



November 5, 2024

**pfm**

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Orlando, FL 32817  
407.723.5900

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Clerk of the Board of County Commissioners  
PO Box 38  
Orlando, FL 32802-0038

**Re: Poitras East Community Development District FY 2024-2025  
Annual Meeting Schedule**

**To Whom It May Concern:**

Please find the attached FY 2024-2025 Annual Meeting Schedule for the Poitras East Community Development District for your records. If you should have any questions regarding this matter, please feel free to contact me.

Regards,

Jennifer Walden  
District Manager  
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**RESOLUTION 2024-07**

**A RESOLUTION OF THE POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIMES AND LOCATIONS FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT ("District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated in City of Orlando, Florida; and

**WHEREAS**, the Board of Supervisors of the District ("Board") is statutorily authorized to exercise the powers granted to the District; and

**WHEREAS**, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, *Florida Statutes*; and

**WHEREAS**, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT:**

1. Regular meetings of the District's Board shall be held as provided on the schedule attached hereto as **Exhibit A**.
2. In accordance with Section 189.015(1), *Florida Statutes*, the District's Secretary is hereby directed to file annually with Orange County a schedule of the District's regular meetings.
3. This Resolution shall take effect immediately upon adoption.

**Adopted this 20th day of August, 2024.**

**ATTEST:**

  
Secretary/Assistant Secretary

**POITRAS EAST COMMUNITY DEVELOPMENT DISTRICT**

  
Chairman

**EXHIBIT A**

**Postras East Community Development District  
Fiscal Year 2024-2025**

The Board of Supervisors of the Postras East Community Development District will hold its meetings for the Fiscal Year 2025 in the office of Tavistock Development Company, 6900 Tavistock Lakes Blvd #200, Orlando, FL 32827 at 4:00 p.m. on the third Tuesday of each month unless otherwise noted below:

October 15, 2024  
November 19, 2024  
December 17, 2024  
January 21, 2025  
February 18, 2025  
March 11, 2025  
April 15, 2025  
May 20, 2025  
June 17, 2025  
July 15, 2025  
August 19, 2025  
September 16, 2025

**Construction Committee of the Boggy Creek, Greenway, Midtown & Myrtle Creek  
Improvement Districts and the Postras East Community Development District  
Fiscal Year 2024-2025**

The Construction Committee of the Boggy Creek, Greenway, Midtown and Myrtle Creek Improvement Districts and the Postras East Community Development District will be meeting for the Fiscal Year 2024 in the office of Tavistock Development Company, 6900 Tavistock Lakes Blvd #200, Orlando, FL 32827 at 3:30 p.m. each month as follows:

October 10, 2024  
November 14, 2024  
December 12, 2024  
January 9, 2025  
February 13, 2025  
March 13, 2025  
April 10, 2025  
May 8, 2025  
June 12, 2025  
July 10, 2025  
August 14, 2025  
September 11, 2025