



## Interoffice Memorandum

July 18, 2020

To: Mayor Jerry L. Demings  
and the Board of County Commissioners

From: Carrie Mathes, Manager, MPA, CFCM, CPPO, C.P.M., Procurement  
Division

Contact: David Gregory, Manager, Utilities Department, Solid Waste Division  
407-254-9622

Subject: Award of Request for Quotations Y20-104-DM, Recovery and  
Destruction of Chlorofluorocarbons (CFCs) Contained in White  
Goods

### ACTION REQUESTED:

Approval to award Request for Quotations Y20-104-DM, Recovery and Destruction of Chlorofluorocarbons (CFCs) Contained in White Goods, to the sole responsive and responsible quoter, E.R. Reeves Corporation d/b/a Schroeder Services in the total estimated contract amount of \$113,000 for a one-year term. Further request authorization to renew the contract for two additional one-year terms.

### PURPOSE:

This contract supports safe disposal requirements in accordance with The Clean Air Act. The Clean Air Act defines the Environmental Protection Agency's responsibilities for protecting and improving the nation's air quality and the stratospheric ozone layer. Section 608 establishes the National Recycling and Emission Reduction Program. Section 608 prohibits individuals from intentionally venting ozone-depleting substances refrigerants, including CFCs, halons, and hydrochlorofluorocarbons and their substitutes, such as hydrofluorocarbons, while maintaining, servicing, repairing, or disposing of air-conditioning or refrigeration equipment.

### FUNDING:

Funding will be available in account number 4410-038-1012-3197.

### APPROVALS:

The Solid Waste Division concurs with this recommendation.

Award of Request for Quotations Y20-104-DM, Recovery and Destruction of Chlorofluorocarbons (CFCs) Contained in White Goods

REMARKS:

One quote was received in response to this Request for Quotations and was evaluated for responsiveness, responsibility, and price reasonableness. The sole quoter, E.R Reeves Corporation d/b/a Schroeder Services, has the necessary manpower and equipment to perform this contract.

Staff has determined the quoted prices of E.R Reeves Corporation d/b/a Schroeder Services are reasonable, based on comparison to previous purchase order prices. E.R Reeves Corporation d/b/a Schroeder Services meets all specifications and other requirements of the solicitation. Therefore, recommendation for award is made to E.R Reeves Corporation d/b/a Schroeder Services.

To ensure an open and competitive quote process, the Request for Quotations was emailed to seven vendors. A query from staff to potential quoters that declined to compete on this project resulted in the following:

- Advanced Mechanical Services – Did not respond to our inquiry.
- Armstrong Air, Inc. – Did not respond to our inquiry.
- Cool-Rite, LLC. – Unable to service the County due to size of scope.
- Gary Munson Heating & Air Conditioning – Did not respond to our inquiry.
- ISS Mechanical – Did not respond to our inquiry.
- Morsetech, Inc. – Did not respond to our inquiry.

Quote tabulation is as follows:

E.R Reeves Corporation d/b/a Schroeder Services	\$113,000
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