



Interoffice Memorandum

July 20, 2020

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C. Bell*
Community and Family Services Department

FROM: Sonya L. Hill, Manager *Sonya L. Hill*
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – August 11, 2020**
Filing of Head Start Policy Council Program Information and Updates
for the Official County Record

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Meeting Minutes May 21, 2020
Head Start Policy Council Program Information and Updates June 2020

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Meeting Minutes May 21, 2020 and Head Start Policy Council Program Information and Updates June 2020 for the official county record.

SH/kp

- C: Randy Singh, Deputy County Administrator
- Cristina Berrios, Assistant County Attorney, County Attorney's Office
- John Petrelli, Director, Risk Management and Professional Standards
- Yolanda Brown, Manager, Fiscal Division, Community and Family Services Department
- Jamille Clemens, Grants Supervisor, Finance Division
- Nanette Melo, Assistant Manager, Office of Management and Budget
- Auria Oliver, Management and Budget Advisor, Office of Management and Budget



ORANGE COUNTY GOVERNMENT
 HEAD START
POLICY COUNCIL
MEETING MINUTES



2100 E. Michigan St
 Orlando, FL 32806
 (Webex)
 May 21, 2020

Call to Order by: Maritza Vasquez, Chairperson at 1:15 p.m.
 Roll Call by: Sandra Moore, Admin Assistant

Attended By:

| | | |
|--------------------------|-----------------------|----------------|
| Jessica Vazquez | Aloma | Alternate |
| Rachel Padgett | Bithlo | Representative |
| Yennifer Matos Urgelles | Dover Shores | Representative |
| Hortensia Rodriguez | East Orange | Representative |
| Maritza Vasquez | Engelwood | Representative |
| Sarah Pennymon | Frontline | Representative |
| Shirohn Scott | Hal Marston | Alternate |
| Ronisha Rubin | John Bridges | Representative |
| Kingsford Bloomfield | Pine Hills | Representative |
| Chaunte Martin | Pine Hills | Representative |
| Salomey Calixte | So Orlando YMCA | Representative |
| Paul Charles | Southwood | Alternate |
| Adriena del Carmen Rubio | Three Points | Representative |
| Cinthya Reina | Three Points | Alternate |
| Vanessa Lewis | BCC | BCC Alternate |
| Pamela Clark | OCPS | Community Rep |
| Ann Maria Alvarado | CHS | Community Rep |
| Steve Martin | 5 th Third | Community Rep |

Quorum Established

Staff:

| | |
|--------------|-------------|
| Sonya Hill | Main Office |
| Sandra Moore | Main Office |
| Sandra Ruff | Main Office |
| Avis McWhite | Main Office |
| Shauna Kirby | Main Office |

Chairperson Vasquez called for a motion to adopt the agenda

Motion: Pamela Clark, Community Rep

Second: Rachel Padgett, Bithlo Rep

Motion carried with no objections

Secretary's Report by Sandra Moore

Highlights from the previous meeting of 4/13/2020.

Chairperson Vasquez called for a motion to accept the Secretary's Report

Motion: Paul Charles, Southwood Alternate

Second: Pamela Clark, Community Rep

Motion carried with no objections

HR Report by Avis McWhite –

Avis listed all separations and vacancies for March and April

Budget Report by Sonya Hill, Manager

- Normally we should have used between 50 – 70% of the budget spent at this time, however; there is 84% spent in operations and Training has only 38% spent because travel and training had to be cancelled. Webinars can be used for training and we are taking suggestions parent training.

Commissioner's Liaison Report by Vanessa Lewis

Upcoming Resources available to families and small business starting in June. Commissioner Siplin's Family Wellness Affair still on the calendar. More information to follow.

