



Legislation Text

File #: 24-1059, **Version:** 1

Interoffice Memorandum

DATE: July 5, 2024

TO: Mayor Jerry L. Demings and County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Brian Sanders, Manager, Transportation Planning Division

PHONE: 407-836-8022

SUBJECT: Selection of Firms, Request for Proposals, Y24-905-CR, Continuing Professional Transportation Planning Services

RECOMMENDATION:

Selection of three firms and an alternate to provide Continuing Professional Transportation Planning Services, Request for Proposals Y24-905-CR, from the following firms listed alphabetically:

- HDR Engineering, Inc.
- Kittelson & Associates, Inc.
- Traffic & Mobility Consultants LLC.
- Vanasse Hangen Brustlin, Inc.

Further request Board authorization for the Procurement Division to negotiate and execute the final contracts to establish hourly rates for future requirements for an initial one-year term with two one-year renewals.

Further request Board authorization for the Procurement Division to formally terminate negotiations with the top ranked firm, if we are unable to come to a favorable negotiated agreement, and commence negotiations with the next ranked alternate, until a successful negotiation is reached. ([Public Works Department Transportation Planning Division] Procurement Division)

PROCUREMENT:

The contracts will provide professional transportation services to support the development and operation of a safe and efficient multimodal transportation network that integrates transportation and land use within Orange County. The projects will be located throughout Orange County.

FUNDING:

N/A

DISCUSSION:

Proposals were evaluated by the Procurement Committee on June 19, 2024. Commissioner Maribel Gomez Cordero was assigned to the Procurement Committee.

Services will be assigned as needed and accomplish a specific task described in a detailed scope of work for the task. The tasks to be conducted under this contract may include, but are not limited to, Comprehensive Plan and Development review, transportation systems management and operations studies/modeling support, multimodal planning, visualization and public involvement and administrative services.

Four proposals were received in response to this Request for Proposals (RFP) and were evaluated in accordance with the criteria contained in the RFP. The scores of the Procurement Committee are attached.

Procurement Committee Meeting - June, 19, 2024
Y24-905-CR, Continuing Professional Transportation Planning Services

CRITERIA	Project Manager	Assistant Project Manager	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	5	10	15	5	15	120
Similar Projects Requested	3	3	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
HDR Engineering, Inc.	75.00	50.00	75.00	150.00	20.00	50.00	75.00	0.00	4.00	499.00
Kittelson & Associates, Inc.	0.00	33.33	60.00	135.00	25.00	50.00	75.00	0.00	0.00	378.33
Traffic & Mobility Consultants LLC	75.00	50.00	67.50	135.00	20.00	50.00	75.00	0.00	0.00	472.50
Vanasse Hangen Brustlin, Inc.	75.00	50.00	75.00	150.00	20.00	50.00	37.50	0.00	2.00	459.50



INTEROFFICE MEMORANDUM

June 17, 2024

TO: Cassandra Reyes, Contracting Agent
Procurement Division

FROM: Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation for
RFP Y24-905-CR, Continuing Professional Transportation Planning Services

APPROVED: *Sheena Ferguson 6.18.2024*

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 18% Minority/Women Business Enterprise (M/WBE) and 6% Women Business Enterprise (WBE). Listed below are respondents to the subject RFP with their M/WBE participation score along with the bonus points for Dislocated Workers and Registered Service-Disabled Veterans:

1. HDR ENGINEERING, INC.
Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Accurate Traffic Counts, Inc.	HM	1%	Data Collection
ASHA Planning Consultancy, Inc.	AF	4%	Planning Support
EcoPreserve, LLC	WF	1%	Sustainability
EPIC Engineering & Consulting Group, LLC	AM	5%	GIS
Global -5, Inc.	WF	4%	Public Involvement Support
Luke Transportation Engineering Consultants, Inc.	HM	9%	Engineering, Traffic / Traffic Data
The Balmoral Group, LLC	WF	2%	Comprehensive Plan/Multimodal Planning Support
Aspireon Consulting Group, Inc.	WF	2%	Multimodal Support

Total M/WBE Participation Proposed: 28%

M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 21%
 Total WBE Workforce: 33%
 Minority Workforce and Women Workforce Weighted Score: **37.5**

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
*Aligned Government Services (AGS)	2	Data Collection and Surveying Services
Pierce Florida Reality, LLC	2	Right-of-Way (ROW) Acquisition

*Aligned Government Services (AGS) is a Orange County registered SDV in the capacity of recruitment & staffing employment agency. Proposer noted on Form F-1 of their submittal, this firm can provide temporary staff support for data collection and surveying.

Registered SDV(s) Proposed: 2
SDV Bonus Points: 4

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points 0

Total Bonus Points: 4
(Includes SDV & Dislocated Workers)

2. KITTELSON & ASSOCIATES, INC.

Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Hazley and Associates, Inc.	AFAM	15%	Development Review, Transportation Systems Management, Operations Studies
ASHA Planning Consultancy, Inc,	AF	15%	Comprehensive Planning, Multimodal Planning, Public Involvement
Accurate Traffic Counts, Inc.	HM	3%	Traffic Data Collection
*DE Traffic, LLC		2%	Traffic Data Collection

*Proposer noted the following in their submittal as it relates to this subconsultant: MBE (In Progress). Per RFP Y24-905-CR, Section 20(b), all participating M/WBE firms must be currently certified by Orange County. Therefore, credit is not given for this subconsultant's participation.

Total M/WBE Participation Proposed: 33%
 M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 35%
 Total WBE Workforce: 39%
 Minority Workforce and Women Workforce Weighted Score: **37.5**

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points:
(Includes SDV & Dislocated Workers) **0**

3. TRAFFIC & MOBILITY CONSULTANTS, LLC

Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Eleven Engineering Services, LLC	HM	10%	Data Collection
ASHA Planning Consultancy, Inc.	AF	17%	Public Outreach / Transportation Planning

Total M/WBE Participation Proposed: 27%
 M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 40%
 Total WBE Workforce: 40%
 Minority Workforce and Women Workforce Weighted Score: **37.5**

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points:
(Includes SDV & Dislocated Workers) **0**

4. VANASSE HANGEN BRUSTLIN, INC.

Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Hazley and Associates, Inc.	AFAM	9%	Comprehensive Plan, Development Review, TSM&O, and Multimodal Planning
ASHA Planning Consultancy, Inc.	AF	9%	Comprehensive Plan, Development Review, Public Involvement, and Multimodal Planning
Accurate Traffic Counts, Inc.	HM	5%	Traffic Data Collection
Aspireon Consulting Group, Inc.	WF	4%	Comprehensive Plan, Development Review, TSM&O, and Multimodal Planning

Total M/WBE Participation Proposed: 27%
 M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 17%
 Total WBE Workforce: 37%
 Minority Workforce and Women Workforce Weighted Score: **0**

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Blue Cord Design & Construction, LLC	2	Multimodal Planning

Registered SDV(s) Proposed: 1
SDV Bonus Points: 2

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points:
(Includes SDV & Dislocated Workers) **2**