000.00	.00	
4116	BFF	EVENT/MEAL REIMBURSEMENTS	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00	
4121	BFF	COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN \$5000	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00	
4123	BFF	EQUIPMENT LESS THAN \$5000	8,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	586.36	.00	7,413.64	7.33
4135	BFF	FOOD and DIETARY	290,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	290,000.00	.00	
4195	BFF	MISC SUPPLIES OR EXPENSES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
4412	BFF	PROMOTIONAL EXPENSES	2,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,500.00	.00	
4418	BFF	EDUCATIONAL ASSISTANCE PROGRAM	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
4422	BFF	SCHOLARSHIPS, AWARDS, BENEF	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4450	BFF	PARENT ACTIVITY FUND	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
4452	BFF	FIELD TRIPS-HEAD START	15,360.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	15,360.00	.00	
8120	BFF	AID TO OTHER GOVT AGENCIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
		Total of Operations	639600	0	0	0	0	0	0	0	0	0	0	0	0	3,744.10	586.36	0	655296.54	0.86	
		Total of Unit 7522	12591097	620687.46	0	0	0	0	0	0	0	0	0	0	0	3,744.10	586.36	0	11836078.08	4.25	

Community and Family Services Through **October 31, 2023**: Fund - 7403 Dept - 62 Unit - 7523 USDA Admin **2%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	D AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	6FQ	REGULAR SALARIES and WAGES	148,625.00	5,716.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,716.00	142,909.00	3.85
1125	6FQ	RECRUITMENT & RETENTION PAY	1,415.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,415.00	0
1140	6FQ	OVERTIME	89,750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	89,750.00	0
1160	6FQ	LONGEVITY PAY	2,700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,700.00	0
2110	6FQ	FICA TAXES	11,685.00	425.75	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	425.75	11,259.25	3.64
2120	6FQ	RETIREMENT CONTRIBUTION	20,727.00	775.67	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	775.67	19,951.33	3.74
2130	6FQ	LIFE and HEALTH INSURANCE	53,550.00	1,264.47	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,264.47	52,285.53	2.36
		Total of Salaries	328,452.00	8,181.89	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,181.89	320,270.11	2.49
3125	6FP	INDIRECT COSTS	6,543.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,543.00	0
3410	6FR	LOCAL TRAVEL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	0
3530	6FR	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0
3820	6FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0
4110	6FR	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	0
4418	6FR	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0
		Total of Operations	7,693.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,693.00	0
		Total of Unit 7523	336,145.00	8,181.89	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,181.89	327,963.11	2.43

Community and Family Services Through **October 31, 2023**: FUND -7403 DEPT: 062 UNIT: 7524 : USDA SERVICES: **58%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	6FT	REGULAR SALARIES and WAGES	163,500.00	5,616.29	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,616.29	157,883.71	3.44
1125	6FT	RECRUITMENT & RETENTION PAY	1,557.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,557.00	.00
1140	6FT	OVERTIME	89,750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	89,750.00	.00
1160	6FT	LONGEVITY PAY	3,900.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,900.00	.00
2110	6FT	FICA TAXES	12,926.00	397.58	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	397.58	12,528.42	3.08
2120	6FT	RETIREMENT CONTRIBUTION	28,463.00	975.60	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	975.60	27,487.40	3.43
2130	6FT	LIFE and HEALTH INSURANCE	73,863.00	2,193.52	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,193.52	71,669.48	2.97
		Total of Salaries	373,959.00	9,182.99	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,182.99	364,776.01	2.48
3170	6FU	JANITORIAL SVC and SUPPLY	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4110	6FU	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4115	6FU	MISCELLANEOUS OPERATING SUPPLIES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4123	6FU	EQUIPMENTLESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4130	6FU	HOUSEHOLD AND KITCHEN SUPPLIES	450.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	450.00	.00
4135	6FU	FOOD and DIETARY	934,740.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	752,700.00	182,040.00	80.53
		Total of Operations	936,740.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	752,700.00	184,040.00	80.35
		Total of Unit 7524	1,310,699.00	9,182.99	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	752,700.00	548,816.01	58.13

Community and Family Services Through **October 31, 2023**: FUND: 7003 DEPT: 062 UNIT: 7525 : H.S. TRAINING: **6%** OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Pre Encumbered	D AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
3185	6FH	CONTRACT SVC-TRAINING	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00		.00	.00	50,000.00	.00
3197	6FH	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00		.00	.00	2,000.00	.00
3410	6FH	LOCAL TRAVEL	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00		.00	.00	100.00	.00
3420	6FH	OUT OF COUNTY TRAVEL	38,000.00	608.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00		.00	608.00	37,392.00	1.60
3610	6FH	RENTAL OF EQUIPMENT	3,460.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00		.00	.00	3,460.00	.00
3620	6FH	LEASES-BUILDINGS/STRUCTURES	2,995.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00		.00	.00	2,995.00	.00
3910	6FH	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00		.00	.00	50.00	.00
4020	6FH	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	9,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00		.00	.00	9,250.00	.00
8900	6FH	TRAINING AND EDUCATIONAL COST	38,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,900.00	.00	.00	29,100.00	23.42
4040	6FH	LICENSE AND CERTIFICATION FEES	3,951.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00		.00	.00	3,951.00	.00
4110	6FH	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00		.00	.00	50.00	.00
4115	6FH	MISCELLANEOUS OPERATING SUPPLIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00		.00	.00	50.00	.00
4116	6FH	EVENT/MEAL REIMBURSEMENTS	2,016.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00		.00	.00	2,016.00	.00
4418	6FH	EDUCATIONAL ASSISTANCE PROGRAM	6,948.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00		.00	.00	6,948.00	.00
		Total of Operations	156,870.00	608.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,900.00	.00	608.00	147,362.00	6.06
		Total of Unit 7525	156,870.00	608.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,900.00	.00	608.00	147,362.00	6.06

Community and Family Services Through **October 31, 2023** Fund 7003 Dept 062 Unit 7526 H.S. Disability **14%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	6FI	REGULAR SALARIES and WAGES	232,918.00	10,156.80	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,156.80	222,761.20	4.36
1125	6FI	RECRUITMENT & RETENTION PAY	2,217.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,217.00	.00
1140	6FI	OVERTIME	500.00	29.76	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	29.76	470.24	5.95
1160	6FI	LONGEVITY PAY	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
2110	6FI	FICA TAXES	18,141.00	739.18	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	739.18	17,401.82	4.07
2120	6FI	RETIREMENT CONTRIBUTION	32,310.00	1,382.31	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,382.31	30,927.69	4.28
2130	6FI	LIFE and HEALTH INSURANCE	67,280.00	1,575.48	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,575.48	65,704.52	2.34
		Total of Salaries	355,366.00	13,883.53	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	13,883.53	341,482.47	3.91
3195	6FK	CONTRACT SERVICES MEDICAL	45,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	43,165.56	1,834.44	95.92
3410	6FK	LOCAL TRAVEL	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
3510	6FK	POSTAGE and MESSENGER SVCS	150.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	150.00	.00
3720	6FK	COMMUNICATIONS	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4020	6FK	VIDEOS, AND SUBSCRIPTIONS	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
4040	6FK	FEES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	6FK	INCLUDING PRINTING)	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
4115	6FK	SUPPLIES	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
4121	6FK	COMPUTER REL LESS THAN	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
		EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4422	6FK	SCHOLARSHIPS,AWARDS,BENEF	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
		Total of Operations	59,350.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	43,165.56	16,184.44	72.73
		Total of Unit 7526	414,716.00	13,883.53	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	43,165.56	357,666.91	13.78

Community and Family Services Through **October 31, 2023** Fund 7003 Dept 062 Unit 7527 H.S. Child Health and Development **4%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Pre Encumbered	D AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	6FV	REGULAR SALARIES and WAGES	278,434.00	5,665.43	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,665.43	272,768.57	2.03	
1125	6FV	RECRUITMENT & RETENTION PAY	2,697.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,697.00	.00	
1140	6FV	OVERTIME	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
1160	6FV	LONGEVITY PAY	1,300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,300.00	.00	
2110	6FV	FICA TAXES	21,606.00	402.05	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	402.05	21,203.95	1.86
2120	6FV	RETIREMENT CONTRIBUTION	38,324.00	768.80	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	768.80	37,555.20	2.01
2130	6FV	LIFE and HEALTH INSURANCE	107,100.00	1,406.67	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,406.67	105,693.33	1.31
		Total of Salaries	449,951.00	8,242.95	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,242.95	441,718.05	1.83	
3179	6FW	CONTRACT SVC EMPLOY AGENT	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,504.00	.00	.00	-9,004.00	1,900.80	
3195	6FW	CONTRACT SERVICES MEDICAL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
3410	6FW	LOCAL TRAVEL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
3530	6FW	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
3720	6FW	COMMUNICATIONS	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00	
4020	6FW	AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4110	6FW	PRINTING)	550.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	550.00	.00	
4115	6FW	SUPPLIES	13,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	13,500.00	.00	
4121	6FW	COMPUTER REL LESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4123	6FW	EQUIPMENTLESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4143	6FW	MEDandSURG SUPPLIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4418	6FW	PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4422	6FW	SCHOLARSHIPS,AWARDS,BENEF	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
		Total of Operations+	17,900.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,504.00	.00	.00	8,396.00	53.05	
		Total of Unit 7527	467,851.00	8,242.95	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,504.00	.00	8,242.95	450,114.05	3.79	

Community and family Services Through **October 31, 2023** Fund 7003 Dept 062 Unit 7528 H.S. Parent Family Community Engagement **4%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Pre Encumbered	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	6FX	REGULAR SALARIES and WAGES	1,478,022.00	57,200.65	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	57,200.65	1,420,821.35	3.87
1125	6FX	RECRUITMENT & RETENTION PAY	14,154.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,154.00	.00
1130	6FX	OTHER SALARIES and WAGES	10,000.00	2,351.70	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,351.70	7,648.30	23.52
1140	6FX	OVERTIME	5,000.00	416.45	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	416.45	4,583.55	8.33
1150	6FX	SPECIAL PAY	.00	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	-500.00	.00
1160	6FX	LONGEVITY PAY	14,750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,750.00	.00
2110	6FX	FICA TAXES	115,281.00	4,440.96	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,440.96	110,840.04	3.85
2120	6FX	RETIREMENT CONTRIBUTION	218,838.00	8,372.86	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,372.86	210,465.14	3.83
2130	6FX	LIFE and HEALTH INSURANCE	526,571.00	12,708.59	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,708.59	513,862.41	2.41
Total of Salaries			2,382,616.00	85,991.21	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	85,991.21	2,296,624.79	3.61
3179	6FY	CONTRACT SVC EMPLOY AGENT	5,700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,993.60	.00	.00	-2,293.60	140.24
3410	6FY	LOCAL TRAVEL	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
3530	6FY	TOLL CHARGES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
3720	6FY	COMMUNICATIONS	12,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,000.00	.00
4020	6FY	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	6FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
4115	6FY	MISCELLANEOUS OPERATING SUPPLIES	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
4121	6FY	COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	6FY	EQUIPMENT LESS THAN \$5000	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
4412	6FY	PROMOTIONAL EXPENSES	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
4418	6FY	EDUCATIONAL ASSISTANCE PROGRAM	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4450	6FY	PARENT ACTIVITY FUND	9,216.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,216.00	.00
Total of Operations			67,116.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,993.60	.00	.00	49,122.40	14.01
Total of Unit 7528			2,439,732.00	85,991.21	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,993.60	.00	85,991.21	2,345,741.10	3.65

Community and family Services Through **October 31 2023** Fund 0001 Dept 062 Unit 7529 H.S. General Fund **14%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBE RED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	HZE	REGULAR SALARIES and WAGES	312,410.00	13,448.80	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	13,448.80	298,961.20	4.30
1125	HZE	RECRUITMENT & RETENTION PAY	2,976.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,976.00	.00
1160	HZE	LONGEVITY PAY	4,200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,200.00	.00
2110	HZE	FICA TAXES	24,448.00	977.12	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	977.12	23,470.88	4.00
2120	HZE	RETIREMENT CONTRIBUTION	43,740.00	1,825.01	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,825.01	41,914.99	4.17
2130	HZE	LIFE and HEALTH INSURANCE	94,748.00	3,808.70	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,808.70	90,939.30	4.02
		Total of Salaries	482,622.00	20,059.63	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	20,059.63	482,462.37	4.16
3167	HZE	GOVERNMENTAL AGENCIES	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00
3197	HZE	CONTRACTUAL SERVICES NOT OTHER	22,800.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	22,280.00	520.00	97.72
4110	HZE	PRINTING	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4115	HZE	SUPPLIES	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
4123	HZE	EQUIPMENTLESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4135	HZE	FOODandDIETARY	1,666.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,666.00	.00
4482	HZE	SELF INS-PROP CASUALTY	1,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,100.00	.00
6430	HZE	HEAVY EQUIPMENT	36,728.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,728.00	.00	100.00
		Total of Operations	68,144.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	69,008.00	.00	85.59
		Total of Unit 7529	550,666.00	20,059.63	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	69,008.00	20,059.63	471,666.37	14.35

Community and Family Services Through **October 31, 2023** Fund 7003 Dept 062 Unit 7534 H.S. Facilities **33%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	5FL	REGULAR SALARIES and WAGES	37.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	37.00	.00
1130	5FL	OTHER SALARIES and WAGES	101.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	101.00	.00
1140	5FL	OVERTIME	255.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	255.00	.00
1150	5FL	SPECIAL PAY	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
1160	5FL	LONGEVITY PAY	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
2110	5FL	FICA TAXES	409.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	409.00	.00
2120	5FL	RETIREMENT CONTRIBUTION	399.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	399.00	.00
2130	5FL	LIFE and HEALTH INSURANCE	3.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3.00	.00
2200	5FL	PAYMENTS TO OPEB TRUST	63.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	63.00	.00
		Total of Salaries	1,469.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,469.00	.00
3167	5FM	PAYMENTS TO OTHER GOVERNME	906.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	905.00	.00	1.00	99.89
3170	5FM	JANITORIAL SVC and SUPPLY	1.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1.00	.00
3179	5FM	CONTRACT SVC EMPLOY AGENT	529.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	527.83	.00	1.17	99.78
3350	5FM	OTHER INSURANCE and BONDS	1,245.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,245.00	.00
3410	5FM	LOCAL TRAVEL	195.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	195.00	.00
3520	5FM	MOVING EXPENSE-CO ASSETS	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
3530	5FM	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
3610	5FM	RENTAL OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
3620	5FM	LEASES-BUILDINGS/STRUCTURES	22,298.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	22,298.00	.00
3710	5FM	UTILITIES	1.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1.00	.00
3720	5FM	COMMUNICATIONS	201.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	201.00	.00
3810	5FM	MAINTENANCE OF BUILDINGS,	723.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	723.00	.00
3820	5FM	MAINTENANCE OF EQUIPMENT	589.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	589.00	.00
3825	5FD	INTERNAL FLEET MANAGEMENT	9,042.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,042.00	.00
3910	5FM	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	5FM	OFFICE SUPPLIES (NOT	1.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1.00	.00
4115	5FM	MISCELLANEOUS OPERATING	2,593.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	335.00	.00	2,358.00	12.44
4123	5FM	EQUIPMENTLESS THAN \$5000	383.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	383.00	.00
4126	5FM	TOOLS and SMALL IMPLEMENTS	1,707.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,707.00	.00
4175	5FM	CLOTHING AND WEARING	60.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	60.00	.00
4195	5FM	MISC SUPPLIES OR EXPENSES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
6420	5FJ	ROLLING STOCK	32,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	28,788.00	.00	3,212.00	89.98
7220	5FO	PRIN-CAPITAL LEASES	5,925.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,925.00	.00
7420	5FO	INTEREST-CAPITAL LEASES	5,925.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,925.00	.00
		Total of Operations	91,624.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	30,555.83	.00	61,068.17	33.35
		Total of Unit 7534	93,093.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	30,555.83	.00	62,537.17	32.82

Community and Family Services Through **October 31, 2023** : FUND: 7046 DEPT: 062 UNIT: 7535 : H.S. DISASTER & RECOVERY **72%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED
3125	2GA	INDIRECT COSTS	302,220.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	302,220.00	.00
3170	2GB	JANITORIAL SVC and	10,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,500.00	.00
3197	2GB	CONTRACTUAL	11,770.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	11,770.00	.00
3420	2GB	OUT OF COUNTY	24,134.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	24,134.00	.00
3810	2GB	MAINTENANCE OF	920,386.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	913,014.64	.00	7,371.36	99.20
4020	2GB	BOOKS, COMPACT	6,189.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,189.00	.00
4030	2GB	TRAINING AND	29,980.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	29,980.00	.00
4040	2GB	LICENSE AND	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4110	2GB	OFFICE SUPPLIES (NOT	19,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	19,000.00	.00
4115	2GB	MISCELLANEOUS	36,579.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,579.00	.00
4120	2GB	SOFTWARE LESS THAN	16,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	16,000.00	.00
4123	2GB	EQUIPMENTLESS THAN	1,353.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,353.00	.00
4143	2GB	MEDandSURG	6,460.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,460.00	.00
6310	2GC	STRUCT and FAC OTH	400,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	400,000.00	.00	.00	100.00
6410	2GC	EQUIPMENT	36,003.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,003.00	.00
6420	2GC	ROLLING STOCK	7,358.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,358.00	.00
		Total of Operations	1,829,932.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,813,014.64	.00	516,917.36	71.75
		Total of Unit 7535	1,829,932.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,813,014.64	.00	516,917.36	71.75

