



Interoffice Memorandum

February 17, 2021

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

 FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Michael Drozeck, Manager, Stormwater Management Division  
407-836-7945

SUBJECT: Award of Invitation for Bids Y21-136-MV, MSBU and Non-MSBU Retention Pond Mowing and Maintenance – Three Points

ACTION REQUESTED:

Approval to award Invitation for Bids Y21-136-MV, MSBU and Non-MSBU Retention Pond Mowing and Maintenance – Three Points, to the low responsive and responsible bidder, Carol King Landscape Maintenance, Inc. in the estimated contract award amount of \$250,460 for the base year. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

This contract will provide mowing, edging, herbicide treatment, and litter removal for retention ponds located in the Three Points area.

FUNDING:

Funding is available in account numbers 1142-072-2902-3816 and 1002-072-2708-3816.

APPROVALS:

The Stormwater Management Division and Business Development Division concur with this recommendation.

DISCUSSION:

Two bids from pre-qualified vendors were received in response to this Invitation for Bids and evaluated for responsiveness, responsibility, and price reasonableness. Carol King Landscape Maintenance, Inc. is the low responsive responsible bidder. The bid is considered reasonable based on comparison to prices for the same services under prior County contracts. Therefore, award is recommended to Carol King Landscape Maintenance, Inc.

Award of Invitation for Bids Y21-136-MV, MSBU and Non-MSBU Retention Pond Mowing and Maintenance – Three Points

Bid tabulation is as follows:

	BASE YEAR	OPTION YEAR 1	OPTION YEAR 2	TOTAL EST BID
Carol King Landscape Maintenance, Inc.	\$250,460	\$273,940	\$297,420	\$821,820
Ameriscapes Landscape Management Services, LLC	\$308,300	\$337,200	\$366,100	\$1,011,600




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

February 11, 2021

TO: Melisa Vergara, Contracting Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB-Y21-136-MV, MSBU & Non-MSBU Retention Pond  
Mowing and Maintenance - Three Points  
(Pre-qualified Contractors Roads and Drainage)**

The Business Development Division evaluated the **two bids** submitted for this project. **None of the bidders** from the pre-qualified contractors Roads and Drainage listing are Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

