



**Interoffice Memorandum**

August 19, 2019

**TO:** Mayor Jerry L. Demings  
and the Board of County Commissioners

**FROM:**  Carrie Mathes, Manager, Procurement Division

**CONTACT:** Anne Sutherland, Community and Family Services Department  
407-836-7570

**SUBJECT:** Approval of Amendment No. 6, Contract Y15-143, Case Management System

**ACTION REQUESTED:**

Approval of Amendment No. 6, Contract Y15-143, Case Management System, with Spirit, Inc., in the amount of \$100,000, for a revised total contract amount of \$498,925.

**PROCUREMENT:**

This amendment will add supplementary funding for additional service providers to be added in the navigation system, allowing more youth and families to access needed services.

**FUNDING:**

Funding is available in account number 0001-062-2519-8610 and 0001-060-2504-3192.

**APPROVALS:**

The Community and Family Services Department concurs with this recommendation.

**REMARKS:**

In August 2013, the Youth Mental Health Commission (YMHC) began to examine the youth mental health system of care in Orange County. After meeting for over a year, the commission produced a detailed report on the state of youth mental health services in Orange County and recommendations for improvement. One of their top recommendations focused on simplifying the way clients navigate and access behavioral health services. In response to that recommendation, on March 15, 2016, the Board approved award of Contract Y15-143 to Spirit, Inc. The YMHC adopted the use of a web-based centralized community resource program, "Spirit", to be the foundation of the pilot project connecting a network of preferred providers. Spirit allows service providers to send and receive referrals connecting youth and

families with partnering agencies based on a single assessment and a universal release of information.

By increasing the budget, the YMHC will be able to add additional service providers to the Spirit navigation system allowing more youth and families to access needed services. Funds to support this enhancement have been received through a Central Florida Foundation grant and Orange County Children's Services funds.

Previous amendments to the contract are as follows:

Amendment No. 1: Extended the contract use for other governmental agencies.

Amendment No. 2: Amended Schedule of Deliverables. No changes to contract amount.

Amendment No. 3: Amended to add System A, Scope of Services and Specifications for Orlando United Assistance Center Information Systems Software and Implementation Services and System B, Youth and Family Case Management Information System Software and Implementation Services. No changes to contract amount.

Amendment No. 4: Amended to add the Final System Acceptance of System B and to renew contract term for one year. No changes to contract amount.

Amendment No. 5: Renewed the contract term for one year through May 8, 2020. No changes to contract amount.