Division Manager's Report by Sonya Hill, Division Manager

- Ms. Hill covered items under New Business highlighting OCHS-PI-CFSD-20-01 concerning Attendance & Distance Learning.
- OCHS-PI-CFSE-20-02 concerning Curriculum and Lesson Plans
- OCHS-PI-CFSD-20-03 concerning ERSEA and Recruiting
- ZOOM is not allowed to be used by Orange County

New Business

Disaster Recovery Funding Grant (2 year Grant) – Sandra Ruff, Fiscal Manager

The Grant has been reviewed by Washington, D.C. concerning disaster related issues. Head Start is asking for 4 playgrounds, Pour and play pads, 2 transit vans for staff, training in "Trauma Smart" for 5 staff and ultimately have a train the trainer for others to be trained. Nick Sanders, Maintenance Supervisor, explained how they evaluated the needs at the centers to make the requests.

Chairperson Vasquez called for a motion to approve the Disaster Recovery Grant in the amount of \$2, 253 548.

Motion: Kingsford Bloomfield, Pine Hills Representative

Second: Pamela Clark, Community Rep

Motion Carried With No Objections

Service Area Reports

Disability & Mental Health – Wendy Herrera

Education – Limarys Rivera

Standard Operating Procedures / HR – Shauna Kirby, Sr. Monitoring and Evaluating Coordinator

No major changes only some new credentialing requirements for staff.

Chairperson Vasquez called for a motion to approve the Standard Operation Procedures

Motion: Kingsford Bloomfield, Pine Hills Representative

Second: Shirohn Scott, Hal Marston Representative

Motion Carried With No Objections

Public Comment

- Harvard is providing free on-line classes
- Rachel Padgett gave teachers at Bithlo Kudos. They are doing GREAT!
- Steve Martin, 5th Third said small business owners can reach out to him for small business loan assistance. He can assist thru Webex or over the phone.
- Please complete your census
- \$240mil grant starting on June 1st for small business and individuals. You can preview the requirements on OCFL.net

Chairperson Vasquez called for a motion to adjourn the meeting

Motion: Kingsford Bloomfield, Pine Hills Representative

Second: Jessica Vazquez, Aloma Representative

Motion Carried With No Objections

Meeting Adjourned at 2:30 p.m.





Lonnie C. Bell, Jr.
Director, Community & Family
Services

Orange County Government

HEAD START POLICY COUNCIL



Sonya L. Hill
Head Start Division Manager

PROGRAM INFORMATION & UPDATES



JUNE 2020



Orange County
Community & Family Services Department
Head Start Division



**POLICY COUNCIL
MONTHLY MEETING**

Who: **POLICY COUNCIL MEMBERS**

Date: **THURSDAY – JUNE 18, 2020**

Time: **1:00 PM**

Location: **VIA- WebEx**

Via Orange County Webex

<https://ocfl.webex.com>

Call in number:

1-408-792-6300

**Meeting number (access
code):287 372 322#**

Id 19#

1:00 PM

Sandra Moore:

407-836-8913 Email Sandra.Moore2@ocfl.net

Yvette Meade:

Email Yvette.Meade@ocfl.net

PLEASE STAY SAFE!!!!



AGENDA



Orange County Government ● Head Start Policy Council● Head Start Main Office
2100 E. Michigan Street, Orlando, FL 32806
June 18, 2020 ● 1:00 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
3. *Adoption of Agenda*
4. *Secretary Report*
 - a. *Review of Minutes from May 21, 2020*
5. Human Resources Report
6. Budget Report
7. Status of BCC Agenda Items
8. Commissioner/Commissioner's Liaison Report- Commissioner Victoria Siplin
9. Head Start Division Manager's Report – Sonya Hill, Head Start Division Manager
10. Service Area Reports:
PFCE, Nutrition, Education, Mental Health & Disabilities
11. New Business
 - a. Self-Assessment, Shauna Kirby
 - b. WOW Legacy Group, Secily Wilson
 - c. Filling Executive Committee Positions
12. Public Comment
13. Adjourn



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Motion Carried With No Objections

Meeting Adjourned at 2:30 p.m.