Credit Card Expenses
September 2023

CH Full Name	Comp Supp Name	Item Total	Placeholder for Date Field	GL: FUND	GL: DEPT	GL: UNIT_SU BUNIT	GL: OBJ
CLAYTON, AMANDA	NTL FTHRHD	\$359.70	10/16/23	7004	062	7528	4020
CUEVAS SAYAGO, LEONOR	PUBLIX #897	\$43.87	10/18/23	7004	062	7522	4115
CUEVAS SAYAGO, LEONOR	PUBLIX #897	\$41.19	10/18/23	7004	062	7522	4115
CUEVAS SAYAGO, LEONOR	PUBLIX #897	(\$43.87)	10/19/23	7004	062	7522	4115
CUEVAS SAYAGO, LEONOR	PUBLIX #436	\$44.28	10/27/23	7004	062	7522	4115
CUEVAS SAYAGO, LEONOR	LECHONERA LATINA	\$45.00	10/23/23	7004	062	7522	4116
CUEVAS SAYAGO, LEONOR	PUBLIX #436	\$170.82	10/10/23	7004	062	7522	4135
CUEVAS SAYAGO, LEONOR	PUBLIX #897	\$100.03	10/18/23	7004	062	7522	4135
CUEVAS SAYAGO, LEONOR	PUBLIX #436	\$22.00	10/27/23	7004	062	7522	4135
CUEVAS SAYAGO, LEONOR	WAL-MART #3162	\$59.88	11/01/23	7004	062	7522	4135
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	\$44.66	10/25/23	7004	062	7534	
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	\$13.68	10/06/23	7003	062	7534	3167
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	\$13.68	10/09/23	7004	062	7534	3167
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	\$13.68	10/23/23	7004	062	7534	3167
DUCK, CORTINA	USPS PO 1169260806	\$29.05	10/03/23	7003	062	7522	3510
DUCK, CORTINA	USPS PO 1169260806	\$57.95	10/12/23	7004	062	7521	3510
DUCK, CORTINA	USPS PO 1169260806	\$28.75	10/17/23	7004	062	7521	3510
DUCK, CORTINA	SMK SURVEYMONKEY.COM	\$1,428.00	10/26/23	7004	062	7522	4020
DUCK, CORTINA	PUBLIX #436	\$179.91	10/25/23	7004	062	7522	4116
DUCK, CORTINA	DUNKIN #301017	\$40.98	10/25/23	7004	062	7522	4116
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	10/31/23	7004	062	7522	4452
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	10/31/23	7004	062	7522	4452
FLORES, DAISY	DYNAMIC TOUR AND TRANSP	\$875.00	10/18/23	7004	062	7534	3197
FLORES, DAISY	FASTSIGNS 177301	\$588.80	10/18/23	7004	062	7534	3810
FLORES, DAISY	THE HOME DEPOT	\$30.54	10/09/23	7004	062	7534	4115
MOORE, SANDRA	LECHONERA LATINA	\$155.00	10/19/23	7003	062		
MOORE, SANDRA	SQ APRIL HAIR	\$650.00	10/20/23	7003	062		
MOORE, SANDRA	WAL-MART #5741	\$14.16	10/20/23	7003	062		
MOORE, SANDRA	WAL-MART #5741	\$27.34	10/20/23	7003	062		
MOORE, SANDRA	WM SUPERCENTER	\$41.77	10/20/23	7003	062		
MOORE, SANDRA	WM SUPERCENTER	\$27.30	10/23/23	7003	062		
MOORE, SANDRA	WAL-MART #5741	\$16.98	10/23/23	7003	062		
MOORE, SANDRA	AMZN Mktp US	\$190.23	10/25/23	7003	062		
MOORE, SANDRA	AMZN Mktp US	\$25.22	10/25/23	7003	062		
MOORE, SANDRA	MARKEL	\$5,458.00	10/25/23	7003	062		
MOORE, SANDRA	INTERIOR CONTRACT SERVICE	\$1,750.61	10/25/23	7003	062		
MOORE, SANDRA	REGION IV HEAD START ASSO	\$1,000.00	10/26/23	7003	062		
MOORE, SANDRA	ODP BUS SOL LLC	\$123.57	10/26/23	7003	062		
MOORE, SANDRA	DYNAMIC TOUR AND TRANSP	\$875.00	10/27/23	7003	062		
MOORE, SANDRA	AMZN Mktp US	\$19.99	10/27/23	7003	062		
MOORE, SANDRA	SECOND HARVEST FOOD BANK	\$2,027.45	10/30/23	7003	062		
MOORE, SANDRA	AMZN Mktp US	(\$24.49)	11/01/23	7003	062		
MOORE, SANDRA	AHASLIDES	\$49.95	10/09/23	7004	062	7522	3192
MOORE, SANDRA	INTERNATIONAL TRANSACTION	\$0.50	10/09/23	7004	062	7522	3192
MOORE, SANDRA	INTERIOR CONTRACT SERVICE	\$1,216.80	10/04/23	7004	062	7522	3197
MOORE, SANDRA	AMZN Mktp US	\$33.58	10/12/23	7004	062	7534	3810
MOORE, SANDRA	AMZN Mktp US	\$359.82	10/17/23	7004	062	7534	3810
MOORE, SANDRA	AMZN Mktp US	\$22.76	10/18/23	7004	062	7534	3810
MOORE, SANDRA	ODP BUS SOL LLC	\$7,706.40	10/11/23	7004	062	7528	4110
MOORE, SANDRA	ODP BUS SOL LLC	\$799.80	10/11/23	7004	062	7521	4110
MOORE, SANDRA	ODP BUS SOL LLC	\$81.85	10/16/23	7004	062	7521	4110
MOORE, SANDRA	ODP BUS SOL LLC	\$178.45	10/16/23	7004	062	7521	4110
MOORE, SANDRA	DOLLAR TREE	\$18.75	10/06/23	7004	062	7522	4115
MOORE, SANDRA	PUBLIX #436	\$17.65	10/06/23	7004	062	7522	4115
MOORE, SANDRA	SAMSCLUB #6212	\$34.38	10/06/23	7004	062	7522	4116
MOORE, SANDRA	PUBLIX #405	\$280.17	10/09/23	7004	062	7522	4116
MOORE, SANDRA	PANERA BREAD	\$38.48	10/09/23	7004	062	7522	4116
MOORE, SANDRA	UNITED TROPHY AND AWARDS	\$465.00	10/06/23	7004	062	7522	4422
TEMPLE, REGINA	WAL-MART #4588	\$31.08	10/05/23	7003	062	7522	4115

TEMPLE, REGINA	WM SUPERCENTER	\$41.44	10/09/23	7003	062	7522	4115
TEMPLE, REGINA	WAL-MART #4588	\$72.52	10/09/23	7003	062	7522	4115
TEMPLE, REGINA	WAL-MART #3162	\$20.72	10/20/23	7003	062	7522	4115
TEMPLE, REGINA	WAL-MART #4588	\$113.58	10/05/23	7003	062	7522	4135
TEMPLE, REGINA	PUBLIX #436	\$24.00	10/09/23	7003	062	7522	4135
TEMPLE, REGINA	PUBLIX #436	\$30.52	10/19/23	7003	062	7522	4135
TEMPLE, REGINA	PUBLIX #436	\$26.84	10/27/23	7003	062	7522	4135
TEMPLE, REGINA	PUBLIX #1754	\$14.97	10/31/23	7003	062	7522	4135
VILLALOBOS, NANCY	HOTELBOOKINGSERVFEE	\$15.99	11/01/23		062		
VILLALOBOS, NANCY	WESTIN (WESTIN	(\$103.76)	11/01/23		062		
VILLALOBOS, NANCY	SOUTHWES 5262214270239	\$442.97	10/18/23	7004	062	7525	3420
VILLALOBOS, NANCY	WESTIN (WESTIN	\$821.75	10/18/23	7004	062	7525	3420
VILLALOBOS, NANCY	SOUTHWES 5262214270241	\$442.97	10/18/23	7004	062	7525	3420
VILLALOBOS, NANCY	SOUTHWES 5262214270240	\$442.97	10/18/23	7004	062	7525	3420
VILLALOBOS, NANCY	SOUTHWES 5262215014029	\$427.97	10/20/23	7004	062	7525	3420
VILLALOBOS, NANCY	CURB SALT LAKE CITY	\$36.80	10/24/23	7004	062	7525	3420
VILLALOBOS, NANCY	WESTIN (WESTIN	\$555.28	10/30/23	7004	062	7525	3420
VILLALOBOS, NANCY	SQ DIAMOND ONE TRANSPORT	\$30.00	10/30/23	7004	062	7525	3420
VILLALOBOS, NANCY	DOUBLETREE SALT LAKE C	\$621.96	10/30/23	7004	062	7525	3420
VILLALOBOS, NANCY	DOUBLETREE SALT LAKE C	\$216.97	10/30/23	7004	062	7525	3420
VILLALOBOS, NANCY	WESTIN (WESTIN	\$555.28	10/30/23	7004	062	7525	3420
VILLALOBOS, NANCY	DOUBLETREE SALT LAKE C	\$621.96	10/30/23	7004	062	7525	3420
VILLALOBOS, NANCY	DOUBLETREE SALT LAKE C	\$216.97	10/30/23	7004	062	7525	3420
VILLALOBOS, NANCY	WESTIN (WESTIN	\$555.28	10/30/23	7004	062	7525	3420
VILLALOBOS, NANCY	HS UNIVERSI	\$1,980.00	10/04/23	7004	062	7525	4030
VILLALOBOS, NANCY	FLORIDA HEAD START ASSOCI	\$450.00	10/04/23	7004	062	7525	4030
VILLALOBOS, NANCY	FLORIDA HEAD START ASSOCI	\$450.00	10/04/23	7004	062	7525	4030
VILLALOBOS, NANCY	FLORIDA HEAD START ASSOCI	\$125.00	10/04/23	7004	062	7525	4030
VILLALOBOS, NANCY	FLORIDA HEAD START ASSOCI	\$450.00	10/04/23	7004	062	7525	4030
VILLALOBOS, NANCY	EB FIFTH ANNUAL RESTO	\$380.00	10/10/23	7004	062	7525	4030
VILLALOBOS, NANCY	NATIONAL HEAD START ASSO	\$629.00	10/17/23	7004	062	7525	4030
VILLALOBOS, NANCY	NATIONAL HEAD START ASSO	\$629.00	10/17/23	7004	062	7525	4030
VILLALOBOS, NANCY	NATIONAL HEAD START ASSO	\$629.00	10/17/23	7004	062	7525	4030
VILLALOBOS, NANCY	NATIONAL HEAD START ASSO	\$629.00	10/19/23	7004	062	7525	4030
VILLALOBOS, NANCY	FELDESMAN TUCKER LIEFER F	\$175.00	10/19/23	7000	062	7525	4030
VILLALOBOS, NANCY	FLORIDA HEAD START ASSOCI	(\$125.00)	10/20/23	7004	062	7525	4030
VILLALOBOS, NANCY	FLORIDA HEAD START ASSOCI	(\$75.00)	10/20/23	7004	062	7525	4030
VILLALOBOS, NANCY	FLORIDA HEAD START ASSOCI	(\$75.00)	10/20/23	7004	062	7525	4030
VILLALOBOS, NANCY	FLORIDA HEAD START ASSOCI	(\$75.00)	10/20/23	7004	062	7525	4030
	Total	\$42,073.08					

**Head Start Policy Council
Human Resources Committee
October 2023 Actions**

I. Pending Approval for hire

Job Title	Candidate's Name

II. Termination from employment (Involuntarily)

Job Title	Reason	Employee's Name

III. Separation from employment (Voluntarily)

Job Title	Reason	Employee's Name
Teacher Aide	Another Job	Treca Leticia Morris
Center Supervisor	Retirement	Yira Rodriguez

III. Current Head Start Openings – As of 11/08/2023

Job Title	Number of Positions	Potential Candidates in process for hire
Center Supervisor	1	
Certified Nursing Assistant	2	
Family Service Worker	2	
Food Service Assistant	1	
Licensed Practical Nurse	1	
Maintenance Technician	1	
Quality Assurance Coordinator	1	
Teacher	7	
Teacher Assistant	23	

**Orange County Head Start
Policy Council
November 16, 2023
Director's Program Information Update**

- The I.S. Hankins & R.A. Johnson Foundation opened a Lending Library on October 4, 2023, at the Hal Marston center. This makes the 7th lending library at Orange County Head Start provided by I.S. Hankins & R. A. Johnson Foundation and Alpha Phi Alpha Fraternity, Inc.
- Orange County Head Start developed the Professional Development Training Series. The management team, Senior Program Manager, 4 Program Managers and Division Manager write, develop, and conduct training for the entire Head Start team. The first two trainings will take place on Monday November 20, 2023, which will include a Health & Safety training and Focus Area 2 Monitoring Review training.
- Orange County Head Start hired and onboarded the Management Maintenance Coordinator Mr. Silvio Infante.
- Orange County Head Start celebrated National Head Start Awareness month in October. During this month several successful events and activities were held both at the center level and program wide. Events included the Cruising for Quality held at the Division level with various elected officials and staff from the elected official's office as well as partners. Other events included Head Start Awareness parade, Hispanic Heritage Month celebrations, Career Day, and Domain Day.
- Orange County Head Start was notified from the Office of Management & Budget (OMB) that the 7 positions requested in the COLA & Quality Improvement applications did not need to be sent to the CA committee because both applications have Board approval. The positions only required position authorization forms.
- All classroom staff were required to take the Active Supervision training offered through the Early Childhood Learning Knowledge Center. This was required due to the number of incidents that have occurred on the playground and throughout the centers.
- On Wednesday November 1, 2023, at East Orange Head Start, VyStar Credit Union and WUCF & PBS held the Super Readers Book Drive Finale Event. The Super Why Characters from PBS were on site for the event. Over 4,000 books were collected and will be distributed at Head Start centers throughout the state of Florida.
- Policy Council program governance training was held on October 19 – 20, 2023. This training is mandatory for all members. The training included mandatory topics such as Eligibility, Recruitment, Selection, Enrollment and Selection (ERSEA), Program Governance roles and responsibilities and Budget. All persons that attended the training are now ready to serve at the first Policy Council meeting on Thursday November 16, 2023.

Orange County Head Start over the last two months had about six cases of Hand, Foot and Mouth disease. The program has worked with the Health Department to implement protocol. The classrooms and centers also had deep cleaning. The program plans to send education and awareness information to all families, and a Webex will be held for all staff.

- **The National Head Start Association (NHSA) sent a letter to Congress urging them to reject baseless FY24 cuts to Head Start and Early Head Start. This letter was sent on Tuesday November 14, 2023, after the meeting of the Rules Committee hearing and the House's potential consideration of HR 5894. NHSA released the following statement from Executive Director Yasmina Vinci: "The House continues to senselessly hurdle toward consideration of the appropriations bill that will have devastating cuts to Head Start and Early Head Start. These cuts mean closed classrooms and parents with fewer early learning options while a childcare crisis is raging".**
- Orange County Head Start Policy Council will need to recruit Community Representatives for the Policy Council. Invitations will be sent to Orange County Public Schools, Early Learning Coalition, VyStar Credit Union, and I.S. Hankins Johnson Foundation.
- According to the Head Start calendar school will be closed November 20th-November 24th.

The Administration for Children and Families (ACF) at the U.S. Department of Health and Human Services (HHS) announced the 2023–2024 fellows for the National Head Start Fellowship Program. Five distinguished fellows will embark on a year-long journey at the ACF headquarters, gaining invaluable national policy and programmatic experience that will energize their ongoing work in communities across the country. The **National Head Start Fellowship Program** has been a beacon of excellence since its commencement in 1996, empowering local Head Start staff and professionals in 17 outstanding classes to date.

- Orange County Head Start held Volunteer/In-kind contest during the month of September 2023 to help boost In-kind for FY23 to ensure the match requirement is met. The total In Kind/Volunteer hours generated during the month exceed over \$200,000.00. Programs did extremely well encouraging parents.

Child Plus Dashboard Homeless Reporting October 23-24



	Centers	Homeless
1	Aloma	2
2	Bithlo	0
3	Callahan	12
4	Dillard	1
5	Dover Shores	7
6	East Orange	19
7	Engelwood	5
8	Hal Marston	3
9	Lovell Elm.	3
10	John Bridges	13
11	Lila Mitchell	3
12	McCoy	5
13	Millenia	4
14	Pine Hills	7
15	Riverside Elm.	3
16	S.O. YMCA	3
17	Southwood	11
18	Taft	6
19	Three Points	4
20	Ventura	0
21	W.S. ELC	0
22	W.S. ELM	1
23	W. Oaks ELM	4
	Total: 23	116

Total # of "homeless families" **116**

Total # of families acquired housing or have left the program: **0**

Homeless ADA **87.44%**



**ORANGE COUNTY HEAD START
Parent Family and Community Engagement**



Monthly Homeless Report

October 31, 2023

	D.Shores	E.Orange	Engelwood	
Chld Plus ID#:	105226	100425	99334	TOTAL
Follow Ups	4	3	4	11
Referrals visible and documented in s	0	0	0	0
TOTAL	4	3	4	11

Progress Gains			
Site	D.Shores	E.Orange	Engelwood
Assessment Completion	1st assessment is completed.	1st assessment is completed.	1st assessment completed
Family Services Information	Area is updated.	Area has been updated	PIR needs to updated regarding the family homeless status. It appears to be ongoing.
Resources family received from FSW	No resources provided at this time. Needs have been identified in Child plus.	none at this time.	Know resources have been documented for this family according to Child plus.



ORANGE COUNTY HEAD START 2023-2024

ERSEA REPORT

MONTH: October 2023 YEAR: 2023-2024

Sites	Funded Enrollment	Monthly Actual Enrollment	10% IEP Actual Enrollment	Drops YTD	Monthly Waiting List	Monthly New Application 2023-2024	Monthly New Applications 2024-2025
Aloma	37	37	6	2	7	0	N/A
Bithlo	34	32	0	2	2	2	N/A
Callahan	49	47	1	3	5	2	N/A
Dillard	36	35	1	3	3	4	N/A
Dover Shores	54	53	4	7	2	0	N/A
East Orange	112	110	6	7	7	6	N/A
Engelwood	57	56	7	4	3	2	N/A
Hal P Marston	80	78	0	10	0	7	N/A
John Bridges	129	121	0	13	0	4	N/A
Lila Mitchell	70	68	0	4	3	3	N/A
Lovell	34	25	0	2	5	7	N/A
McCoy	37	36	1	2	3	1	N/A
Millennia	35	35	2	2	3	4	N/A
Pine Hills	188	182	4	10	17	9	N/A
Riverside	36	34	2	5	4	3	N/A
SO YMCA	54	53	1	8	3	3	N/A
Southwood	109	108	4	10	0	5	N/A
Taft	110	104	4	10	0	4	N/A
Three Points	57	53	1	2	2	1	N/A
Ventura	37	34	0	3	3	1	N/A
WS ELC	89	77	3	17	0	7	N/A
WS Elementary	57	48	2	4	0	1	N/A
West Oaks Elm	35	33	2	1	2	3	N/A
Total	1536	1,459	51	131	74	79	
Goal	1536	1536	+ 154 (10%)	-191	+ 154 (10%)	48	
Previous Month		1,418	51	90	24	129	

Monthly Chronic Absenteeism	Current Month	Month ly	Previous Month	Reasons w/ Highest Percentages
Severe Chronic Absences (20% Over)	24%	10%(154)	25%	Attempt to contact, No contact
Moderate Chronic Absences (10-20% Over)	27%		25%	Sick
Not Chronically Absent (Less than 10%)	50%	70%	50%	Doctor appointment

Site (Subject to Change)	Funded Enrollment (Subject to Change)	Returning Children 24-25 (Subject to Change)	New Applications Needed by Site for Selections and/or Full enrollment 24-25 (Subject to Change)	Recruitment Efforts
Aloma	37	N/A	N/A	Publix, Joann's, Family Laundry Center, Canastilla Boutique
Bithlo	34	N/A	N/A	Covering Central Florida, Primary Access Network, Iglesia Church, Lighthouse Resource Center, Bithlo-Christmas Neighborhood Center for Families, Orange County Public Library
Callahan	49	N/A	N/A	National Night Out at Callahan, Chick-fil-A, Parent recruitment HAITIAN Community, Community Health Center
Dillard	36	N/A	N/A	Mi Ranchito Meat, Masiid All Tazkiah
Dover Shores	54	N/A	N/A	Dover Shores Community Center, Chase. My Access, Curry Ford Pharmacy, Bravo, The Park at Venoda
East Orange	112	N/A	N/A	Cavelle Benjamin MD, Thomas Hayne MD, Compassion Pediatrics, Kidsville, True Health, Magnolia Dental, Alafaya Pediatrics, Main St dentist, Woodbury Dentist
Engelwood	57	N/A	N/A	Lily Nails, Laundry Express, NY Chinese Restaurant, Via Al Exito, World Cut Barber Shop
Hal Marston	80	N/A	N/A	Jernigan Gardens, Pentecostal Apostolic Tabernacle, The Kingdom Church
John Bridges	129	N/A	N/A	Dollar Tree, Big Lot, Apopka Plaza Shopping Center, Apopka Plaza Key Food, Tortilleria
Lila Mitchell	70	N/A	N/A	Wawa, NCF Table Talk.
Lovell	34	N/A	N/A	Lovell Recruitment Event at John Bridges
McCoy	37	N/A	N/A	Community Thrift Store, The Crazy Coconut, Dominican Barbershop
Millennia	35	N/A	N/A	Quick Star Express, Walgreens, Latinos Food and Grocery+
Pine Hills	188	N/A	N/A	Circle K employees, Bravo Supermarket employees
Riverside	36	N/A	N/A	Walgreens, Beacon Apartments, Sacks Grocery Outlets
South Orlando YMCA SO YMCA	54	N/A	N/A	Embrace Health, Lucy's Family Daycare transportation, Dominican Barbershop, Community Thrift Store, Mrs. Concepcion, The Crazy Coconut
Southwood	109	N/A	N/A	Good Samaritan Outreach, Clarion Inn and Suites, LaQuinta Inn, Extended Stay, Premium Beauty Outlet, Rent and Rental, Bravo Supermarket
Taft	110	N/A	N/A	Provided flyers to HS families,
Three Points	57	N/A	N/A	Biolife Plasma Services, Tropical Dental, Asia Nails, Insurance and Taxes America
Ventura	37	N/A	N/A	Publix, Joann's, Family Laundry Center, Canastilla Boutique
WS ELC	89	N/A	N/A	Crossroads Apartments, Eagles Net School/Park, Plaza with Chevron, Starbucks, Applebees, Wawa, Walmart, Orlo Vista Park
Washington Shores Elementary	57	N/A	N/A	Citgo, Dollar General, Family Dollar
West Oaks	35	N/A	N/A	Beauty Exchange Beauty Supply, One Stop Housing, Seana's Caribbean, Wood Hill apt
Total	1536	N/A	N/A	

FAMILY ENGAGEMENT



Creating Connections, Building Bridges... Together.

