



Interoffice Memorandum

May 10, 2024

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Lavon Williams, AICP, Deputy Director, Community and Family Services
Division
407-836-5614

Subject: Approval of Amendment No. 4, Contract Y22-2404, Job Placement,
Training, and Employment Related Services, Federal Subrecipient
Agreement

ACTION REQUESTED:

Approval of Amendment No. 4, Contract Y22-2404, Job Placement, Training, and Employment Related Services, Federal Subrecipient Agreement, with Central Florida Regional Workforce Development Board, Inc., in the amount of \$2,500,000, for a revised total contract amount of \$17,794,215.

PROCUREMENT:

This amendment extends the performance period from July 1, 2024, through September 30, 2026, and adds funds for the provision of job training, workforce services, and job placement for Orange County citizens who have been economically impacted for the extended performance period.

APPROVALS:

The Community and Family Services Department concurs with this request.

REMARKS:

On December 14, 2021, the Board authorized the award of Y22-2404 to Central Florida Regional Workforce Development Board, Inc., in the contract amount of \$10,294,215. The subaward was issued from the American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund allocation received by the County on May 18, 2021. As the County's subrecipient, Central Florida Regional Workforce Development Board, Inc. re-trains residents whose jobs were eliminated, or whose hours were significantly reduced, into a new career path of similar wages. The program offers opportunities for individuals to increase their skill level for higher-wage jobs within pandemic-affected industries and connects workers with emerging industries. Through this additional funding, Orange County establishes a partnership with Central Florida Regional Workforce Development Board, Inc. to re-train the workforce to meet the demands of employers, emergency industries, and those who experienced a downturn in staffing.

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Previous contract amendments are as follows:

- Amendment No. 1: Increased the contract amount by \$5,000,000, for a revised contract amount of \$15,294,215. Approved by the Board on October 11, 2022.
- Amendment No. 2: Replicated Amendment No. 1 using a legal approved amendment format.
- Amendment No. 3: Changed the advanced amount from \$833,400 to \$676,455 based on the total remaining budget. Replaced Form 5 in its entirety by Form 5 Rv.1.