



Interoffice Memorandum

November 9, 2020

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Humberto Castellero, P.E, Manager, Traffic Engineering Division
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SUBJECT: Approval of No. Amendment No. 1, Contract Y20-813, Professional Traffic Signal Design Services

ACTION REQUESTED:

Approval of Amendment No. 1, Contract Y20-813, Professional Traffic Signal Design Services, with Vanasse, Hangen & Brustlin, Inc., in the amount of \$87,725.10, for a revised contract amount of \$428,557.89.

PROCUREMENT:

This amendment will provide additional geotechnical engineering services required for the following three intersections: Lake Underhill Road at Pinar Drive, Balboa Drive at Powers Drive, and Clay Street at Minnesota Avenue. Additionally, the structural design of the mast arms is included in this amendment as the contract did not include the structural engineering so that the number of mast arms required could be confirmed.

FUNDING:

Funding is available in account number 1004-072-2720-6320.

APPROVALS:

The Public Works Traffic Engineering Division concurs with recommendation.

DISCUSSION:

The Board approved the selection of Vanasse, Hangen & Brustlin, Inc. on June 23, 2020, and authorized negotiation and execution of a contract by the Procurement Division provided that the contract did not exceed the budget amount of \$341,400. The contract was executed on September 8, 2020, in the total contract award amount of \$340,832.79.

The contract provided professional traffic engineering services to support the Hazard Mitigation Grant Program federally funded projects. The eight intersections listed will have the mast arm upgrades:

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1. Lake Underhill Road at Pinar Drive
2. Edgewater Drive at Magnolia Homes Road
3. Gatlin Avenue at Dixie Belle Drive
4. Balboa Drive at Hastings Street
5. Balboa Drive at Powers Drive
6. Kaley Avenue at Bumby Avenue
7. Kaley Avenue at Westmoreland Avenue
8. Clay Street at Minnesota Avenue