Monthly Report: October 2023

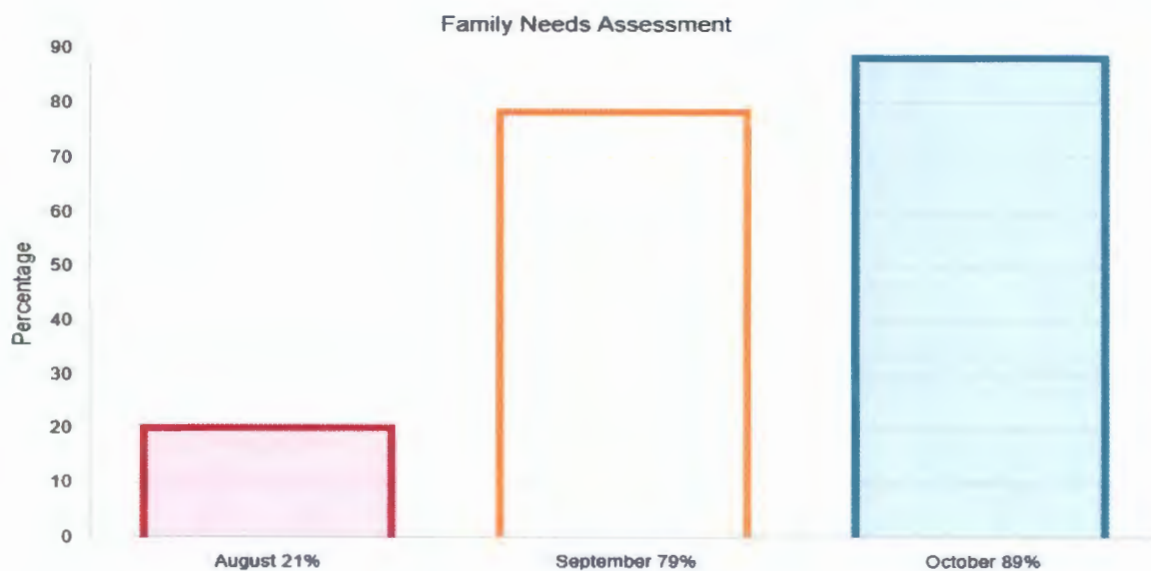
Family Services Activities	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	April 2024
Number of Fatherhood Activities	15	23	22						
Number of Fatherhood Participants	234	326	428						
Number of Parent Educational Trainings Provided	20	23	5						
Number of Parents Attended	558	499	120						
Number of Families Experiencing Homelessness YTD	106	106	116						
Number of Families Acquired housing	0	0	0						
Number of ESL/GED Training	9	8	37						
Number of Parents involved in Health Education	356	286	199						



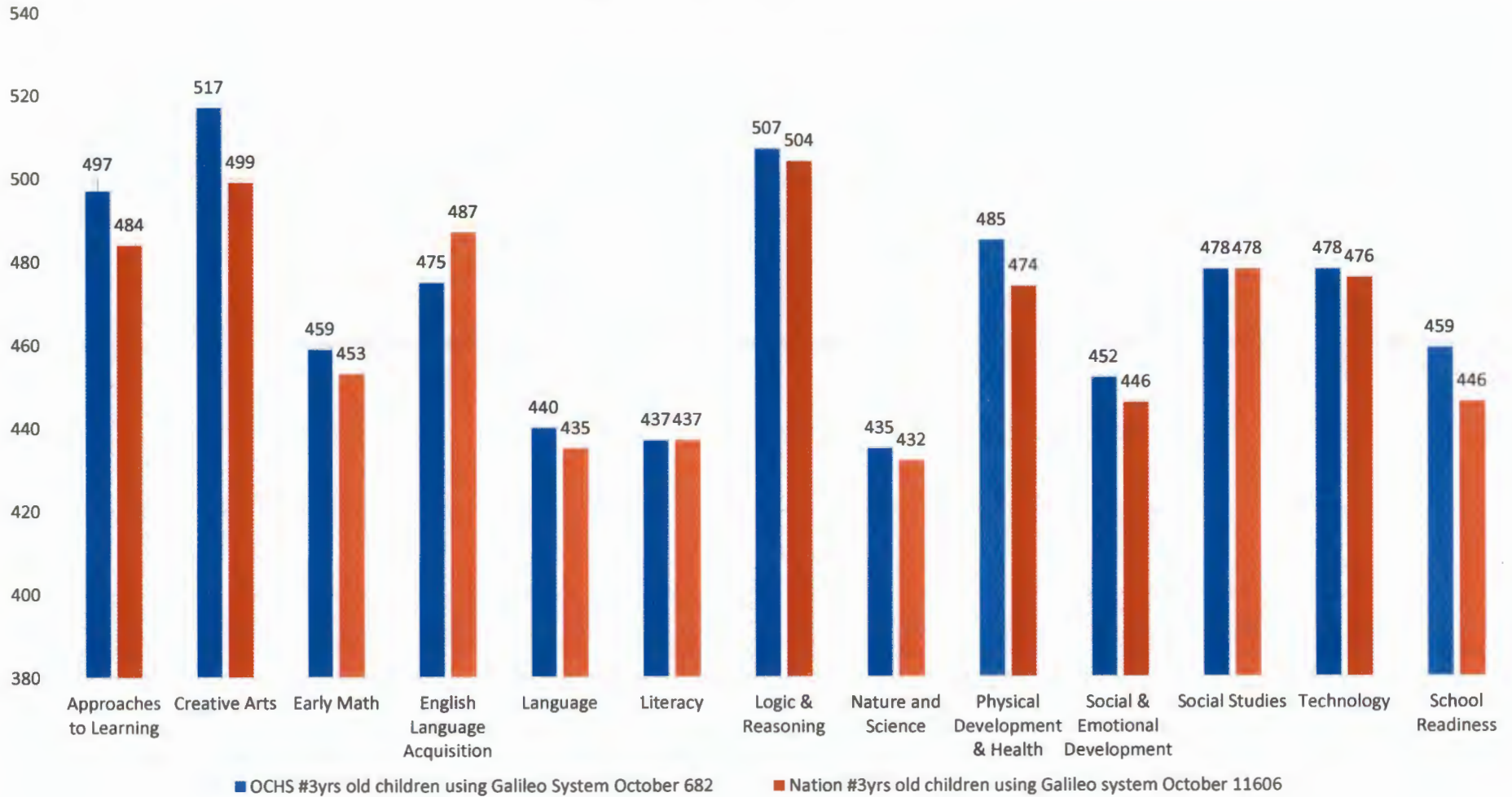
Partnership Agreements/Goal Settings



Family Assessments



Orange County Head Start
Early Childhood Assessment Scores
Three Year Old (3 Yrs) October 2023

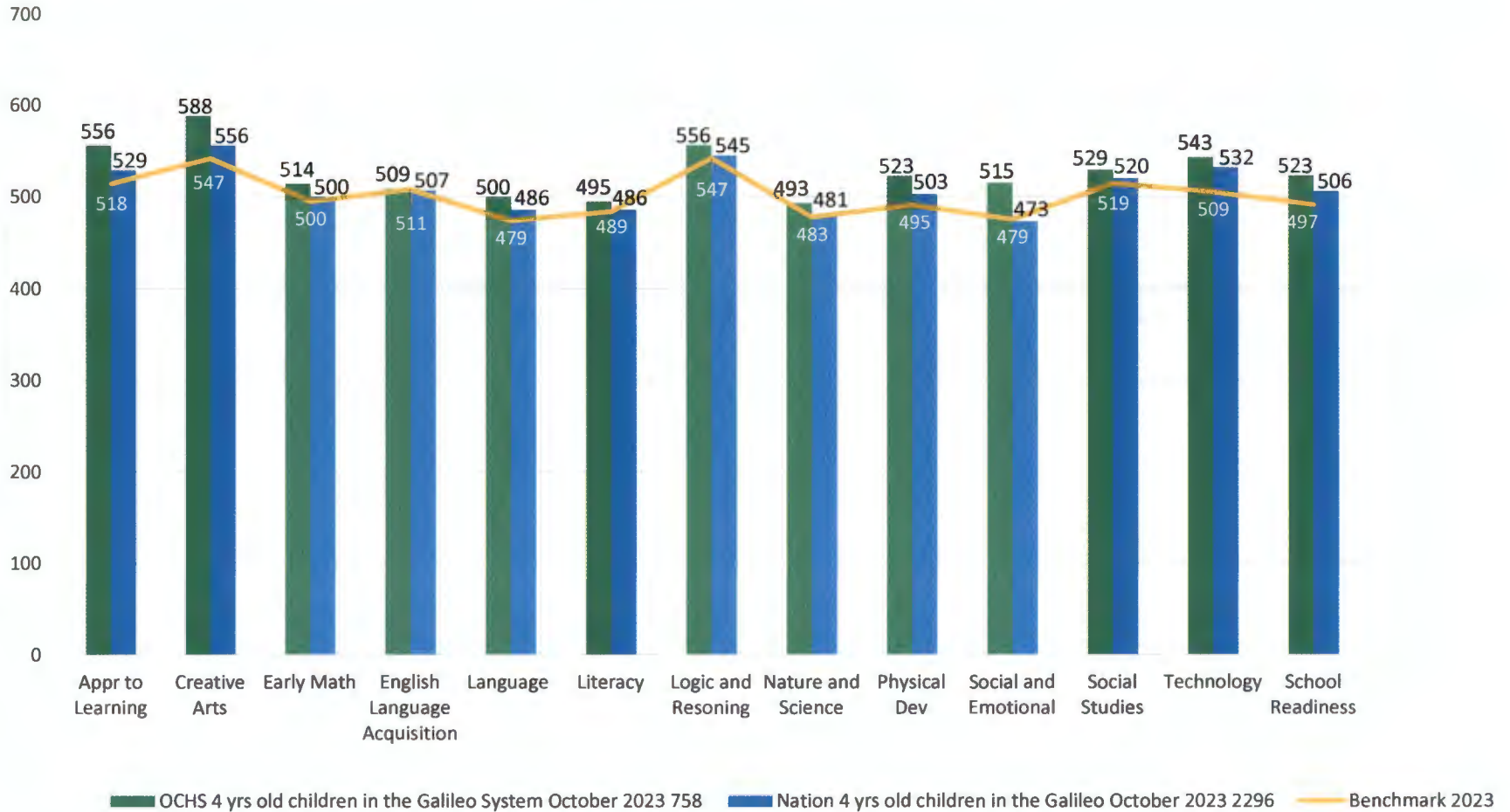


*The Developmental Scores (DL) indicates the Orange County Head Start first year enrolled children’s position in the Galileo Developmental Progression Validated System in comparison with the Nation.

BENCHMARKS October 2023

APL	CA	EM	ELA	Lang	Lit	LR	NS	PDH	SED	SS	Tech	SR
473	491	451	476	429	438	504	434	456	437	475	467	444

Orange County Head Start Early Childhood Assessment Scores Four Year Old (4 Yrs) October 2023



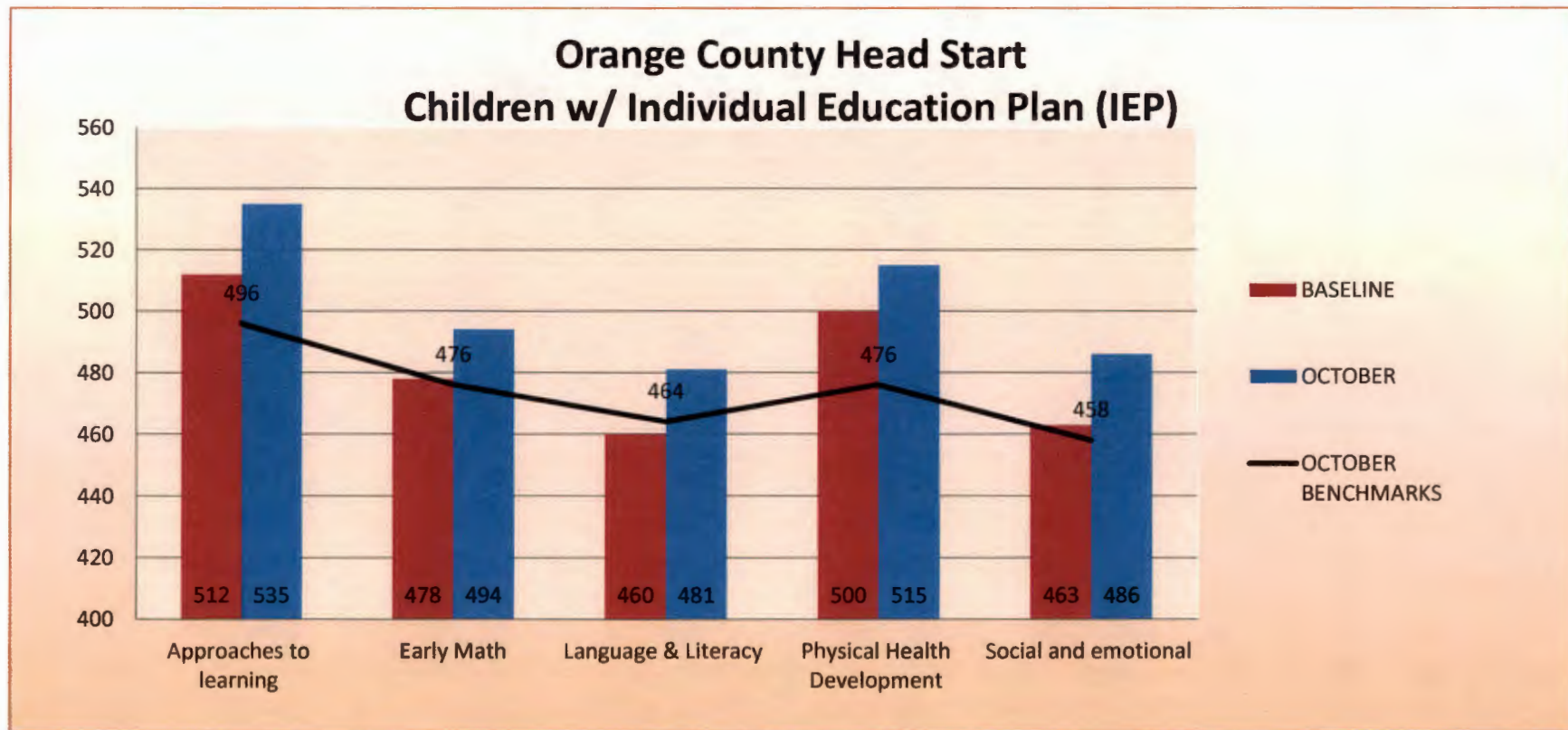
*The Developmental Scores (DL) indicates the Orange County Head Start first and second year enrolled children’s position in the Galileo Developmental Progression Validated System in comparison with the Nation.

Benchmark October 2023

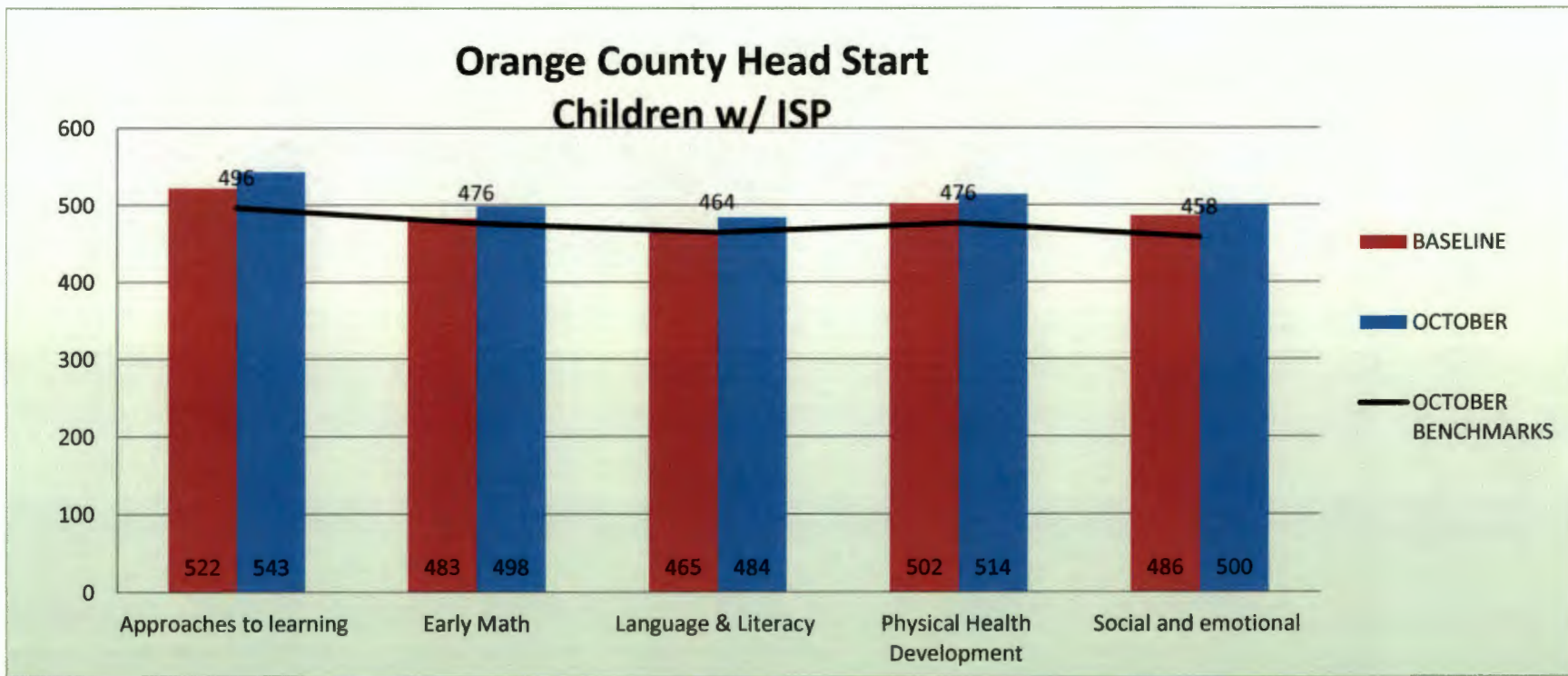
<i>App</i>	<i>CA</i>	<i>EM</i>	<i>ELA</i>	<i>LAN</i>	<i>LIT</i>	<i>L&R</i>	<i>N&SC</i>	<i>PD&H</i>	<i>S&ED</i>	<i>SS</i>	<i>TECH</i>	<i>SR</i>
518	547	500	511	479	489	547	483	495	479	519	509	497

MENTAL HEALTH AND DISABILITY OUTCOMES ANALYSIS OCTOBER 2023

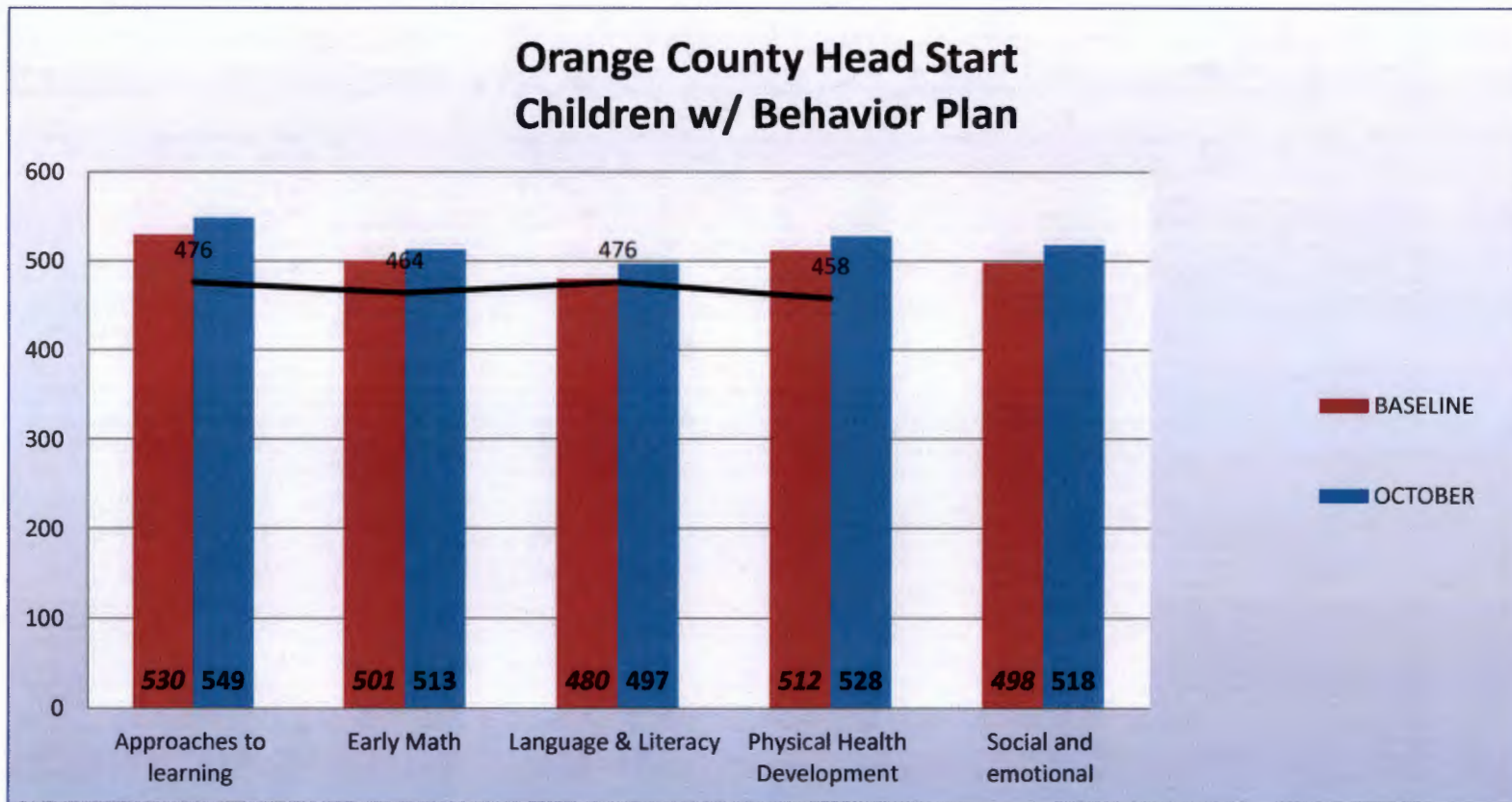
	BASELINE	OCTOBER	OCTOBER BENCHMARKS
Approaches to learning	512	535	496
Early Math	478	494	476
Language & Literacy	460	481	464
Physical Health Development	500	515	476
Social and emotional	463	486	458