Next Policy Council Meeting June 18, 2020

**Head Start Policy Council
Human Resources Committee
May 2020 Actions**

I. Pending Approval for hire

| Job Title | Candidate's Name |
|-----------|------------------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

II. Termination from employment (Involuntarily)

| Job Title | Reason | Employee's Name |
|-----------------------|--------------------------|------------------|
| Sr. Technician Casual | Temporary Contract ended | Charles Martinez |
| | | |

III. Separation from employment (Voluntarily)

| Job Title | Reason | Employee's Name |
|-----------------------|-----------------|------------------------|
| Teacher Assistant | Job Abandonment | Vielka Orta Remedios |
| Teacher Assistant | Other Reasons | Laureen Zappala |
| Education Coordinator | Retirement | Eileen Dalziel Orleman |
| Teacher Assistant | Retirement | Rosa Trinidad |
| | | |

IV. Current Head Start Openings – As of 06/08/2020

| Job Title | Number of Positions | Potential Candidates in process for hire |
|-------------------------------|---------------------|---|
| Family Services Worker | 4 | |
| Licensed Practical Nurse | 1 | |
| Sr. Family Services Worker | 1 | |
| Teacher Assistant | 10 | |
| Teacher | 4 | |
| Business Unit System Analyst | 1 | |
| Monitoring & Eval Coordinator | 1 | |
| Education Coordinator | 1 | |



ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

Recommended Staff Qualifications for hire

1. Name: Lisbeth Bourdon

Position: Teacher

- **4 years experience in early childhood education as a VPK Teacher**
- **Teacher 3 years at a Bilingual School**
- **Master Health Specialist**
- **B.S English as Second Language Acquisition Elementary Level**
- **DOE State Mandated 45 hours**
- **Staff Credential Verification**
- **CPR/First Aid Certified**

2. Name: Denise Brouillard

Position: Teacher

- **4 years experience in early childhood education**
- **1 year preschool experience in Puerto Rico**
- **Associate in Arts- Early Childhood**
- **DOE State Mandated 45 hours**
- **Staff Credential Verification**
- **Child Development Associate (CDA)**
- **CPR/First Aid Certified**

3. Name: Ashley Guerrier

Position: Teacher

- **6 years experience in early childhood education as a VPK Teacher**
- **OCPS teacher- 1 year**
- **B.S Elementary Education**
- **FDOE Certification- Elementary Education k-6**
- **DOE State Mandated 45 hours**
- **Staff Credential Verification**
- **CPR/First Aid Certified**

4. Name: Stephanie Jorge-Ortiz

Position: Teacher

- **2 years experience in early childhood**
- **5 years experience as a high school teacher**
- **B.S Secondary Education**
- **DOE State Mandated 45 hours**
- **Staff Credential Verification**

- **CPR/First Aid Certified**

5. Name: Janisse Medina

Position: Teacher

- **4 years experience in early childhood**
- **1 year experience as a preschool teacher in Puerto Rico**
- **B.S Early Childhood**
- **DOE State Mandated 45 hours**
- **Staff Credential Verification**
- **Child Development Associate (CDA)**
- **CPR/First Aid Certified**

6. Name: Tangelia Woodard

Position: Teacher

- **7 years experience in early childhood**
- **Teacher assistant with Orange County Head Start**
- **Associate in Arts with honors**
- **Director Credentials with VPK Endorsement**
- **DOE State Mandated 45 hours**
- **Staff Credential Verification**
- **CPR/First Aid Certified**

7. Name: Milagros Rosario Hoyos

Position: Center Supervisor

- **Over 7 years experience in early childhood education**
- **Teacher 3 years at a Bilingual School**
- **B.S in Early Childhood**
- **Master in Arts in Educational Leadership**
- **B.S English as Second Language Acquisition Elementary Level**
- **DOE State Mandated 45 hours**
- **Completed all Passport Series**
- **Director Credentials**
- **Staff Credential Verification**
- **CDA Certificate**
- **CPR/First Aid Certified**

