



Interoffice Memorandum

April 16, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Deodat Budhu, Manager, Roads and Drainage Division
407-836-7919

SUBJECT: Award of Invitation for Bids Y19-1044-PD, Right-of-Way
Mowing – Apopka Area, Section I

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-1044-PD, Right-of-Way Mowing – Apopka Area, Section I, to the low responsive and responsible bidder, Groundtek of Central Florida, LLC, in the estimated contract award amount of \$277,950 for the base year. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

To provide right-of-way mowing in the Apopka Area, Section I, located in District 2.

FUNDING:

Funding is available in account number 1002 072 2906 3816. The Roads and Drainage Division anticipates that the entire contract amount will be ordered during the contract period. Funds will be cited on individual delivery orders.

APPROVALS:

The Roads and Drainage Division and Business Development Division concur with this recommendation.

REMARKS:

Four bids from pre-qualified bidders were received and evaluated for responsiveness, responsibility, and price. Groundtek of Central Florida, LLC is the lowest responsive responsible bidder. The bid is considered reasonable based on comparison to prices for the same services under the current County right-of-way contract for the same area. Therefore, award is recommended to Groundtek of Central Florida, LLC.

Bid tabulation is as follows:

	BASE YEAR	OPTION YEAR 1	OPTION YEAR 2	TOTAL EST BID
Groundtek of Central Florida, LLC	\$277,950	\$279,740	\$283,180	\$840,870
Ameriscapes Landscape Management Services, LLC	\$353,575	\$356,450	\$361,275	\$1,071,300
Carol King Landscape Maintenance, Inc.	\$424,465	\$433,900	\$452,350	\$1,310,715
Lawnwalker Services, Inc.	\$506,025	\$462,330	\$397,685	\$1,366,040




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

March 28, 2019

TO: Perry Davis, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y19-1044-PD, Right of Way Mowing Apopka Area I

The Business Development Division evaluated the **4 bids** submitted for this project and found that this contract may be awarded to **Groundtek of Central Florida, Inc.** a Certified Minority/Women Business Enterprise bidder. The Orange County certified firm is the lowest bidder. Thus, the bid preference does not apply, per the County's M/WBE Ordinance, Section 17-324.

c: Sheena Ferguson, Manager, Business Development Division



BID COMPARISON

Y19-1044-PD, Right of Way Mowing Apopka Area I

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (5%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Groundtek of Central Florida, Inc. (AFAM)	\$840,870				
2nd Low	Ameriscapes Landscape Management Services, LLC	\$1,071,300	\$230,430	27.40%		
3rd Low	Carol King Landscape Maintenance, Inc.	\$1,310,715	\$469,845	55.88%	\$239,415	22.35%
4th Low	Lawnwalker Services, LLC	\$1,366,040	\$525,170	62.46%	\$294,740	27.51%