	BASELINE	OCTOBER	OCTOBER BENCHMARKS
Approaches to learning	522	543	496
Early Math	483	498	476
Language & Literacy	465	484	464
Physical Health Development	502	514	476
Social and emotional	486	500	458



	BASELINE	OCTOBER	OCTOBER BENCHMARKS
Approaches to learning	530	549	496
Early Math	501	513	476
Language & Literacy	480	497	464
Physical Health Development	512	528	476
Social and emotional	498	518	458



Orange County Head Start Medical and Dental Unit Monthly Report

Program Description	2023 - 2024 Program Year		
	August 2023	September 2023	October 2023
Total Number of HS children served (report source: CP2001)	1284	1402	1474
Number of children meeting requirement of health physicals CP3035	1236	1360	1465
Number of HS families referred to the FQHC for medical and/or dental services. (report source: CP4120)	43	62	59
Number of HS children meeting medical home requirement (report source: CP3021D)	1264	1390	1440
Number of HS children meeting immunization requirement (report source: CP3320)	1275	1385	1470
Number of HS children with an dental exam (report source: CP3035)	491	583	805
Number of children needing dental treatment (CP 2110)	89	113	142
Number of Health Action Plan (report source CP2110)	222	242	263
Number of Site Visit for LPN monthly	23	23	20

1536 Funded

Head Start 2023-2024



Venerria L. Thomas, Director
Community & Family Services

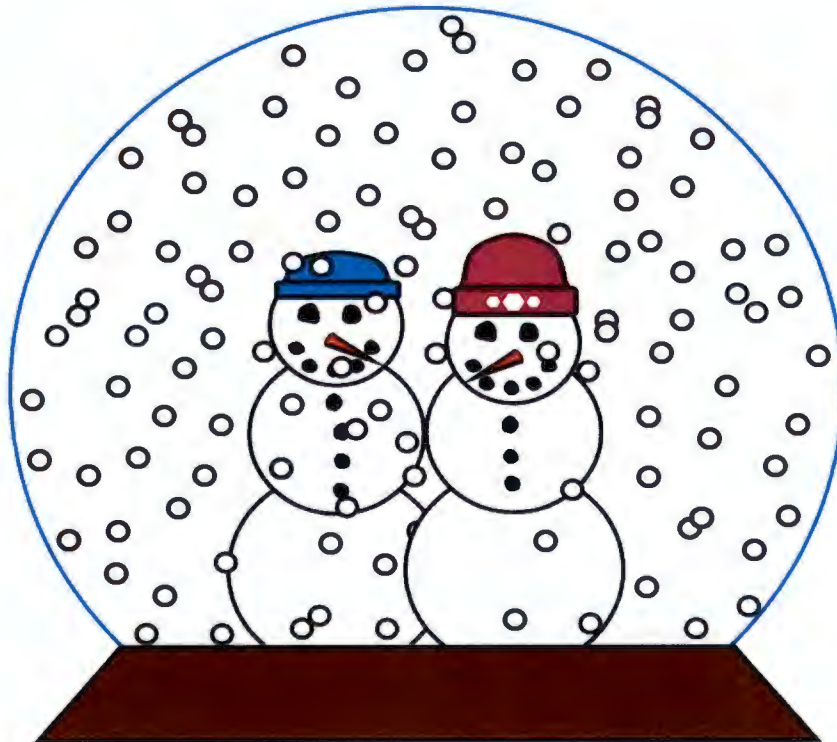
Orange County Government

HEAD START POLICY COUNCIL

PROGRAM INFORMATION & UPDATES



Sonya L. Hill, Manager
Head Start Division



DECEMBER 2023



**Orange County
Community & Family Services Department
Head Start Division**



POLICY COUNCIL MONTHLY MEETING

Who: POLICY COUNCIL MEMBERS

Date: THURSDAY– DECEMBER 14, 2023

Time: 6:00 PM

**Location: HOLDEN HEIGHTS COMMUNITY CTR.
1201 20th STREET
Orlando, FL 32805**

LIGHT REFRESHMENTS

CHILDCARE & SNACKS PROVIDED

Sandra Moore:
407-836-8913 or Email Sandra.Moore2@ocfl.net

Yvette Meade:
407-836-8921 or Email Yvette.Meade@ocfl.net



AGENDA



Orange County Government • Head Start Policy Council • Holden Heights
Community Center • 1201 20th St., Orlando, FL 32805
December 14, 2023 • 6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
3. *Adoption of Agenda*
4. *Secretary’s Report*
5. *Officer’s Report*
6. *Director’s Report*
 - a. *Focus Area 2 Federal Review Information*
7. *HR Report*
8. *Budget Report*
9. *New Business:*
 - a. *Community Representative Vote*
 - b. *ACF-PI-OHS-23-04*
10. *Unit Updates:*
Homeless, ERSEA, Education, Mental Health & Disabilities
11. *Public Comment*
12. *Adjourn*

Head Start YTD Summary November 2023

Head Start Budget Summary

Below is a different statement of financial activity. This summarizes all the financial spending over a period of time. In the example below we are looking at fiscal year to date spending. This spending has been separated into salary and non-salary expense. This report is also gives the council an understanding of Orange County Head Start's financial health.

	FY 2023 Current Budget	PRE Encumbered Amount	Encumbered Amount	FY 2024 Total YTD	Balance	% Percent Budget Used YTD
7521- Admin Salary	1,589,064			234,188	1,354,876	14.74%
7522 - Education Salary	11,721,497			2,217,065	9,504,432	18.91%
7523 - USDA Admin Salary	328,452			36,049	292,403	10.98%
7524 - USDA Services Salary	373,959			43,134	330,825	11.53%
7526 - Disability Salary	355,366			55,436	299,930	15.60%
7527 - Health Salary	449,961			38,718	411,243	8.60%
7528 - PFCE Salary	2,382,616			362,258	2,020,358	15.20%
7529 -General Funds	482,522			84,970	397,552	17.61%
7534 - Facilities Salary					0	0.00%
Total Salary	17,683,437	0	0	3,071,819	14,611,618	17.37%
7521 - Admin	147,179		21,284	3,789	122,106	17.04%
7522 - Education	639,600		52,243	3,656	583,701	8.74%
7523 - USDA Admin	7,693				7,693	0.00%
7524 - USDA Services	936,740		752,700		184,040	80.35%
7525 - Training	156,870		8,900	6,763	141,207	9.98%
7526 - Disability	59,350		43,166		16,184	72.73%
7527 - Health	17,900	9,504			8,396	53.09%
7528 - PFC	57,116	14,893	7,994		34,229	40.07%
7529 -General Funds	31,416		22,280		9,136	70.92%
7534 - Facilities	484,216			11,791	472,425	2.44%
7535- Disaster & Recovery	1,829,932		1,313,015		516,917	71.75%
Total Non-Salary	4,368,012	24,397	2,221,580	25,999	2,096,035	52.01%
Grand Total	22,051,449	24,397	2,221,580	3,097,818	16,707,654	24.23%

Community and Family Services Through **November 30, 2023** : Fund -7003 Dept - 062 Unit - 7521 H.S Admin **15%** of FY Elapsed

OBJE	APPR	OBJECT NAME	BUDGET	O	T	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ED	YTD	BALANCE	USED YTD
1120	6FA	REGULAR SALARIES and WAGES	1,029,203.00	3	341.25	125,461.12	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	162,802.37	866,400.63	15.82
1125	6FA	RECRUITMENT & RETENTION PAY	9,802.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,802.00	.00
1130	6FA	OTHER SALARIES and WAGES	5,000.00		.00	1,735.29	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,735.29	3,264.71	34.71
1140	6FA	OVERTIME	2,500.00		759.95	2,281.89	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,041.84	-1,541.84	161.67
1160	6FA	LONGEVITY PAY	12,200.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,200.00	.00
2110	6FA	FICA TAXES	80,418.00		880.40	9,572.80	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,453.20	67,964.80	15.49
2120	6FA	RETIREMENT CONTRIBUTION	148,491.00		448.71	17,901.97	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	23,350.68	123,140.32	15.94
2130	6FA	LIFE and HEALTH INSURANCE	303,450.00		390.98	22,413.66	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	29,804.64	273,645.36	9.82
		Total of Salaries	1,589,064.00	5-	121.29	179,366.73	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	234,188.02	1,354,876.98	14.74
3125	6FB	INDIRECT COSTS	106,329.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	106,329.00	.00
3179	6FC	CONTRACT SVC EMPLOY AGENT	10,000.00		.00	3,788.87	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,791.13	3,788.87	-4,580.00	145.80
3410	6FC	LOCAL TRAVEL	2,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
3510	6FC	POSTAGE and MESSENGER SVCS	700.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	700.00	.00
3610	6FC	RENTAL OF EQUIPMENT	3,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,010.80	.00	-10.80	100.36
3720	6FC	COMMUNICATIONS	7,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
3820	6FC	MAINTENANCE OF EQUIPMENT	5,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,482.00	.00	-2,482.00	149.64
3910	6FC	GRAPHIC REPROD SVCS	50.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4010	6FC	DUES and MEMBERSHIPS	1,300.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,300.00	.00
4020	6FC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	6FC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	6,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,000.00	.00
4115	6FC	MISCELLANEOUS OPERATING SUPPLIES	1,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4121	6FC	COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN \$5000	50.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	6FC	EQUIPMENTLESS THAN \$5000	3,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
4412	6FC	PROMOTIONAL EXPENSES	100.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4418	6FC	EDUCATIONAL ASSISTANCE PROGRAM	100.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4422	6FC	SCHOLARSHIPS, AWARDS, BENEF	1,500.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
		Total of Operations	147,179.80		.00	3,788.87	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	21,283.93	3,788.87	122,106.20	17.04
		Total of Unit 7521	1,736,243.00	54	121.29	183,155.60	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	21,283.93	237,976.99	1,478,882.10	14.83

Community and Family Service: Through **November 30, 2023** Fund - 7003 Dept - 062 Unit - 7522 Education H.S. Services **18%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Encumbered	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	6FE	REGULAR SALARIES and WAGES	6,971,961.00	1,415,066.21	1,151,942.66	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,493,448.87	5,478,512.13	21.42	
1125	6FE	RECRUITMENT & RETENTION PAY	78,886.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	78,886.00	.00	
1130	6FE	OTHER SALARIES and WAGES	10,000.00	6,705.45	16,846.38	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	23,351.83	-13,351.83	233.52	
1140	6FE	OVERTIME	5,000.00	13,592.17	22,652.19	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,244.36	-31,244.36	724.88	
1150	6FE	SPECIAL PAY	.00	1,500.00	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,500.00	-5,500.00	.00	
1160	6FE	LONGEVITY PAY	113,800.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	113,800.00	.00	
2110	6FE	FICA TAXES	533,355.00	26,854.20	88,751.61	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	115,605.81	417,749.19	21.66	
2120	6FE	RETIREMENT CONTRIBUTION	819,205.00	48,511.45	160,221.59	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	208,733.04	610,471.96	25.48	
2130	6FE	LIFE and HEALTH INSURANCE	3,189,280.00	82,017.96	252,152.98	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	334,170.96	2,855,109.04	10.48	
		Total of salaries	11,771,487.00	320,387.48	1,696,387.41	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,217,054.87	9,554,442.13	18.91	
3167	6FF	PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00	
3192	6FF	SOFTWARE LICENSING SUPPORT FEE	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50,000.00	.00	
		CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00	
3350	6FF	OTHER INSURANCE and BONDS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
3410	6FF	LOCAL TRAVEL	9,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,000.00	.00	
3530	6FF	TOLL CHARGES	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.00	
3610	6FF	RENTAL OF EQUIPMENT	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	34,624.20	15,375.80	69.25	
3720	6FF	COMMUNICATIONS	50,000.00	.00	333.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	333.00	49,667.00	.67	
3820	6FF	MAINTENANCE OF EQUIPMENT	32,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,532.00	17,468.00	45.41	
3910	6FF	BOOKS, COMPACT DISKS, VIDEOS, AND	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
4020	6FF	SUBSCRIPTIONS	4,740.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,740.00	.00	
4040	6FF	LICENSE AND CERTIFICATION FEES	11,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	11,000.00	.00	
4110	6FF	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	16,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	16,000.00	.00	
4115	6FF	MISCELLANEOUS OPERATING SUPPLIES	78,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,500.00	.00	75,500.00	3.21	
4116	6FF	EVENT/MEAL REIMBURSEMENTS	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00	
4121	6FF	COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN \$5000	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00	
4123	6FF	EQUIPMENT LESS THAN \$5000	8,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	586.36	7,413.64	7.33	
4135	6FF	FOOD and DIETARY	290,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	290,000.00	.00	
4195	6FF	MISC SUPPLIES OR EXPENSES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
4412	6FF	PROMOTIONAL EXPENSES	2,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,500.00	.00	
4418	6FF	EDUCATIONAL ASSISTANCE PROGRAM	100.00	.00	3,325.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,325.00	-3,225.00	3,325.00	
4422	6FF	SCHOLARSHIPS, AWARDS, BENEF	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4450	6FF	PARENT ACTIVITY FUND	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
4452	6FN	FIELD TRIPS-HEAD START	15,360.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	15,360.00	.00	
8120	6FF	AID TO OTHER GOVT AGENCIES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0	
		Total of Operations	639090	8	3654	5	6	6	6	4	6	0	0	0	0	0	52,242.56	3,808.00	583699.44	8.74
		Total of Unit 7522	12361097	320887.48	1790625.41	0	0	0	0	0	0	0	0	0	0	0	52,242.56	2,220,712.67	10888141.57	18.39

Community and Family Services through **November 30, 2023**: Fund - 7403 Dept - 62 Unit - 7523 USDA Admin **11%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	0 AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	6FQ	REGULAR SALARIES and WAGES	148,615.00	5,716.00	19,811.47	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	25,527.47	123,097.53	17.18
1125	6FQ	RECRUITMENT & RETENTION PAY	1,415.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,415.00	0
1140	6FQ	OVERTIME	89,750.00	.00	60.39	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	60.39	89,689.61	0.07
1160	6FQ	LONGEVITY PAY	2,700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,700.00
2110	6FQ	FICA TAXES	11,660.00	425.75	1,485.62	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,911.37	9,773.63	16.36
2120	6FQ	RETIREMENT CONTRIBUTION	20,720.00	775.67	2,696.63	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,472.30	17,254.70	16.75
2130	6FQ	LIFE and HEALTH INSURANCE	53,550.00	1,264.47	3,813.41	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,077.88	48,472.12	9.48
		Total of Salaries	328,410.00	8,181.89	27,867.52	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,049.41	292,402.59	10.98
3125	6FP	INDIRECT COSTS	6,540.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,543.00	0
3410	6FR	LOCAL TRAVEL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	0
3530	6FR	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0
3820	6FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0
4110	6FR	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	0
4418	6FR	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0
		Total Of Operations	7,690.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,693.00	0
		Total of Unit 7523	336,100.00	8,181.89	27,867.52	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,049.41	300,095.59	10.72

Community and Family Services Through **November 30, 2023**: FUND -7403 DEPT: 062 UNIT: 7524 : USDA SERVICES: **61%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	6FT	REGULAR SALARIES and WAGES	163,500.00	5,616.29	21,883.52	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	27,499.81	136,000.19	16.82
1125	6FT	RECRUITMENT & RETENTION PAY	1,557.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,557.00	.00
1140	6FT	OVERTIME	89,750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	89,750.00	.00
1160	6FT	LONGEVITY PAY	3,900.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,900.00	.00
2110	6FT	FICA TAXES	12,926.00	397.58	1,577.93	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,975.51	10,950.49	15.28
2120	6FT	RETIREMENT CONTRIBUTION	28,463.00	975.60	3,809.16	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,784.76	23,678.24	16.81
2130	6FT	LIFE and HEALTH INSURANCE	73,863.00	2,193.52	6,680.56	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,874.08	64,988.92	12.01
		Total of Salaries	373,959.00	9,182.99	33,951.17	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	43,134.16	330,824.84	11.53
3170	6FU	JANITORIAL SVC and SUPPLY	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4110	6FU	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4115	6FU	MISCELLANEOUS OPERATING SUPPLIES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4123	6FU	EQUIPMENTLESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4130	6FU	HOUSEHOLD AND KITCHEN SUPPLIES	450.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	450.00	.00
4135	6FU	FOOD and DIETARY	934,740.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	752,700.00	182,040.00	80.53
		Total of Operations	936,740.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	752,700.00	184,040.00	80.35
		Total of Unit 7524	1,310,699.00	9,182.99	33,951.17	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	752,700.00	43,134.16	60.72

Community and Family Services Through **November 30, 2023**: FUND: 7003 DEPT: 062 UNIT: 7525 : H.S. TRAINING: **10%** OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
3185	6FH	CONTRACT SVC-TRAINING	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50,000.00	.00	
3197	6FH	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00	
3410	6FH	LOCAL TRAVEL	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
3420	6FH	OUT OF COUNTY TRAVEL	38,000.00	608.00	1,040.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,648.00	36,352.00	4.34	
3610	6FH	RENTAL OF EQUIPMENT	3,460.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,460.00	.00	
3620	6FH	LEASES-BUILDINGS/STRUCTURES	2,995.00	.00	5,115.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,115.00	-2,120.00	170.78
3910	6FH	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4020	6FH	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	9,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,250.00	.00	
4030	6FH	TRAINING AND EDUCATIONAL COST	38,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,900.00	.00	29,100.00	23.42	
4040	6FH	LICENSE AND CERTIFICATION FEES	3,951.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,951.00	.00	
4110	6FH	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4115	6FH	MISCELLANEOUS OPERATING SUPPLIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4116	6FH	EVENT/MEAL REIMBURSEMENTS	2,016.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,016.00	.00	
4418	6FH	EDUCATIONAL ASSISTANCE PROGRAM	6,948.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,948.00	.00	
			156,870.00	608.00	6,155.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,900.00	6,763.00	141,207.00	9.98	
			156,870.00	608.00	6,155.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,900.00	6,763.00	141,207.00	9.98	

Community and Family Services Through **November 30, 2023** Fund 7003 Dept 062 Unit 7526 H.S. Disability **24%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	6FI	REGULAR SALARIES and WAGES	232,918.00	10,156.80	30,225.82	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	40,382.62	192,535.38	17.34	
1125	6FI	RECRUITMENT & RETENTION PAY	2,217.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,217.00	.00	
1140	6FI	OVERTIME	500.00	29.76	219.54	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	249.30	250.70	49.86	
1160	6FI	LONGEVITY PAY	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00	
2110	6FI	FICA TAXES	18,141.00	739.18	2,208.85	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,948.03	15,192.97	16.25	
2120	6FI	RETIREMENT CONTRIBUTION	32,310.00	1,382.31	4,131.45	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,513.76	26,796.24	17.07	
2130	6FI	LIFE and HEALTH INSURANCE	67,280.00	1,575.48	4,766.44	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,341.92	60,938.08	9.43	
		Total of Salaries	355,366.00	13,883.53	41,552.10	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	55,435.63	299,930.37	15.80	
3195	6FK	CONTRACT SERVICES MEDICAL	45,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	43,165.55	1,834.44	95.92	
3410	6FK	LOCAL TRAVEL	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00	
3510	6FK	POSTAGE and MESSENGER SVCS	150.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	150.00	.00	
3720	6FK	COMMUNICATIONS	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00	
4020	6FK	VIDEOS, AND SUBSCRIPTIONS	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00	
4040	6FK	FEES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4110	6FK	INCLUDING PRINTING)	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00	
4115	6FK	SUPPLIES	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00	
4121	6FK	COMPUTER REL LESS THAN	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4418	6FK	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4422	6FK	SCHOLARSHIPS,AWARDS,BENEF	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
		Total of Operations	53,350.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	43,165.55	10,184.44	72.75	
		Total of Unit 7526	414,716.00	13,883.53	41,552.10	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	43,165.55	55,435.63	918,114.81	24.75