Head Start Budget Summary May 2020

Head Start Budget Summary

Below is a statement of financial activity (or an expense sheet). This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

| Unit Name | Current Budget 2019 - 2020 | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | ENC | TOTAL Budget YTD | BALANCE | YTD |
|-----------------------------------|----------------------------|-----------|-------------|-------------|-----------|-----------|-------------|-----------|-----------|-----------|------------------|-------------|-----|
| 7521 - ADMINISTRATION | \$1,362,481 | \$58,534 | \$114,767 | \$134,515 | \$84,265 | \$87,596 | \$198,986 | \$74,759 | \$79,634 | \$5,826 | \$833,056 | \$523,600 | 62% |
| 7522 - OPERATIONS | \$11,173,008 | \$617,469 | \$1,079,428 | \$1,616,168 | \$862,187 | \$840,474 | \$1,051,185 | \$815,584 | \$823,446 | \$114,481 | \$7,705,942 | \$3,352,585 | 70% |
| 7523 - USDA ADMINISTRATION | \$191,621 | \$9,305 | \$15,162 | \$19,755 | \$13,418 | \$13,326 | \$21,722 | \$13,088 | \$13,082 | \$0 | \$118,859 | \$74,842 | 61% |
| 7524 - USDA OPERATIONS | \$1,806,685 | \$12,646 | \$31,679 | \$164,247 | \$207,221 | \$138,320 | \$133,842 | \$73,995 | (\$2,370) | \$421,350 | \$759,540 | \$220,986 | 84% |
| 7525 - TRAINING | \$156,870 | \$190 | \$2,260 | \$33,986 | \$13,644 | \$7,021 | \$2,528 | \$531 | \$20,367 | \$0 | \$80,498 | \$76,372 | 51% |
| 7526 - DISABILITIES | \$401,455 | \$58,041 | \$34,154 | \$41,468 | \$30,781 | \$30,766 | \$29,942 | \$28,306 | \$33,368 | \$36,303 | \$249,793 | \$115,360 | 71% |
| 7527 - HEALTH AND DENTAL | \$284,050 | \$7,731 | \$16,584 | \$17,297 | \$10,841 | \$10,808 | \$20,803 | \$16,206 | \$20,431 | \$0.00 | \$120,704 | \$163,346 | 42% |
| 7528 - PCFE | \$1,779,061 | \$82,345 | \$135,259 | \$194,148 | \$114,768 | \$132,662 | \$136,230 | \$118,232 | \$126,876 | \$0.00 | \$1,040,521 | \$738,540 | 68% |