Community and Family Services Through **November 30, 2023** Fund 7003 Dept 062 Unit 7527 H.S. Child Health and Development **10%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	6FV	REGULAR SALARIES and WAGES	278,434.00	5,665.43	21,496.15	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	27,161.58	251,272.42	9.78	
1125	6FV	RECRUITMENT & RETENTION PAY	2,697.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,697.00	.00	
1140	6FV	OVERTIME	500.00	.00	221.13	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	221.13	278.87	44.23	
1160	6FV	LONGEVITY PAY	1,300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,300.00	.00	
2110	6FV	FICA TAXES	21,606.00	402.05	1,567.29	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,969.34	19,636.66	9.11	
2120	6FV	RETIREMENT CONTRIBUTION	38,324.00	68.80	2,947.04	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,715.84	34,608.16	9.70	
2130	6FV	LIFE and HEALTH INSURANCE	107,100.00	1,106.67	4,243.58	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,650.25	101,449.75	5.28	
		Total of Salaries	449,061.00	8,342.95	30,475.19	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	38,716.14	411,442.86	8.60	
3179	6FW	CONTRACT SVC EMPLOY AGENT	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,504.00	.00	-9,004.00	1,900.80	
3195	6FW	CONTRACT SERVICES MEDICAL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
3410	6FW	LOCAL TRAVEL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
3530	6FW	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
3720	6FW	COMMUNICATIONS	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00	
4020	6FW	AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4110	6FW	PRINTING)	550.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	550.00	.00	
4115	6FW	SUPPLIES	13,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	13,500.00	.00	
4121	6FW	COMPUTER REL LESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4123	6FW	EQUIPMENTLESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4143	6FW	MEDandSURG SUPPLIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4418	6FW	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4422	6FW	SCHOLARSHIPS,AWARDS,BENEF	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
		Total of Operations	17,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,504.00	.00	6,396.00	53.09
		Total of Unit 7527	467,061.00	8,342.95	30,475.19	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,504.00	38,716.14	419,638.86	10.31

Community and family Services Through **November 30, 2023** Fund 7003 Dept 062 Unit 7528 H.S. Parent Family Community Engagement **16%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	CT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Pre Encumbered	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	6FX	REGULAR SALARIES and WAGES	1,478,022.00	57	100.65	186,771.09	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	243,971.74	1,234,050.26	16.51
1125	6FX	RECRUITMENT & RETENTION PAY	14,154.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,154.00	.00
1130	6FX	OTHER SALARIES and WAGES	10,000.00	2	161.70	5,780.70	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,132.40	1,867.60	81.32
1140	6FX	OVERTIME	5,000.00		116.45	957.31	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,373.76	3,626.24	27.48
1150	6FX	SPECIAL PAY	.00		100.00	1,400.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,900.00	-1,900.00	.00
1160	6FX	LONGEVITY PAY	14,750.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,750.00	.00
2110	6FX	FICA TAXES	115,281.00	4	140.96	14,350.50	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	18,791.46	96,489.54	16.30
2120	6FX	RETIREMENT CONTRIBUTION	218,838.00	6	172.86	27,417.32	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	35,790.18	183,047.82	16.35
2130	6FX	LIFE and HEALTH INSURANCE	526,571.00	17	108.59	39,590.08	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	52,298.65	474,272.35	9.93
		Total of Salaries	2,382,615.00	88	191.21	276,268.99	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	352,256.19	2,030,357.81	15.20
3179	6FY	CONTRACT SVC EMPLOY AGENT	5,700.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,893.20	7,993.60	.00	-17,186.80	401.52
3410	6FY	LOCAL TRAVEL	3,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
3530	6FY	TOLL CHARGES	100.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
3720	6FY	COMMUNICATIONS	12,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,000.00	.00
4020	6FY	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	6FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	10,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
4115	6FY	MISCELLANEOUS OPERATING SUPPLIES	5,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
4121	6FY	COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN \$5000	50.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	6FY	EQUIPMENT LESS THAN \$5000	4,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
4412	6FY	PROMOTIONAL EXPENSES	7,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
4418	6FY	EDUCATIONAL ASSISTANCE PROGRAM	1,000.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4450	6FY	PARENT ACTIVITY FUND	9,216.00		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,216.00	.00
		Total of Operations	57,116.00	00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,893.20	7,993.60	.00	34,229.20	48.07
		Total of Unit 7528	2,439,732.00	88	191.21	276,268.99	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,893.20	7,993.60	362,256.19	2,064,567.01	15.79

Community and family Service · Through **November 30 2023** Fund 0001 Dept 062 Unit 7529 H.S. General Fund **21%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBE RED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	HZE	REGULAR SALARIES and WAGES	312,410.00	3,448.80	44,167.35	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	57,616.15	254,793.85	18.44	
1125	HZE	RECRUITMENT & RETENTION PAY	2,976.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,976.00	.00	
1160	HZE	LONGEVITY PAY	4,200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,200.00	.00	
2110	HZE	FICA TAXES	24,448.00	977.12	3,223.67	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,200.79	20,247.21	17.18	
2120	HZE	RETIREMENT CONTRIBUTION	43,740.00	1,825.01	5,993.53	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,818.54	35,921.46	17.88	
2130	HZE	LIFE and HEALTH INSURANCE	94,748.00	3,808.70	11,526.10	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	15,334.80	79,413.20	16.18	
		Total of Salaries	482,622.00	10,059.63	64,910.65	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	84,970.28	397,651.72	17.81	
3167	HZE	GOVERNMENTAL AGENCIES	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00	
3197	HZE	CONTRACTUAL SERVICES NOT OTHER	22,800.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	22,280.00	.00	97.72	
4110	HZE	PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
4115	HZE	SUPPLIES	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00	
4123	HZE	EQUIPMENTLESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4135	HZE	FOODandDIETARY	1,666.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,666.00	.00	
4482	HZE	SELF INS-PROP CASUALTY	1,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,100.00	.00	
6430	HZE	HEAVY EQUIPMENT	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
		Total of Operations	31,416.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	22,280.00	.00	70.92	
		Total of Unit 7529	513,938.00	10,059.63	64,910.65	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	22,280.00	84,970.28	408,607.72	20.87

Community and Family Services Throgh **November 30, 2023** Fund 7003 Dept 062 Unit 7534 H.S. Facilities **5%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	6FL	REGULAR SALARIES and WAGES	172,641.00	622.74	11,699.54	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	13,322.28	159,318.72	7.72
1125	6FL	RECRUITMENT & RETENTION PAY	1,654.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,654.00	.00
1130	6FL	OTHER SALARIES and WAGES	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
1140	6FL	OVERTIME	2,500.00	142.69	516.13	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	658.82	1,841.18	26.35
1150	6FL	SPECIAL PAY	.00	.00	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	-500.00	.00
1160	6FL	LONGEVITY PAY	2,400.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,400.00
2110	6FL	FICA TAXES	13,517.00	111.52	889.02	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.54	12,516.46	7.40
2120	6FL	RETIREMENT CONTRIBUTION	23,976.00	372.77	2,159.39	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,532.16	21,443.84	10.56
2130	6FL	LIFE and HEALTH INSURANCE	71,400.00	566.60	4,736.06	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,304.66	66,095.34	8.63
		Total of Salaries	283,090.00	818.32	20,500.14	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	24,318.48	268,771.54	8.30
3167	6FM	PAYMENTS TO OTHER GOVERNME	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
3170	6FM	JANITORIAL SVC and SUPPLY	13,000.00	.00	1,943.19	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,943.19	11,056.81	14.95
3179	6FM	CONTRACT SVC EMPLOY AGENT	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
3197	6FM	CONTRACTUAL SERVICES NOT	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
3350	6FM	OTHER INSURANCE and BONDS	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
3420	6FM	OUT OF COUNTY TRAVEL	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00
3520	6FM	MOVING EXPENSE-CO ASSETS	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
3530	6FM	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
3610	6FM	RENTAL OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
3620	6FM	LEASES-BUILDINGS/STRUCTURES	275,000.00	455.32	1,915.25	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,370.57	269,629.43	1.95
3710	6FM	UTILITIES	35,000.00	.00	3,461.36	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,461.36	31,538.64	9.89
3720	6FM	COMMUNICATIONS	27,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	27,000.00	.00
3810	6FM	MAINTENANCE OF BUILDINGS	20,000.00	.00	1,016.25	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,016.25	18,983.75	5.08
3820	6FM	MAINTENANCE OF EQUIPMENT	23,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	23,000.00	.00
3910	6FM	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	6FM	OFFICE SUPPLIES (NOT	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4115	6FM	MISCELLANEOUS OPERATING	51,050.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	51,050.00	.00
4123	6FM	EQUIPMENTLESS THAN \$5000	9,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,000.00	.00
4126	6FM	TOOLS and SMALL IMPLEMENTS	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
4175	6FM	CLOTHING AND WEARING	116.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	116.00	.00
4195	6FM	MISC SUPPLIES OR EXPENSES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4422	6FM	SCHOLARSHIPS, AWARDS, BENEF	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
7220	6FM	PRIN-CAPITAL LEASES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
7420	6FM	INTEREST-CAPITAL LEASES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
		Total of Operations	484,216.00	455.32	8,336.05	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	11,791.37	472,424.63	2.44
		Total of Unit 7534	777,306.00	273.64	26,836.19	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,109.83	741,196.17	4.65

Community and Family Services Through **November 30, 2023** : FUND: 7046 DEPT: 062 UNIT: 7535 : H.S. DISASTER & RECOVERY **72%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED
3125	2GA	INDIRECT COSTS	302,220.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	302,220.00	.00
3170	2GB	JANITORIAL SVC and	10,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,500.00	.00
3197	2GB	CONTRACTUAL	11,770.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	11,770.00	.00
3420	2GB	OUT OF COUNTY	24,134.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	24,134.00	.00
3810	2GB	MAINTENANCE OF	920,386.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	913,014.64	.00	7,371.36	99.20
4020	2GB	BOOKS, COMPACT	6,189.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,189.00	.00
4030	2GB	TRAINING AND	29,980.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	29,980.00	.00
4040	2GB	LICENSE AND	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4110	2GB	OFFICE SUPPLIES (NOT	19,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	19,000.00	.00
4115	2GB	MISCELLANEOUS	36,579.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,579.00	.00
4120	2GB	SOFTWARE LESS THAN	16,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	16,000.00	.00
4123	2GB	EQUIPMENT LESS THAN	1,353.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,353.00	.00
4143	2GB	MEDandSURG	6,460.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,460.00	.00
6310	2GC	STRUCT and FAC OTH	400,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	400,000.00	.00	.00	100.00
6410	2GC	EQUIPMENT	36,003.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,003.00	.00
6420	2GC	ROLLING STOCK	7,358.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,358.00	.00
		Total of Operations	1,829,932.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,313,014.64	.00	516,917.36	71.75
		Total of Unit 7535	1,829,932.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,313,014.64	.00	516,917.36	71.75

Credit Card Expenses
November 2023

CH Full Name	Comp Supp Name	Item Total	Placeholder for Date Field	GL: FUND	GL: DEPT	GL: UNIT_SU BUNIT	GL: OBJ
CUEVAS SAYAGO, LEONOR	PUBLIX #692	\$38.70	11/17/23	7004	062	7522	
CUEVAS SAYAGO, LEONOR	WAL-MART #3162	\$145.10	11/09/23	7004	062	7522	
CUEVAS SAYAGO, LEONOR	LITTLE CAESARS	\$27.96	11/20/23	7004	062	7522	
CUEVAS SAYAGO, LEONOR	PUBLIX #1440	\$100.03	11/10/23	7004	062	7522	
CUEVAS SAYAGO, LEONOR	PUBLIX #692	\$64.51	11/17/23	7004	062	7522	
CUEVAS SAYAGO, LEONOR	BANGLA BAZAAR UCF	\$78.93	11/20/23	7004	062	7522	
CUEVAS SAYAGO, LEONOR	BANGLA BAZAAR UCF	\$87.91	11/20/23	7004	062	7522	
CUEVAS SAYAGO, LEONOR	PUBLIX #692	\$26.63	11/28/23	7004	062	7522	
CUEVAS SAYAGO, LEONOR	PUBLIX #692	\$47.20	11/28/23	7004	062	7522	
DEONARINE, VIDYA D	TEACHSTONE TRAINING	\$125.00	11/14/23	7003	062	7522	
DEONARINE, VIDYA D	OFFICE DEPOT	\$51.76	11/24/23	7003	062	7522	
DUCK, CORTINA	NIC AGENCY FOR HLTHCR	\$10.00	11/17/23	7004	062	7522	
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	\$13.68	11/17/23	7004	062	7522	
DUCK, CORTINA	OC FIRE RESCUE FEES	\$185.24	11/20/23	7004	062	7522	
DUCK, CORTINA	OC FIRE RESCUE FEES	(\$185.24)	11/28/23	7004	062	7522	
DUCK, CORTINA	USPS PO 1169260806	\$29.20	11/28/23	7004	062	7521	
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	11/10/23	7002	062		
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	11/10/23	7002	062		
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	11/10/23	7002	062		
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	11/10/23	7002	062		
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	11/10/23	7002	062		
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	11/10/23	7002	062		
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	11/10/23	7002	062		
ELIBERT, MIGUERLINE	ULINE SHIP SUPPLIES	\$674.90	11/14/23	7002	062		
ELIBERT, MIGUERLINE	ODP BUS SOL LLC	\$563.88	11/15/23	7002	062		
ELIBERT, MIGUERLINE	BROWNING'S PHARMACY AND HE	\$489.00	11/15/23	7002	062		
ELIBERT, MIGUERLINE	ODP BUS SOL LLC	\$274.04	11/15/23	7002	062		
ELIBERT, MIGUERLINE	ODP BUS SOL LLC	\$234.95	11/20/23	7002	062		
ELIBERT, MIGUERLINE	IMULCHFL INC	\$2,881.00	11/20/23	7002	062		
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	11/20/23	7002	062		
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	11/20/23	7002	062		
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	11/20/23	7002	062		
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	11/30/23	7002	062		
ELIBERT, MIGUERLINE	DYNAMIC TOUR AND TRANSP	\$875.00	11/30/23	7002	062		
ELIBERT, MIGUERLINE	OLIVE GARDEN	\$174.84	12/01/23	7002	062		
MOORE, SANDRA	AMZN Mktp US	\$74.95	11/06/23	7003	062		
MOORE, SANDRA	AMZN Mktp US	\$64.31	11/08/23	7003	062		
MOORE, SANDRA	AHASLIDES	\$49.95	11/08/23	7003	062		
MOORE, SANDRA	INTERNATIONAL TRANSACTION	\$0.50	11/08/23	7003	062		
MOORE, SANDRA	AMZN Mktp US	(\$74.95)	11/08/23	7003	062		
MOORE, SANDRA	AMZN Mktp US	\$13.75	11/10/23	7003	062		
MOORE, SANDRA	AMZN Mktp US	\$123.19	11/10/23	7003	062		
MOORE, SANDRA	AMZN Mktp US	\$199.54	11/13/23	7003	062		
MOORE, SANDRA	PAYPAL SWOJ	\$121.05	11/13/23	7003	062		
MOORE, SANDRA	Amazon.com MN55L31G3	\$10.99	11/14/23	7003	062		
MOORE, SANDRA	WAL-MART #3162	\$13.32	11/17/23	7003	062		
MOORE, SANDRA	SQ APRIL HAIR	\$450.00	11/21/23	7003	062		
MOORE, SANDRA	AMZN Mktp US	\$162.38	11/27/23	7003	062		
MOORE, SANDRA	CDW GOVT #NH66464	\$100.00	11/30/23	7003	062		
RIVERA, LIMARYS	PARTY CITY 697	\$5.33	11/02/23	7001	062	7522	
RIVERA, LIMARYS	PARTY CITY 697	\$111.40	11/02/23	7001	062	7522	
RIVERA, LIMARYS	PARTY CITY 697	(\$5.33)	11/10/23	7001	062	7522	
RIVERA, LIMARYS	PARTY CITY 697	\$5.00	11/10/23	7001	062	7522	
RIVERA, LIMARYS	PARTY CITY 697	\$124.90	11/02/23	7004	062	7528	
RIVERA, LIMARYS	PARTY CITY 697	(\$10.29)	11/02/23	7004	062	7528	
RIVERA, LIMARYS	PARTY CITY 697	(\$111.40)	11/02/23	7004	062	7528	
RUFF, SANDRA D	NATIONAL HEAD START ASSO	\$629.00	11/02/23	7007	062	7521	
RUFF, SANDRA D	HS UNIVERSI	\$4,020.00	11/09/23	7007	062	7521	
RUFF, SANDRA D	HS UNIVERSI	\$4,020.00	11/09/23	7007	062	7521	

SMITH, KERRY-ANN	CARIBBEAN SUPERCENT	\$12.29	11/20/23	7004	062	7522
SMITH, KERRY-ANN	PUBLIX #1174	\$117.03	11/29/23	7004	062	7522
TEMPLE, REGINA	PUBLIX #436	\$22.14	11/14/23	7003	062	7522
TEMPLE, REGINA	PUBLIX #436	\$34.78	11/09/23	7003	062	7522
TEMPLE, REGINA	PUBLIX #436	\$28.46	11/14/23	7003	062	7522
VILLALOBOS, NANCY	SOUTHWES 5262219542043	\$407.96	11/03/23	7004	062	7525
VILLALOBOS, NANCY	HTL HILTONGARDENIN	\$596.91	11/06/23	7004	062	7525
VILLALOBOS, NANCY	HOTELBOOKINGSERVFEE	(\$15.99)	11/15/23	7004	062	7525
VILLALOBOS, NANCY	EB CONTRACTOR RESPONS	\$107.48	11/09/23	7004	062	7525
	Total	\$28,051.55				

**Head Start Policy Council
Human Resources Committee
November 2023 Actions**

I. Pending Approval for hire

Job Title	Candidate's Name

II. Termination from employment (Involuntarily)

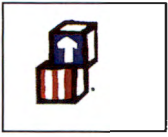
Job Title	Reason	Employee's Name

III. Separation from employment (Voluntarily)

Job Title	Reason	Employee's Name
Teacher Aide	Another Job	Treca Leticia Morris
Temporary Skilled Craft Casual	End Temporary Employment	Amanda Iris Arie

III. Current Head Start Openings – As of 12/12/2023

Job Title	Number of Positions	Potential Candidates in process for hire
Administrative Specialist	1	
Center Supervisor	2	
Certified Nursing Assistant	1	
Family Service Worker	4	
Food Service Assistant	1	
Head Start Mentor Coach	1	
Head Start Training Coordinator	1	
Licensed Practical Nurse	1	
Maintenance Technician	2	
Quality Assurance Coordinator	2	
Teacher	7	
Teacher Assistant	18	



ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

Recommended Staff Qualifications for hire

1. Name: Cuizhu Zhao

Position: Center Supervisor

- **Over seventeen (17) years experience in early childhood field**
- **Masters in Education:**
- **Bachelors in Education**
- **Bilingual (Chinese or Mandarin/English)**
- **Former Teacher in Head Start 3 years)**
- **Director Credential**
- **State of Florida Mandated 45 hours**
- **Staff Credential Verification expire**
- **First aid/CPR expires August 2025**

2. Name: Princess Ortiz

Position: Center Supervisor

- **Over eight (6) years experience in early childhood field**
- **Masters in Education Leadership:**
- **Bachelors in Education**
- **Associate degree**
- **Teacher Head Start (6 years)**
- **Director Credential**
- **State of Florida Mandated 45 hours**
- **Staff Credential Verification expire August 17, 2025**
- **First aid/CPR expires August 2025**



**ORANGE COUNTY HEAD START
Parent Family and Community Engagement**



Monthly Homeless Report

November 31, 2023

	Hal Marston	J.Bridges	L.Mitchell	
Child plus ID#:	105443	105174	103817	TOTAL
Follow Ups	3	8	8	19
Referrals visible and documented in system	0	0	0	0
TOTAL	3	8	8	19

Progress Gains			
Site	Hal Marson	J.Bridges	L. Mitchell
Assessment Completion	1st assessment is completed.	1st assessment is completed.	1st assessment completed
Family Services Information	Area is updated.	Area has been updated	There has been no FPA created, but the staff has identified need identified for the family regarding transportation.
Resources family received from FSW	No resources provided at this time. Staff needs to establish a weekly f/u with the parent.	none at this time.	Know resources have been documented for this family according to Child plus.

Child Plus Dashboard Homeless Reporting November 23-24



	Centers	Homeless
1	Aloma	2
2	Bithlo	0
3	Callahan	10
4	Dillard	1
5	Dover Shores	7
6	East Orange	20
7	Engelwood	4
8	Hal Marston	3
9	Lovell Elm.	6
10	John Bridges	13
11	Lila Mitchell	3
12	McCoy	5
13	Millenia	4
14	Pine Hills	7
15	Riverside Elm.	3
16	S.O. YMCA	4
17	Southwood	10
18	Taft	6
19	Three Points	4
20	Ventura	0
21	W.S. ELC	1
22	W.S. ELM	2
23	W. Oaks ELM	4
	Total: 23	119

Total # of "homeless families" 119

Total # of families acquired housing or have left the program: 0

Homeless ADA 88.75%



ORANGE COUNTY HEAD START 2023-2024

ERSEA REPORT

MONTH: November 2023 YEAR: 2023-2024

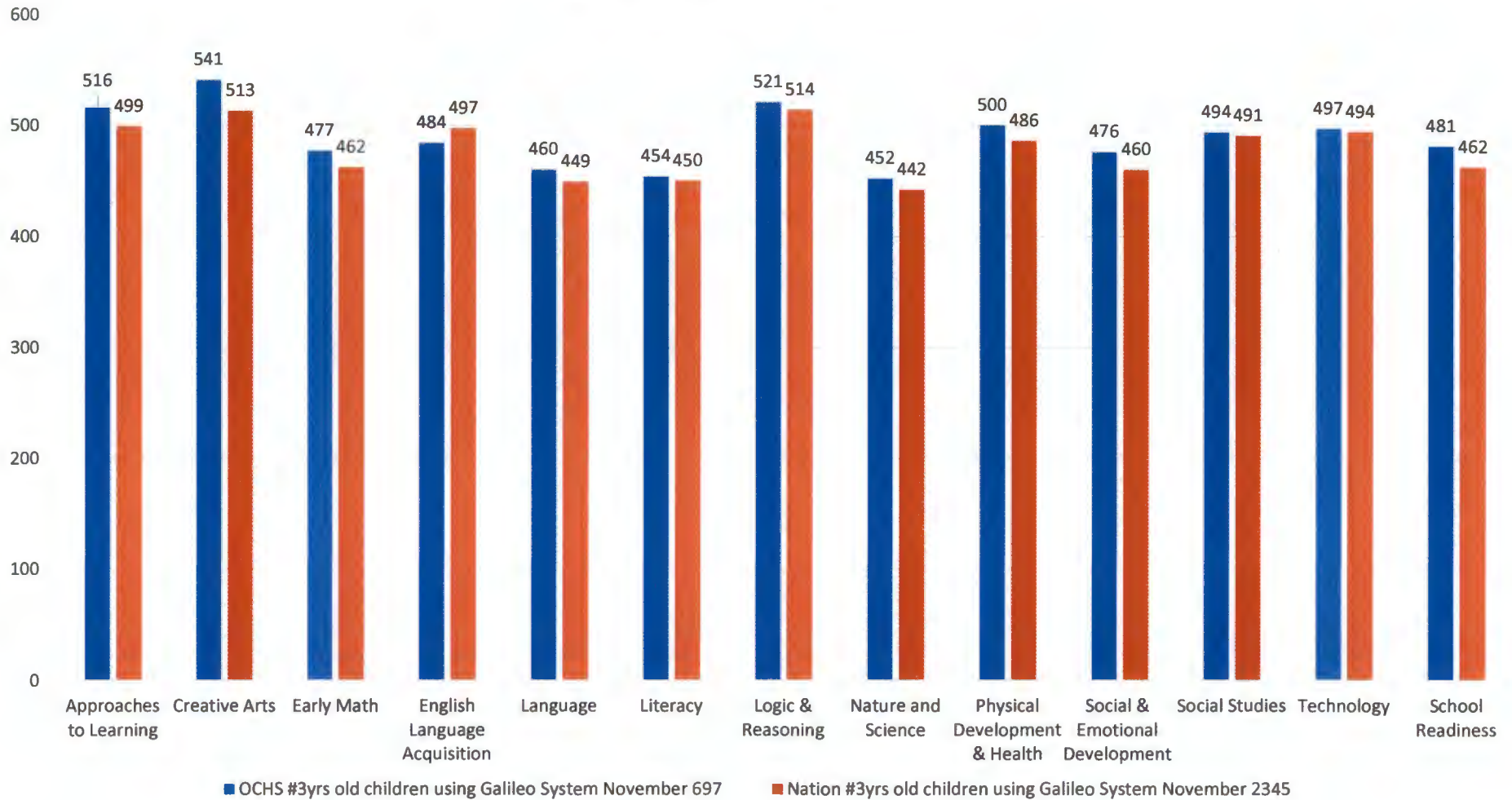
Sites	Funded Enrollment	Monthly Actual Enrollment	10% IEP Actual Enrollment	Drops YTD	Monthly Waiting List	Monthly New Application 2023-2024	Monthly New Applications 2024-2025
Aloma	37	36	6	3	8	0	N/A
Bithlo	34	33	0	2	3	0	N/A
Callahan	49	48	1	3	5	1	N/A
Dillard	36	34	1	5	4	0	N/A
Dover Shores	54	52	4	8	0	1	N/A
East Orange	112	109	6	10	7	3	N/A
Engelwood	57	55	7	5	3	1	N/A
Hal P Marston	80	74	0	16	3	2	N/A
John Bridges	129	119	0	16	7	2	N/A
Lila Mitchell	70	69	0	5	5	4	N/A
Lovell	34	34	0	2	2	2	N/A
McCoy	37	37	1	2	3	0	N/A
Millennia	35	35	2	2	3	0	N/A
Pine Hills	188	186	4	10	16	10	N/A
Riverside	36	36	2	6	7	0	N/A
SO YMCA	54	53	1	11	0	2	N/A
Southwood	109	106	4	13	0	0	N/A
Taft	110	107	4	11	0	2	N/A
Three Points	57	54	1	2	2	1	N/A
Ventura	37	36	0	4	3	1	N/A
WS ELC	89	77	3	20	1	5	N/A
WS Elementary	57	49	2	4	1	1	N/A
West Oaks Elm	35	33	2	1	5	2	N/A
Total	1536	1,472	51	161	88	40	
Goal	1536	1536	+ 154 (10%)	-191	+ 154 (10%)	48	
Previous Month		1,459	51	131	74	79	

Monthly Chronic Absenteeism	Current Month	Month ly	Previous Month	Reasons w/ Highest Percentages
Severe Chronic Absences (20% Over)	19%	10% (154)	24%	Attempt to contact, No contact 16%
Moderate Chronic Absences (10-20% Over)	27%		27%	Sick 37%
Not Chronically Absent (Less than 10%)	54%	70%	50%	Transportation 9%

Orange County Head Start 2023-2024

Site (Subject to Change)	Funded Enrollment (Subject to Change)	Returning Children 24-25 (Subject to Change)	New Applications Needed by Site for Selections and/or Full enrollment 24-25 (Subject to Change)	Recruitment Efforts
Aloma	37	N/A	N/A	Publix, Joann's, Family Laundry Center, Canastilla Boutique
Bithlo	34	N/A	N/A	Bithlo-Christmas Neighborhood Center for Families, Orange County Public Library, United Global Outreach
Callahan	49	N/A	N/A	National Night Out at Callahan, Chick-fil-A, Parent recruitment HAITIAN Community, Community Health Center
Dillard	36	N/A	N/A	Healthy West Orange
Dover Shores	54	N/A	N/A	Piñones en Orlando, New York Style 360, Lily's Nails, Vecinos Bakery, Romana Beauty Salon, Ana G Mendez University, OC library, Flow Nutrition
East Orange	112	N/A	N/A	Nemours Children Health, Kidsville Pediatrics, I-kids Pediatrics, River Reach Apt, The Monaco at Waterford Lakes, Valencia Park apt, Valencia Trace Apt,
Engelwood	57	N/A	N/A	Lily Nails, Laundry Express, NY Chinese Restaurant, Via Al Exito, World Cut Barber Shop
Hal Marston	80	N/A	N/A	INCA Muslims of Central FL, Citgo, Community United Outreach Inc
John Bridges	129	N/A	N/A	Dollar Tree, Big Lot, Apopka Plaza Shopping Center, Apopka Plaza Key Food, Tortilleria
Lila Mitchell	70	N/A	N/A	Wawa, NCF Table Talk.
Lovell	34	N/A	N/A	Lovell Recruitment Event at John Bridges
McCoy	37	N/A	N/A	Community Thrift Store, Thre Crazy Coconut, Dominican Barbershop
Millennia	35	N/A	N/A	Quick Star Express, Walgreens, Latinos Food and Grocery+
Pine Hills	188	N/A	N/A	Subway, Burger King, Planet Smoothie, Charlies Philly
Riverside	36	N/A	N/A	Family Dollar, Mustard Seed of Central Fl, West Kennedy Apt.
South Orlando YMCA	54	N/A	N/A	Medical Village Health Care, Pediatrics & Family Dental Group, Oakridge Neighborhood Center
Southwood	109	N/A	N/A	Casa de las empanadas, All About Hair, Rent A Center, Royal Palm East and West Apt, Woodhollow Apt, Florida College of Integrative Medicine, The Laundry Room
Taft	110	N/A	N/A	Parks and Recreation (Meadow Woods), Park and Recreation (Bear Creek), Linden on the Greenway Apt.
Three Points	57	N/A	N/A	Biolife Plasma Services, Tropical Dental, Asia Nails, Insurance and Taxes America
Ventura	37	N/A	N/A	Publix, Joann's, Family Laundry Center, Canastilla Boutique
WS ELC	89	N/A	N/A	Metro Place Apartments, Fourteen Apartments, Bella Capri Apt, Walmart, Washington Shores Plaza
Washington Shores Elementary	57	N/A	N/A	Citgo, Dollar General, Family Dollar
West Oaks	35	N/A	N/A	Beauty Exchange Beauty Supply, One Stop Housing, Seana's Caribbean, Wood Hill apt
Total	1536	N/A	N/A	

Orange County Head Start Early Childhood Assessment Scores Three Year Old (3 Yrs) November 2023

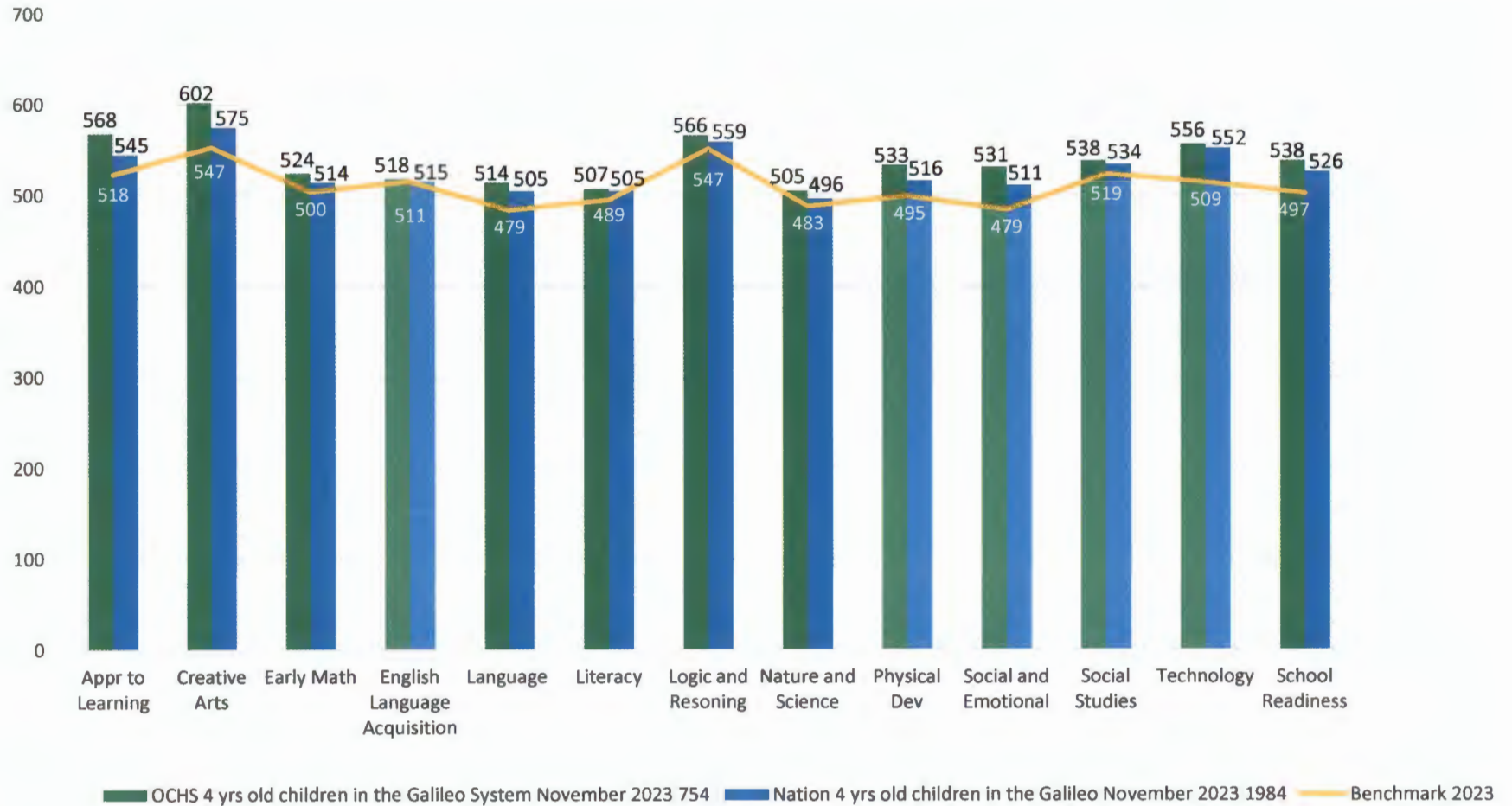


*The Developmental Scores (DL) indicates the Orange County Head Start first year enrolled children’s position in the Galileo Developmental Progression Validated System in comparison with the Nation.

BENCHMARKS November 2023

<i>AL</i>	<i>CA</i>	<i>EM</i>	<i>ELA</i>	<i>LANG</i>	<i>LIT</i>	<i>LR</i>	<i>NS</i>	<i>PDH</i>	<i>SED</i>	<i>SS</i>	<i>Tech</i>	<i>SR</i>
478	497	456	480	434	443	509	439	460	442	479	471	449

Orange County Head Start Early Childhood Assessment Scores Four Year Old (4 Yrs) November 2023

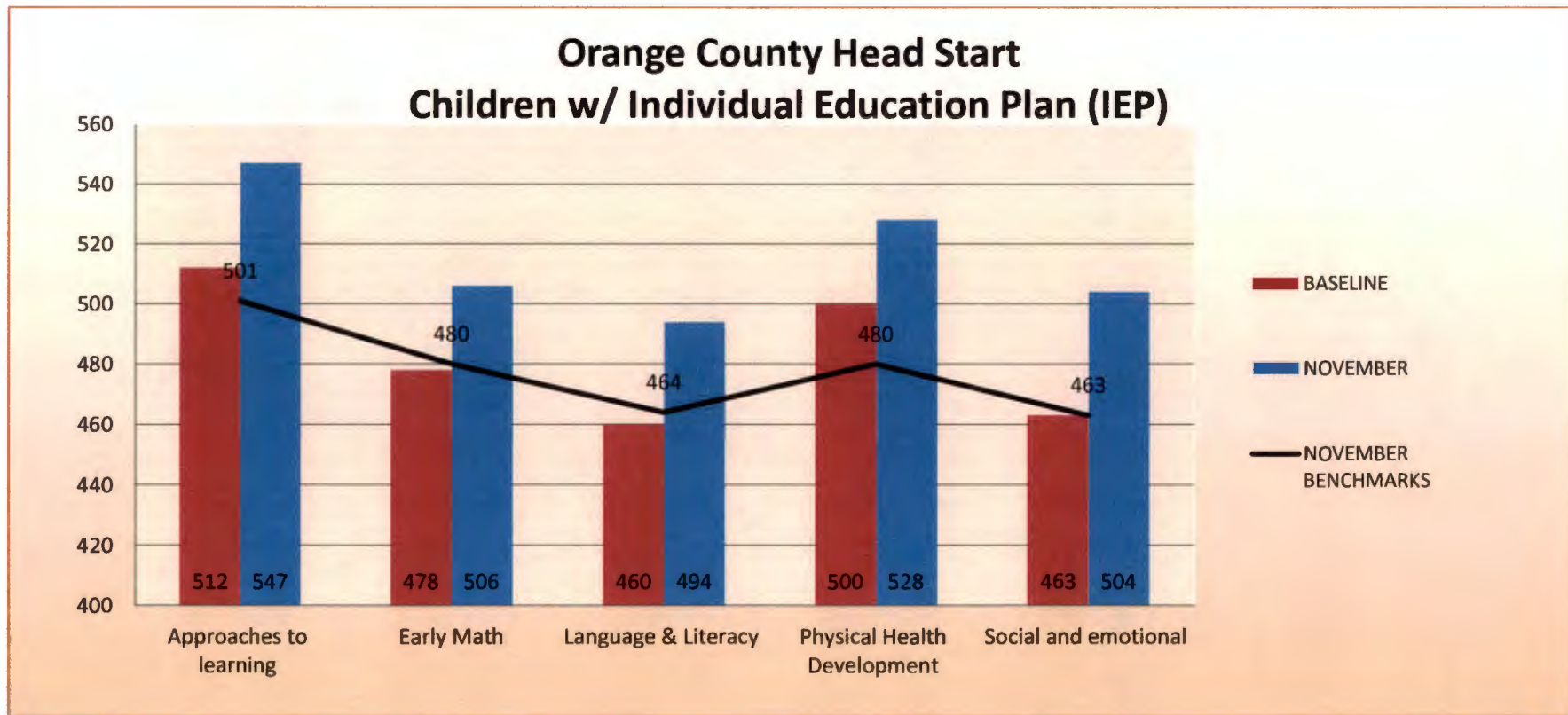


*The Developmental Scores (DL) indicates the Orange County Head Start first and second year enrolled children’s position in the Galileo Developmental Progression Validated System in comparison with the Nation.