P-Card Report May 2020

CFS- Dept. 062

| CH Full Name | Comp Supp Name | Purchase Date | Post Date | Amount | GL: FUND | GL: DEPT | GL: UNIT_S | GL: OBJ | Program Card Name |
|--------------------|---------------------------|---------------|-----------|----------|----------|----------|------------|---------|---------------------------|
| DEONARINE, VIDYA D | TEACHSTONE TRAINING | 5/14/2020 | 5/15/2020 | 750.00 | 7000 | 062 | 7522 | 4040 | ORANGE COUNTY BOCC- PCard |
| DEONARINE, VIDYA D | KAPLAN EARLY LEARNING COM | 5/27/2020 | 5/28/2020 | 5,952.46 | 7000 | 062 | 7522 | 4115 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | DISCOUNTSCH 8006272829 | 5/4/2020 | 5/5/2020 | 999.00 | 7000 | 062 | 7527 | 4123 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | READYREFRESH BY NESTLE | 5/6/2020 | 5/6/2020 | 20.97 | 7000 | 062 | 7522 | 3610 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | READYREFRESH BY NESTLE | 5/6/2020 | 5/6/2020 | 20.97 | 7000 | 062 | 7522 | 3610 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | READYREFRESH BY NESTLE | 5/6/2020 | 5/6/2020 | 94.89 | 7000 | 062 | 7522 | 3710 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | READYREFRESH BY NESTLE | 5/6/2020 | 5/6/2020 | 94.89 | 7000 | 062 | 7522 | 3610 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | READYREFRESH BY NESTLE | 5/6/2020 | 5/6/2020 | 13.98 | 7000 | 062 | 7522 | 3610 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | READYREFRESH BY NESTLE | 5/6/2020 | 5/6/2020 | 6.99 | 7000 | 062 | 7522 | 3610 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | READYREFRESH BY NESTLE | 5/6/2020 | 5/6/2020 | 34.95 | 7000 | 062 | 7522 | 3610 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | READYREFRESH BY NESTLE | 5/6/2020 | 5/6/2020 | 27.96 | 7000 | 062 | 7522 | 3610 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | READYREFRESH BY NESTLE | 5/6/2020 | 5/6/2020 | 55.92 | 7000 | 062 | 7522 | 3610 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | READYREFRESH BY NESTLE | 5/6/2020 | 5/6/2020 | 27.96 | 7000 | 062 | 7522 | 3610 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | AHCA SERVICE FEE | 5/14/2020 | 5/15/2020 | 1.41 | 7000 | 062 | 7522 | 3167 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | AGENCY FOR HEALTHCARE AD | 5/14/2020 | 5/15/2020 | 43.25 | 7000 | 062 | 7522 | 3167 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | OFFICEMAX/OFFICEDEPT#6876 | 5/15/2020 | 5/18/2020 | 432.43 | 7000 | 062 | 7522 | 4123 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | OFFICEMAX/OFFICEDEPT#6876 | 5/15/2020 | 5/18/2020 | 179.99 | 7000 | 062 | 7522 | 4123 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | OFFICE DEPOT | 5/20/2020 | 5/22/2020 | 98.21 | 7000 | 062 | 7522 | 4110 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | OFFICEMAX/OFFICEDEPT#6876 | 5/20/2020 | 5/22/2020 | 929.72 | 7000 | 062 | 7522 | 4110 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | ULINE SHIP SUPPLIES | 5/21/2020 | 5/21/2020 | 258.16 | 7000 | 062 | 7522 | 4412 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | OFFICEMAX/OFFICEDEPT#6876 | 5/21/2020 | 5/25/2020 | 42.02 | 7000 | 062 | 7522 | 4110 | ORANGE COUNTY BOCC- PCard |
| DUCK, CORTINA | OFFICEMAX/OFFICEDEPT#6876 | 5/21/2020 | 5/25/2020 | 42.49 | 7000 | 062 | 7522 | 4123 | ORANGE COUNTY BOCC- PCard |
| MOORE, SANDRA | SQ SAINT FORT | 5/6/2020 | 5/7/2020 | 2,475.00 | 7000 | 062 | | | ORANGE COUNTY BOCC- PCard |
| MOORE, SANDRA | OFFICEMAX/OFFICEDEPT#6876 | 5/15/2020 | 5/18/2020 | 142.18 | 7000 | 062 | | | ORANGE COUNTY BOCC- PCard |
| MOORE, SANDRA | OFFICEMAX/OFFICEDEPT#6876 | 5/15/2020 | 5/18/2020 | 1.74 | 7000 | 062 | | | ORANGE COUNTY BOCC- PCard |
| MOORE, SANDRA | AMZN Mktp US | 5/19/2020 | 5/20/2020 | 1,740.00 | 7000 | 062 | | | ORANGE COUNTY BOCC- PCard |
| MOORE, SANDRA | RIF | 5/20/2020 | 5/22/2020 | 2,533.50 | 7000 | 062 | | | ORANGE COUNTY BOCC- PCard |
| MOORE, SANDRA | OFFICEMAX/OFFICEDEPT#6876 | 5/20/2020 | 5/22/2020 | 142.18 | 7000 | 062 | | | ORANGE COUNTY BOCC- PCard |
| MOORE, SANDRA | OFFICEMAX/OFFICEDEPT#6876 | 5/22/2020 | 5/25/2020 | (142.18) | 7000 | 062 | | | ORANGE COUNTY BOCC- PCard |
| MOORE, SANDRA | UNITED TROPHY AND AWARDS | 5/28/2020 | 5/29/2020 | 82.80 | 7000 | 062 | | | ORANGE COUNTY BOCC- PCard |
| RUFF, SANDRA D | PAYPAL CHILDPLUS | 5/4/2020 | 5/5/2020 | 3,820.25 | 7000 | 062 | 7525 | 4030 | ORANGE COUNTY BOCC- TCard |
| RUFF, SANDRA D | PAYPAL CHILDPLUS | 5/4/2020 | 5/5/2020 | 3,820.25 | 7000 | 062 | 7525 | 4030 | ORANGE COUNTY BOCC- TCard |
| SANDERS, NICK A | THE HOME DEPOT | 4/29/2020 | 5/1/2020 | 1,246.06 | 7000 | 062 | 7522 | 4126 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | THE HOME DEPOT | 4/29/2020 | 5/1/2020 | 1,246.06 | 7000 | 062 | 7522 | 4115 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | THE HOME DEPOT | 4/29/2020 | 5/1/2020 | 1,246.06 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | THE HOME DEPOT | 5/5/2020 | 5/7/2020 | 259.65 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | FLORIDA PAINTS | 5/6/2020 | 5/8/2020 | 198.10 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | LOWES #01598 | 5/7/2020 | 5/8/2020 | 105.86 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | GRAYBAR ELECTRIC | 5/9/2020 | 5/11/2020 | 25.82 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | PLAK SMACKER | 5/9/2020 | 5/11/2020 | 899.40 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | LOWES #01598 | 5/11/2020 | 5/12/2020 | 215.97 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |