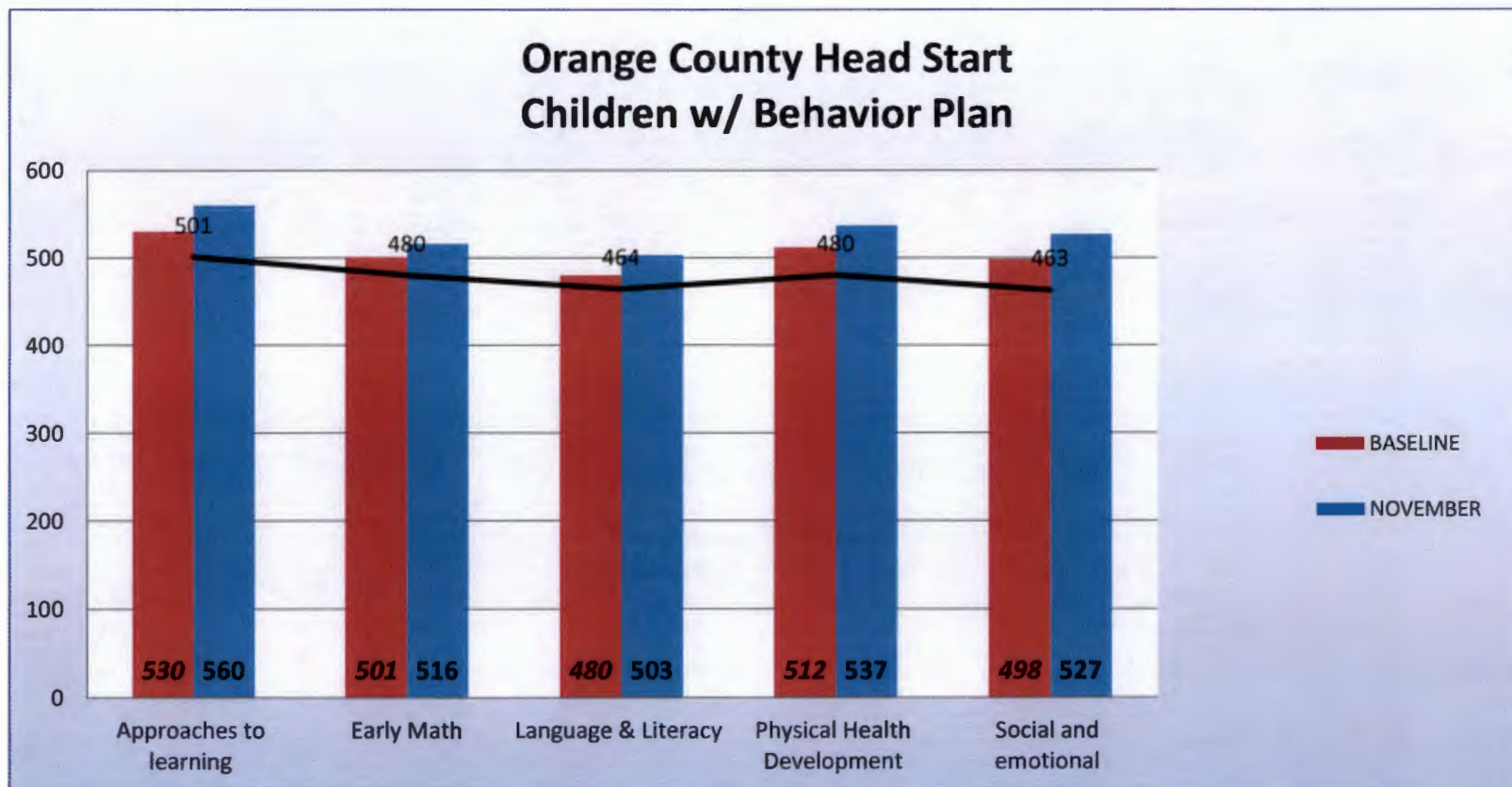
Benchmarks November 2023												
AL	CA	EM	ELL	LAN	LIT	LR	NS	PDH	SED	SS	TECH	SR
523	553	504	515	484	495	551	488	499	484	523	514	502

MENTAL HEALTH AND DISABILITY OUTCOMES ANALYSIS NOVEMBER 2023

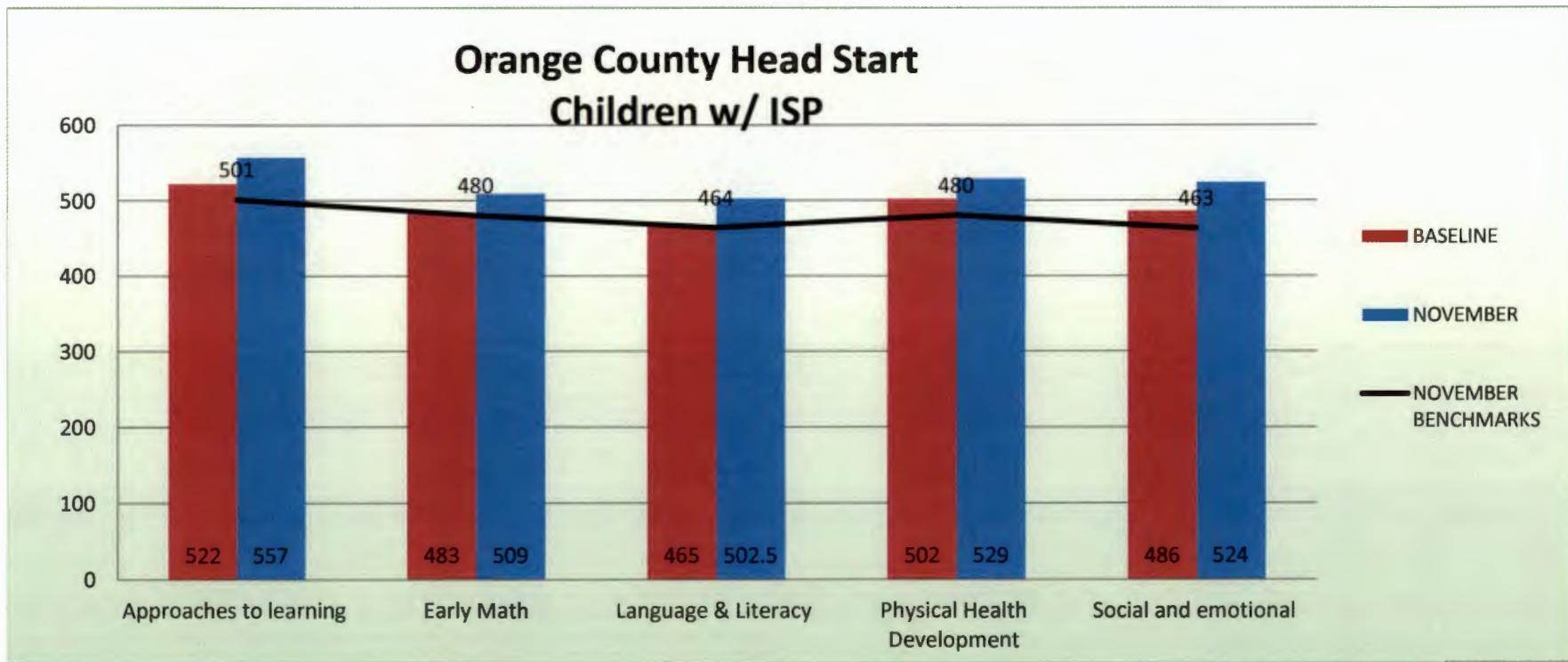
	BASELINE	NOVEMBER	NOVEMBER BENCHMARKS
Approaches to learning	512	547	501
Early Math	478	506	480
Language & Literacy	460	494	464
Physical Health Development	500	528	480
Social and emotional	463	504	463



	BASELINE	NOVEMBER	NOVEMBER BENCHMARKS
Approaches to learning	530	560	501
Early Math	501	516	480
Language & Literacy	480	503	464
Physical Health Development	512	537	480
Social and emotional	498	527	463



	BASELINE	NOVEMBER	NOVEMBER BENCHMARKS
Approaches to learning	522	557	501
Early Math	483	509	480
Language & Literacy	465	502.5	464
Physical Health Development	502	529	480
Social and emotional	486	524	463



Orange County Head Start Medical and Dental Unit Monthly Report

Program Description	2023 - 2024 Program Year			
	August 2023	September 2023	October 2023	November 2023
Total Number of HS children served (report source: CP2001)	1284	1402	1474	1469
Number of children meeting requirement of health physicals CP3035	1236	1360	1465	1440
Number of HS families referred to the FQHC for medical and/or dental services. (report source: CP4120)	43	62	59	41
Number of HS children meeting medical home requirement (report source: CP3021D)	1264	1390	1440	1456
Number of HS children meeting immunization requirement (report source: CP3320)	1275	1385	1470	1459
Number of HS children with an dental exam (report source: CP3035)	491	583	805	920
Number of children needing dental treatment (CP 2110)	89	113	142	197
Number of Health Action Plan (report source CP2110)	222	242	263	268
Number of Site Visit for LPN monthly	23	23	20	18

1536 Funded

Head Start 2023-2024



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

November 29, 2023

Ms. Sonya Hill, Head Start Director
Orange County
Re: Grant No. 04CH011834

Dear Grant Recipient,

The Office of Head Start (OHS) will conduct a Focus Area 2 (FA2) monitoring review of Orange County (04CH011834) during the week of 01/15/2024. Please note: Review dates are firm, and the OHS will not authorize date changes.

Your review will be led by Mr. Corey Frazier, who will be in touch with you in the next several weeks to discuss your upcoming FA2 review. During the initial call, you will also have an opportunity to share the service delivery options your program is currently providing and discuss specific details of your review week.

In preparation for the review, please ensure program data entered into the Head Start Enterprise System (HSES) is accurate and up to date. You are also requested to provide a Program Enrollment Roster (without personal identifiable information), which will be used for Eligibility File Sampling. Whenever possible, rosters should be submitted in an editable Microsoft Excel spreadsheet and only include currently enrolled federal Head Start/Early Head Start children and expectant families (do not include wait-listed/withdrawn participants). Rosters must be submitted to DLH Danya at ohsmonitoring@dlhcorp.com within 30 days of your review (see attached instructions).

Example of documentation that may be requested by the Review Team:

- Community Assessment
- Current Organizational Chart
- Eligibility Files and Supporting Documentation
- Criminal Records Check Document (see attached)
- Staff Qualifications Tracking Document (see attached)
- Detailed General Ledger –Previous Program Year and Current Program Year
- Standards of Conduct, Policies, and Procedures (including fiscal)
- Evidence of Lead-Free Facilities & Copies of External Inspections (e.g., licensing reports)
- Program Data (child assessments, family data, health data) –Previous Program Year and Current Program Year
- Tracking system for family partnership goals

Please note: The Review Team may ask for additional documents during the review week.

The OHS has provided monitoring resources for grant recipients on the Early Childhood Learning and Knowledge Center (ECLKC) at <https://eclkc.ohs.acf.hhs.gov/federal-monitoring> and on the Aligned Monitoring System Virtual

Expo at <https://onlinexperiences.com/Launch/Event.htm?ShowKey=177031>.

Sincerely,

OHS Monitoring Team

FY24 Eligibility File Sampling for Focus Area 2 Reviews

A process has been established to ensure recipients do not transmit personally identifiable information when providing Program Enrollment Rosters for monitoring purposes.

During the planning call with the Grant Recipient, the Review Leader will confirm the management information/tracking system used and will ask the following questions:

- Q1.** Are you able to provide a unique identifier (ID) for each child or expectant mother in your program?
This ID should be distinct from the child/expectant mother’s name and other personally identifiable information.
- Q2.** How and where are your files maintained?

Process for Grant Recipients that have unique IDs for each child or expectant mother (IF Q1 = YES)

Prior to the review

- The Grant Recipient will be requested to email a Program Enrollment Roster (separated by each grant) to DLH Danya at OHSmonitoring@dlhcorp.com. Whenever possible, rosters should be submitted in an editable Microsoft Excel® spreadsheet and only include currently enrolled children and expectant mothers receiving federal HS/EHS services (do not include wait-listed/withdrawn participants [see **Exhibit 1**]).

Exhibit 1. Sample Program Enrollment Roster for Grant #1

ID Number	Center Name	Class Name
23423	South West	Little Bear
58568	South West	Little Bear
34642	South West	Little Bear
85657	South West	Little Bear
34543	South West	Little Bear
98288	Open Air	Lullaby PM
10294	Open Air	Lullaby PM
10366	Open Air	Lullaby PM
90272	Open Air	Lullaby PM

- The Eligibility File sample will be randomly generated using the Program Enrollment Roster.
- The Grant Recipient will receive the list of files selected 5 days prior to the review.
- The Grant Recipient must have the files readily accessible on the first day of the review. The unique ID should be referenced in each of the eligibility files.
- The reviewer will review the selected eligibility files as they complete the Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) file review.
- The Grant Recipient will be required to retain the Program Enrollment Roster with the assigned IDs for 3 years.

Process for Grant Recipients that DO NOT have unique IDs for each child or expectant mother (IF Q1 = NO)

Prior to the review

- The Grant Recipient must provide a Program Enrollment Roster (separated by each grant) representing all currently enrolled children and expectant mothers receiving federal HS/EHS services.
- The Grant Recipient must remove the name and other personally identifiable information of each participant and replace it with a sequential number starting with “#1” until the end of the roster.
- The Grant Recipient will be requested to email the Program Enrollment Rosters to DLH Danya at OHSmonitoring@dlhcorp.com. Whenever possible, rosters should be submitted in an editable Microsoft Excel® spreadsheet and only include currently enrolled children and expectant mothers receiving federal HS/EHS services (do not include wait-listed/withdrawn participants [see Exhibit 2a and 2b]).

Exhibit 2a. Sample: Program Enrollment Roster with Manually Assigned IDs - Grant #1

ID Number	Center Name	Class Name
1	South West	Little Bear
2	South West	Little Bear
3	South West	Little Bear
4	South West	Little Bear
5	South West	Little Bear
6	Open Air	Lullaby PM
7	Open Air	Lullaby PM
8	Open Air	Lullaby PM

Exhibit 2b. Sample: Incorrect Program Enrollment Roster – Grant #1

Participant Name	Center Name	Class Name
Joe Smoth	South West	Little Bear
Linda Firste	South West	Little Bear
Mary Leen	South West	Little Bear
Martha Ciart	South West	Little Bear
Mandy Logans	South West	Little Bear
Gary Pencl	Open Air	Lullaby PM
Robert Keys	Open Air	Lullaby PM

Angela Bester	Open Air	Lullaby PM
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- The Eligibility File sample will be randomly generated using the Program Enrollment Roster(s).
- The Grant Recipient will receive the list of files selected 5 days prior to the review.
- The Grant Recipient must have the files readily accessible on the first day of the review. The unique ID should be referenced in each of the eligibility files.
- The reviewer will review the selected eligibility files as they complete the Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) file review.
- The Grant Recipient will be required to retain the Program Enrollment Roster with the manually assigned IDs for 3 years.

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-PI-OHS-23-04	2. Issuance Date: 11/20/2023
	3. Originating Office: Office of Head Start	
	4. Key Words: Head Start Workforce; Wages; Benefits; Mental Health; Quality Improvement	

PROGRAM INSTRUCTION

TO: All Head Start and Early Head Start Grant Recipients

SUBJECT: Notice of Proposed Rulemaking (NPRM) on Supporting the Head Start Workforce and Consistent Quality Programming – Public Comment Period

INFORMATION:

The Office of Head Start (OHS) has a Notice of Proposed Rulemaking (NPRM) in the Federal Register, [Supporting the Head Start Workforce and Consistent Quality Programming](#). The publication opens a 60-day public comment period. OHS is soliciting feedback on these proposed changes and will use comments submitted by the public in making decisions for the final rule.

This [NPRM proposes](#) new and enhanced changes to the Head Start Program Performance Standards (HSPPS) in three main areas: workforce supports, mental health, and other quality improvements. The proposed revisions would ensure OHS provides clear federal requirements for:

- Wages and benefits to support the Head Start workforce
- Better integration of mental health into all levels of Head Start programming
- Enhanced standards in other service areas to promote quality improvement and clarity of requirements

The current HSPPS remain in effect until a final rule is issued.

Workforce

This NPRM proposes standards for staff compensation that require programs to promote competitive wages for staff by August 2031. More specifically, the proposed standards would require programs to pay education staff annual salaries that are comparable to public school preschool teachers. This represents progress towards an ultimate goal of pay parity for Head Start education staff with kindergarten through third grade teachers. The NPRM also proposes to require programs to pay all staff a wage that is at least sufficient to cover basic costs of living.

Finally, it proposes to require programs to provide or facilitate access to comprehensive benefits for full-time staff, including health insurance, paid leave, and short-term behavioral health services.

The diverse Head Start workforce has long subsidized the cost of Head Start services through low wages. This NPRM supports Head Start programs in maintaining a diverse and well-qualified workforce by ensuring staff are more fairly compensated, which in turn promotes more stable, high-quality services for enrolled children and families.

Mental Health

The revisions in the NPRM would enhance existing requirements to integrate mental health more intentionally and consistently across program systems to support children, families, and staff. The proposal also includes new and updated requirements for a multidisciplinary team that is responsible for addressing mental health, reducing barriers to obtaining mental health consultation, and ensuring a proactive and preventative approach to identifying and supporting children's mental health needs.

Other Quality Improvements

The changes in the NPRM enhance and clarify requirements in other service areas to promote consistent high-quality programing and support child well-being. These proposed changes include a cap for family service worker caseloads; enhancements to promote child safety in Head Start programs; and requirements for testing and addressing the presence of lead in water and paint of Head Start facilities. The NPRM includes revisions to the community assessment process, as well as new requirements for programs to identify barriers to program attendance, such as lack of transportation.

These changes will also help address some of the inequities perpetuated among the children and families served in Head Start programs. For instance, proposed changes clarify and update the definition of income used to determine a child's eligibility for services. Families in low-income communities and communities of color have underdeveloped infrastructure and are disproportionately exposed to related health and wellness risks. New proposed requirements to test Head Start facilities for lead in water and paint would help address these types of inequities.

Submit Your NPRM Comments

Please read the full [Notice of Proposed Rulemaking](#) and submit your comments by January 19, 2024. The Office of Head Start must consider all the comments submitted before finalizing any changes to the HSPPS.

To submit comments, follow the "Submit a comment" instructions in the Federal Register. To ensure OHS can most effectively respond to your comments, clearly identify the issues on which you are commenting. Please be as specific as possible in your comments. Provide the page number, identify the column, and cite the paragraph from the Federal Register document (e.g.,

page 10999, second column, 45 CFR §1305.6(a)(1)(i)). If you wish to comment anonymously, please enter "NA" in the required fields.

If electronic submission is not possible, you may send comments via the U.S. Postal Service to the address indicated in the Federal Register. In accordance with the instructions in the Federal Register, OHS reminds all interested stakeholders to submit comments in response to the proposed changes within 60 days of the NPRM's publication date.

Thank you for your work on behalf of children and families. We look forward to receiving your comments.

Sincerely,

/ Khari M. Garvin /

Khari M. Garvin
Director
Office of Head Start

Detailed Summary of Proposed Changes

The summaries below provide more detail about the proposed changes to Head Start Program Performance Standards (HSPPS) across key topics. A complete description of the proposed changes described in each summary can be found in relevant sections of the Notice of Proposed Rulemaking (NPRM) published in the [Federal Register](#). The preamble of the NPRM provides more of the reasoning and research that supports each of the proposed changes.

Workforce Supports

The Head Start mission is carried out every day by the staff working with children and families. Strong, stable relationships between children and their early educators provide the foundation for children to learn and develop. Since the 2007 reauthorization of the Head Start Act, the workforce has become more qualified, more competent, and bears more complex job responsibilities. Over the last several years, Head Start programs nationwide have experienced a severe shortage of staff across a variety of positions, particularly for those that provide direct services to children and families. The staffing shortage is a result of:

- Persistently low wages, particularly for frontline staff
- A lack of comprehensive benefits
- High job stress

The proposed changes are designed to strengthen and stabilize the Head Start workforce to ensure the sustainability of programs nationwide.

This summary describes several proposed changes in the NPRM that support the Head Start workforce. These changes are further described in the Workforce Supports section of the Proposed Rule. Please see the Proposed Rule for a complete description of the proposed changes.

Staff Wages *45 CFR §1302.90(e)*

The NPRM proposes new requirements for Head Start staff wages that fall into four areas:

1. **Progress to pay parity:** Programs must make progress toward pay parity for Head Start education staff with kindergarten through third grade teachers in local or neighboring school districts. This must be demonstrated by ensuring that, by August 2031, annual salaries for Head Start education staff are at least comparable to the annual salaries of public school preschool teachers, accounting for responsibilities, qualifications, and experience. Programs must also regularly track data on their progress toward pay parity.
2. **Pay scale:** Programs must update or establish a pay scale that applies to all staff and promotes competitive wages across positions. The pay scale must consider responsibilities, qualifications, and experience. Programs must review this pay structure at least once every five years.
3. **Salary floor:** Programs must establish a minimum pay floor to ensure all staff receive wages sufficient to cover basic costs of living in the geographic area.

4. **Wage comparability:** Programs must promote wage comparability across Head Start Preschool and Early Head Start positions for staff with similar qualifications and experience.

Staff Benefits *45 CFR §1302.90(f)*

The NPRM also proposes new requirements for grant recipients to provide benefits to staff. The proposed requirements vary based on whether staff are part-time or full-time (i.e., work 30 hours a week or more while the program is in session). They would require grant recipients to:

- **Provide or facilitate access to health insurance for all staff.** For full-time staff, programs must either provide employer-sponsored health insurance coverage or facilitate enrollment in another health insurance option, such as through the Healthcare.gov Marketplace, appropriate state-specific health insurance marketplace, or Medicaid. The proposed standard also requires programs to facilitate enrollment of part-time employees in health insurance.
- **Provide paid sick, personal, and family leave for full-time staff.** The proposed standards would require programs to offer:
 - Paid sick leave based on an accrual system or specific number of sick hours offered each year.
 - Full or partially paid family leave to those employees that would be eligible for the Family and Medical Leave Act (FMLA) of 1993, regardless of employer size. Programs may meet this requirement through direct payments or through an employer-sponsored disability insurance plan.
 - Accrual of paid personal leave, if the program operates year-round (i.e., longer than the typical school year).
- **Provide behavioral health services for staff:** Programs must provide access to short-term, free, or low-cost behavioral health services for full-time staff.
- **Facilitate access to other relevant benefits.** Programs must facilitate access to Public Service Loan Forgiveness and child care subsidies for eligible staff.
- **Assess benefits package.** At least once every five years, programs must assess whether their benefits package for full-time staff is comparable to elementary school staff and, if feasible, offer additional identified benefits to staff.

Staff Wellness *45 CFR §1302.93*

The NPRM also proposes requirements for grant recipients to provide:

- **Regular breaks for all staff,** with a minimum of 15 or 30 minutes long depending on shift length. During break times for classroom staff, one teaching staff member may be replaced by one staff member who does not meet the teaching qualifications required for the age. However, this staff member must have the necessary training and experience to ensure the safety of children and minimal disruption to the quality of services.
- **Access to brief, unscheduled “wellness breaks”** for staff who work directly in classrooms with children. About five minutes in length, these breaks are designed to support stress management, improve well-being, reduce turnover, and expand the quality of services. Programs must also have a plan in place to ensure child safety

during these breaks. Staff must have access to adult-sized furniture to support their physical health.

Mental Health Supports

Head Start programs are designed to provide comprehensive services to children, including mental health and health services. The NPRM proposes enhanced mental health supports to ensure that these services are integrated and consistently delivered to children and adults in the Head Start program. This is especially important with the increases in mental health concerns and the impact of staff mental health on programs. The NPRM also proposes changes throughout the HSPPS to promote a holistic approach to healthy development, elevating the importance of mental health. The proposed changes use strengths-based language and clarify existing mental health policies.

This summary describes several of the proposed changes in the NPRM that focus on mental health. The changes described in this summary and others can be found in the *Mental Health Services (Subpart D; Subpart H; Subpart I)* section of the Proposed Rule.

To promote program-wide support for the well-being of children, families, and staff, proposed requirements include:

- A multidisciplinary team responsible for mental health. *Multidisciplinary* means the involvement of two or more separate disciplines or professions. Programs would have flexibility in determining the appropriate composition of the team.
- Updates to program-wide wellness activities to:
 - Coordinate support for family and staff mental health and well-being
 - Support positive learning environments and encourage the use of best practices to address children’s mental health concerns
 - Ensure screenings for mental health concerns and appropriate follow-up
 - Coordinate mental health support with other relevant program services
 - Build community partnerships to facilitate access to mental health resources
- Extending support for staff well-being using a management approach to encourage:
 - Positive employee engagement
 - Opportunities for training and professional development
 - Ongoing supervisory support

To improve quality and promote best practice for mental health consultation, programs would be required to:

- Clarify that the role of the mental health consultant is to help adults understand best practices for mental health care. Examples include:
 - Ensuring teachers and program staff who engage with children have a basic understanding of child mental health and strategies for responding to common challenges
 - Equipping child and family services staff with strategies that prevent mental health concerns
 - Helping families understand and access additional mental health services

- Engage a mental health consultant to:
 - Develop and support the implementation of policies to limit suspension and prohibit expulsion due to child behavior
 - Support children and families involved in child health, mental health, or safety incidents
- Conduct mental health consultations at least once a month.
- Conduct an annual self-assessment of the mental health consultation approach to ensure services are meeting program needs.
- Ensure all mental health consultants have knowledge and experience serving young children and their families. Programs would be permitted to work with mental health consultants who are providing services under the supervision of a licensed mental health professional.
- Obtain advance authorization from parents for mental health supports as part of the initial consent to receive health-related services, rather than using a separate consent process for mental health consultation.
- Include mental health discussions as part of ongoing communication with parents.

To improve the integration of mental health with other program services, proposed program requirements would:

- Ensure mental health professionals are visibly included as advisors of health services by renaming the “Health Services Advisory Committee” to the “Health and Mental Health Services Advisory Committee.”
- Require mental health to be included in screening for developmental and nutritional needs.
- Ensure family support services include opportunities to discuss common parent mental health concerns and children’s mental health, even when there is not an identified problem.
- Support families in navigating mental health systems, in addition to the broader health system.
- Allow any family member identified by the enrolled pregnant woman or pregnant person to receive prenatal and postpartum information and education, including mental health services.

Suspension and Expulsion

This summary describes a few of the proposed changes in the NPRM related to suspension and expulsion practices. The changes described in this summary and others can be found in the associated sections of the Proposed Rule.

Suspension and Expulsion *45 CFR §1302.17*

The Administration for Children and Families (ACF) has limited the use of suspension and expulsion across early childhood programs, and aims to reduce the disproportionate use of these practices across different racial and ethnic groups of children. Many of the proposed changes to HSPPS regulations codify this further. The proposed changes are intended to continue to reduce suspension and prohibit expulsion in programs.

The proposed changes would:

- Define the terms *expulsion* and *suspension*.
- Require programs to engage the multidisciplinary mental health team if they are considering removing a child from the classroom.
- Clarify suspension is a measure of last resort, allowing programs extra time to make necessary accommodations as recommended by a mental health consultant.
- Require programs to thoroughly document plans related to suspension. The process of documenting suspension plans would be similar to the current requirements for documenting any transitions to more appropriate placements.
- Strengthen and clarify what a program must do after a suspension so the child can return as quickly as possible.
- Clarify if a program is considering transitioning a child to a more appropriate placement, programs should engage parents to address any problems and facilitate the child's safe participation in the program.
- Confirm that if a program transitions a child to a more appropriate placement, the new placement must be able to immediately enroll and provide services to the child.

High-quality Programming Supports

This summary describes several proposed changes in the NPRM that support consistent, high-quality programming across several areas of Head Start services. Please see the Proposed Rule on the Federal Register for a complete description of the proposed changes.

Community Assessment 45 CFR §1302.11

All Head Start programs are required to complete a community assessment once during the five-year grant period. This community assessment is often used to inform the design of the program. Programs have expressed concerns about the high cost, burden, and overly complex nature of this community assessment. The proposed changes

Clarify the purpose of the community assessment related to how programs should strategically plan and use their community assessment.

Leverage existing data as a proxy for data that are more costly or burdensome to collect.

Require programs to collect relevant data while maintaining the community assessment's content focus on geographic location, race, ethnicity, etc.

Require programs to conduct annual updates as needed, such as if there are significant shifts in community demographics.

Modernizing Head Start Engagement with Families 45 CFR §§1302.11; 1302.13; 1302.15; 1302.34; 1302.50

OHS proposes changes to the HSPPS that would require programs to identify communication methods and modalities that best engage with prospective and enrolled families of all abilities. They would ensure programs use their community needs assessment to determine the best communication strategies. The proposed changes also outline requirements for programs to implement modern technologies to recruit and enroll eligible families for their program.

Additionally, they require programs to communicate with families in a format that is most accessible.

Transportation and Other Barriers to Enrollment and Attendance 45 CFR §§1302.14; 1302.16

The proposed changes require programs to use data from the selection process to understand why children selected for the program do not enroll or attend. Specifically, programs are asked to look at transportation as a potential barrier. Access to transportation is called out in the proposed changes for programs to consider as a barrier to attendance, and for programs to include transportation considerations in their community assessment as part of their strategic planning. Programs are encouraged to address identified barriers where possible, such as by providing transportation services.

Migrant and Seasonal Head Start Programs

-

N/A

Early Head Start Programs

-

N/A

Family Child Care Settings

-

N/A

Child Safety

-

Head Start programs must ensure basic health, mental health, and safety measures are taken for the protection of all children. This summary describes a few of the proposed changes in the NPRM that support child safety across Head Start programming. Please see the Proposed Rule for a complete description of the proposed changes.

Safety Practices and Standards of Conduct 45 CFR §§1302.47; 1302.90

- To ensure the HSPPS are clear and continue to reflect best practices, the proposed changes:
- Clarify that Head Start staff, consultants, contractors, and volunteers are expected to follow safety practices
- Align the definition of *child abuse and neglect*, as well as child maltreatment or endangerment, with other existing federal standards
- Clarify children should never be left alone or unsupervised
- Strengthen the Standards of Conduct that are relevant to safety practices
- Reinforce all staff are mandated reporters of suspected child abuse and neglect

Staff Training to Support Child Safety 45 CFR §§1302.92; 1302.101

Building and applying knowledge of child development, positive guidance, and other developmentally appropriate behavior strategies are key components of reducing caregiver stress

and associated safety risks. Ongoing training is critical for preventing child safety incidents as well as promoting consistent implementation of reporting procedures. The proposed changes include requirements to provide staff the following:

- Mandated reporter training on an annual basis
- Training on positive strategies to understand and support children on an annual basis
- Training on institutional reporting procedures

Incident Reporting 45 CFR §1302.102

- The NPRM clarifies and strengthens reporting requirements. The proposed changes to incident reporting include:
- Requiring programs to make reports no later than three business days following the incident
- Clarifying that only incidents that occur in settings where Head Start services are provided are reportable to OHS
- Clarifying that reportable incidents include those that involve either:
 - A staff member, contractor, volunteer, or other adult that participates in either a Head Start program or a classroom that is at least partially Head Start-funded, regardless of whether the child receives Head Start services, OR
 - A child that receives Head Start services (fully or partially Head Start-funded) or a child that participates in a classroom which is at least partially Head Start-funded.
- Clarifying that any incidents involving mandated reporter responsibilities should be reported to OHS as well as the appropriate state, local, or tribal authority, independent of the status of investigation or outcome of such reports
- Granting a reporting exception for circumstances that interfere with program operations, such as natural disasters, when it may be unsafe or unreasonable to expect a program to report center closings within the proposed timeline, especially if communication channels are not operable.
- Requiring that programs must report:
 - Any violations of the portion of Standards of Conduct that describes behaviors that might impact the health, mental health, or safety of children (i.e., 45 CFR §1302.90(c)(ii))
 - Incidents associated with lack of appropriate supervision or failure to carry out reasonably expected facilities maintenance
 - Incidents involving the unauthorized release of children

Preventing and Addressing Lead Exposure

OHS is proposing a new section (45 CFR §1302.48) be added to the HSPPS that specifically requires programs to address lead exposure through water and lead-based paint in Head Start facilities. The changes described in this summary and others can be found in the *Preventing and Addressing Lead Exposure (§1302.48)* section of the NPRM.

OHS proposes the following requirements in §1302.48 to prevent and address lead exposure:

Prevent and address lead exposure through water.

Programs in facilities built before 2014 would be required to test annually for lead coming from their water fixtures. Water samples would be taken by someone who is trained specifically in lead sample testing and the testing would be completed by a certified facility.

If results show that water is contaminated with lead (at or above 5 parts per billion) then programs would be required to:

- Restrict access to the contaminated water fixture within 24 hours of result
- Take action to remove or reduce lead
- Ensure devices used as part of any action taken (e.g., water filters) are certified and tested regularly

Prevent and address lead exposure through paint.

Programs with facilities built before 1978 would be required to test for lead-based paint. Programs would use certified inspectors to test for lead, and if lead is found, immediately restrict access until the paint is either safely covered or removed. Removal of lead paint would be conducted by a certified contractor. Programs would be required to follow up at least every two years until reassessments determine there are no identifiable hazards accessible to children.

Notify the public of test results and steps taken based on the test results for lead in water and paint.

Programs would be required to notify parents and staff of lead testing results. Programs also would need to be transparent about any planned or completed actions to resolve the issue.

Comply with the more rigorous of federal, state, or local laws and regulations.

As with many areas of the HSPPS, there may be situations in which the standards differ somewhat from state or local laws or regulations. The NPRM proposes to follow the standard practice in those cases- that programs adhere to the more stringent requirement.

[Family Service Worker Family Assignments](#)

This summary describes a proposed change in the NPRM to family assignments for family service workers. The changes described in this summary, and others, can be found in the associated sections of the Proposed Rule.

Family Service Worker Family Assignments *45 CFR §1302.52*

Family partnerships are the cornerstone of the comprehensive Head Start approach to family services. Head Start staff who partner with families play a critical role in helping families achieve their goals and aspirations for themselves and for their children.

Many family services staff are overburdened, which makes it difficult for them to meaningfully support family well-being, parenting, and family engagement around children's early learning and education. Research and data show this workforce can feel overwhelmed and experience burnout when they have high family assignments, also called caseloads.

The proposed change would require programs to ensure individual family service staff have no more than 40 assigned families, unless the program can demonstrate high-quality family services with larger caseloads.

Head Start Terminology

This summary describes changes in the NPRM related to Head Start terminology. Please see the Proposed Rule for a complete description of the proposed changes.

Definition of Head Start and Related Terms 45 CFR §1305.2

The term “Head Start” is used inconsistently throughout the current HSPPS, other policy documents, and training and technical assistance documents published by ACF. This inconsistency may be challenging for those who are new to Head Start programs and troublesome for the early childhood field in general.

The proposed changes include the following definitions:

- *Head Start* — any program authorized under the Head Start Act; it can be used as an umbrella term for the overarching federal program
- *Head Start Preschool (HSP)* — a program that serves children age 3 to compulsory school age
- *Early Head Start (EHS)* — a program that serves pregnant women and children from birth to age 3

The proposed changes also include revisions to existing definitions to align with the new terms above. The Proposed Rule includes many changes to purely reflect the updated terminology but do not change policy.

Income Calculations

This summary describes the changes in the NPRM for how income is defined. It also outlines a new adjustment to account for excessive housing costs when determining if a family is eligible for Head Start services. The changes described in this summary can be found in the associated sections of the Proposed Rule.

Definition of Income 45 CFR §1305.2

Using the current definition of *income* to determine eligibility has caused confusion for many Head Start programs. The NPRM proposes this revised definition, making it up to date, clear, and less burdensome to implement:

“Income means gross income and only includes:

- Wages
- Business income
- Veteran’s benefits
- Social Security benefits
- Unemployment compensation

- Alimony, pension, or annuity payments
- Gifts that exceed the threshold for taxable income
- Military income (excluding special pay for a member subject to hostile fire or imminent danger under 37 U.S.C. 310 or any basic allowance for housing under 37 U.S.C. 403, including housing acquired under the alternative authority under 10 U.S.C. 169 or any related provision of law)

Gross income does not include refundable tax credits nor any forms of public assistance.”

This revised definition makes the following changes:

- Eliminates a link to a long and outdated document
- Limits income to only the sources in the list
- Removes public assistance from the list of income sources
- Replaces “earned income” with “wages” and “business income”

Adjustment for Excessive Housing Costs for Eligibility Determination *45 CFR §1302.12*

Head Start programs are intended to promote the school readiness of children living in low-income households. However, many programs have expressed concern that Head Start eligibility criteria do not account for high cost of living in some areas across the country. Many families earn just above poverty wages, and a large amount of their income goes to housing costs. These families would be eligible for Head Start if those disproportionately high housing costs were taken into account. Other programs with income requirements, like the Supplemental Nutrition Assistance Program, adjust for excessive housing costs.

The proposed change allows programs to reduce a family’s total income by the amount spent on housing above 30% of total income. This new, adjusted gross income can then be used to determine eligibility. Housing expenses include:

- The total annual applicable expenses spent by the family on rent or mortgage payments
- Homeowner’s or renter’s insurance
- Utilities, including electricity, gas, water, sewer, and trash.
- Interest and taxes on the home

For example, the 2023 federal poverty level for a family of five is \$35,140 in annual income. If a family of five earns \$39,000 in annual gross income, and spends \$21,000 on housing costs per year, this is nearly 54% of their total gross income spent on housing. Under the proposed rule, a program can consider deducting any amount over 30% of a family’s income spent on housing. For this example, 30% of the family’s income would be \$11,700. But since this family spend \$21,000 on housing, this is \$9,300 above the 30% threshold. Therefore, the Head Start program may deduct the amount of \$9,300 from the family’s total income, resulting in an adjusted income of \$29,700 for eligibility determination purposes. Because the adjusted income is now below the federal poverty level for a family of this size, the family is eligible for Head Start services.



ORANGE COUNTY GOVERNMENT
 HEAD START
POLICY COUNCIL
MEETING MINUTES

Holden Heights Community Center
 1201 20th Street
 Orlando, FL 32805
 November 16, 2023

Call to Order by: Darnellion Brown, Chairperson 6:56 p.m.
 Roll Call by: Crystal Burrell, Secretary

Attended By:

Jaclyn Stringer	Bithlo	Representative
Darnellion Brown	Callahan	Chairperson
Shareka Wright	Callahan	Alternate
Daniela Ramirez	East Orange	Representative
Estefania Torres	Engelwood	Representative
Sharron Jacob	Hal P. Marston	Representative
Elvina Alexandra	John Bridges	Alternate
Crystal Burrell	Lila Mitchell	Secretary
Marina Matos	Lila Mitchell	Alternate
Jeanne Warner	Lovell Elementary	Representative
Vivianna Escalente	McCoy Elementary	Alternate
Yessenia Pacheco	Millennia Elementary	Treasurer
Octavia Gibson	Pine Hills	Representative
Godney Darre	S. Orlando YMCA	Alternate
Diana Mazzola	Southwood	Alternate
Amber Tomse	Three Points	Representative
Jennifer Martinez	Ventura	Representative
Alexus Croker	W/S ELC	Representative
Jaquesia Barnes	W/S Elementary	Representative
Crystal West	West Oaks Elementary	Parliamentarian

Excused

Jose Morales

Quorum Established

Visitor

AnnMarie Alvarado	Children’s Home Society
Charlie Plaza	VyStar Credit Union
Roodley Cantave	4C

Staff:

Sonya Hill	Main Office
Avis McWhite	Main Office
Polly Boulter	Hal Marston
Zhor Elmekali	Lila Mitchell

Yolanda Soto Mangual	Millenia
Natalie Colon	Main Office
Wendy Herrera	Main Office
Leonor Cuevas	Main Office
Silvio Infante	Main Office
Valentine Palmer	Main Office
Yvette Meade	Main Office
Sandra Moore	Main Office
Daisy Flores	Main Office
Gladys Arzon	Main Office
Sunitha Koorathota	Main Office
Kenya Munoz	Main Office
Vidya Deonarine	Main Office
Kenya Munoz	Main Office

Chairperson Brown called for a motion to adopt the agenda with changes to remove Sunshine Law training

Motion: Sharron Jacob, Hal P. Marston Representative

Second: Octavia Gibson, Pine Hills Representative

Motion carried with no objections

Officer's Report by Darnellion Brown

Mr. Brown introduced the Executive Committee

Mr. Brown spoke on the FHSA Conference he attended in Cape Coral.

Mr. Brown received his Father of the Year award there.

Mr. Brown stressed the importance of attending all meetings. The representative should contact the Alternate if they cannot make it. Phone numbers were shared.

Fatherhood Engagement activities – 24/7 Dads information will be going out soon to all sites.

Director's Report by Sonya Hill

The 7th Lending Library was opened at the Hal P. Marston center thanks to the book donations from the Hankins Johnson Education Foundation & Alpha Phi Alpha Fraternity. To date, approximately \$32k worth of books and materials have been donated by this generous organization.

The Management Maintenance Coordinator has been hired.

October was Head Start Awareness month and was busy with great activities.

HR Report by Avis McWhite, Sr. Program Manager

Ms. McWhite terminations and vacancies in the Division

Chairperson Brown called for a motion to accept the HR Report

Motion: Octavia Gibson, Pine Hills Representative

Second: Alexis Croker, W/S ELC

Motion carried with no objections

Budget Report by Sandra Ruff, Fiscal Manager

New Business:

Community Representative Nominations and Vote

Charlie Plaza of Vystar Credit Union and Roodley Cantave of 4C submitted applications for Community Representative. Each candidate gave a brief statement about their qualifications and

desire to serve on the Policy Council. Both were voted in unanimously. This is the first year for Mr. Plaza and Mr. Cantave.

Unit Reports

ERSEA report by Natalie Colon, Sr. FSW

PFCE report by Keyna Munoz, Sr. FSW

Medical and Dental report by Valentine Palmer, RN

Education report by Vidya Deonarine, Education Coordinator

Mental Health & Disabilities report by Wendy Herrera, Sr. FSW

Public Comment:

Yvette Meade, Admin Specialist, informed the group about the makeup Program Governance training date for those who missed the first training session. Look out for an e-mail.

Chairperson Brown called for a motion to adjourn the meeting

Motion: Octavia Gibson, Pine Hills Representative

Second: Jaquesia Barnes, W/S Elementary Representative

Motion carried with no objections

Meeting Adjourned at 8:15 p.m.

Next Policy Council Meeting: December 14, 2023