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CFS- Dept. 062

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|-----------------|--------------------------|---------------|-----------|----------|----------|----------|------------|---------|---------------------------|
| SANDERS, NICK A | GRAYBAR ELECTRIC | 5/12/2020 | 5/13/2020 | 8.45 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | FLORIDA PAINTS | 5/12/2020 | 5/14/2020 | 492.50 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | EVANS MATERIAL SOLUTIONS | 5/13/2020 | 5/14/2020 | 348.02 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | FLORIDA PAINTS | 5/13/2020 | 5/15/2020 | 248.01 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | THE HOME DEPOT | 5/13/2020 | 5/15/2020 | 120.45 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | PROLOGO BRANDING LLC | 5/18/2020 | 5/19/2020 | 317.87 | 7000 | 062 | 7522 | 4175 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | IN GOTCHA GRAPHICS, | 5/18/2020 | 5/19/2020 | 3,410.00 | 7000 | 062 | 7522 | 3910 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | TWC SERVICES | 5/19/2020 | 5/21/2020 | 50.47 | 7000 | 062 | 7522 | 3820 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | TWC SERVICES | 5/19/2020 | 5/21/2020 | 176.64 | 7000 | 062 | 7522 | 3820 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | TWC SERVICES | 5/19/2020 | 5/21/2020 | 274.96 | 7000 | 062 | 7522 | 3820 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | FLORIDA PAINTS | 5/26/2020 | 5/28/2020 | 162.25 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | THE HOME DEPOT | 5/26/2020 | 5/28/2020 | 209.81 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |
| SANDERS, NICK A | IN AL-LEN LOCK | 5/27/2020 | 5/29/2020 | 62.90 | 7000 | 062 | 7522 | 3810 | ORANGE COUNTY BOCC- PCard |

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2020: FUND: 7000 DEPT: 062 UNIT: 7521 [ADMIN] - 67% OF FY ELAPSED

| OBJ | APR | OBJECT NAME | CURRENT | | | | | | | | | | | | PRE-ENC AMOUNT | ENC AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD | | |
|------|-----|---|---------------------|------------------|-------------------|-------------------|------------------|------------------|-------------------|------------------|------------------|--------------|--------------|--------------|----------------|--------------|-----------------|-------------------|-------------------|--------------|--------|
| | | | BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | | | | | | SEP | |
| 1120 | 2FA | REGULAR SALARIES and WAGES | 795,653.00 | 42,129.11 | 61,374.35 | 92,064.54 | 60,054.60 | 58,672.20 | 53,669.05 | 53,236.75 | 54,550.49 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 475,751.09 | 319,901.91 | 59.79 | |
| 1130 | 2FA | OTHER SALARIES and WAGES | 20,000.00 | 52.16 | 2,188.61 | 2,830.91 | 1,551.47 | 2,108.67 | 2,520.64 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 11,252.46 | 8,747.54 | 56.26 | |
| 1140 | 2FA | OVERTIME | 5,000.00 | 606.28 | 1,409.80 | 698.09 | 300.28 | 386.48 | 598.23 | 97.46 | 55.47 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 4,152.09 | 847.91 | 83.04 | |
| 2110 | 2FA | FICA TAXES | 60,867.00 | 3,062.68 | 4,680.95 | 6,897.18 | 4,481.73 | 4,420.13 | 4,117.49 | 3,884.29 | 3,973.75 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 35,518.20 | 25,348.80 | 58.35 | |
| 2120 | 2FA | RETIREMENT CONTRIBUTION | 67,392.00 | 3,619.70 | 5,317.53 | 7,856.43 | 5,111.93 | 4,740.42 | 4,626.30 | 4,330.55 | 4,326.98 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 39,929.84 | 27,462.16 | 59.25 | |
| 2130 | 2FA | LIFE and HEALTH INSURANCE | 217,600.00 | 9,064.37 | 12,557.68 | 19,311.55 | 13,507.74 | 13,166.70 | 12,826.90 | 11,278.18 | 11,278.18 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 102,991.30 | 114,608.70 | 47.33 | |
| 2131 | 2FA | HSA/FSA CONTRIBUTION | 00.00 | 00.00 | 00.00 | 4,250.00 | -4,250.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | |
| 2200 | 2FA | PAYMENTS TO OPEB TRUST | 6,499.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 8,077.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 8,077.00 | -1,578.00 | 124.28 | |
| | | TOTAL SALARIES | 1,173,011.00 | 58,534.30 | 87,528.92 | 133,908.70 | 80,757.75 | 83,494.60 | 86,435.61 | 72,827.23 | 74,184.87 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 677,671.98 | 495,339.02 | 57.77 | |
| 3125 | 2FB | INDIRECT COSTS | 106,329.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 106,329.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 106,329.00 | 00.00 | 100.00 |
| 3179 | 2FC | CONTRACT SVC EMPLOY AGENT | 15,000.00 | 00.00 | 00.00 | 00.00 | 701.22 | 1,438.40 | 875.20 | 839.54 | 3,907.28 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 3,451.30 | 7,761.64 | 3,787.06 | 74.75 |
| 3410 | 2FC | LOCAL TRAVEL | 5,800.00 | 00.00 | 00.00 | 86.53 | 410.26 | 31.95 | 77.60 | 29.72 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 636.06 | 5,163.94 | 10.97 | |
| 3510 | 2FC | POSTAGE and MESSENGER SVCS | 200.00 | 00.00 | 00.00 | 00.00 | 00.00 | 70.53 | 00.00 | 177.49 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 248.02 | -48.02 | 124.01 | |
| 3530 | 2FC | TOLL CHARGES | 300.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 300.00 | 00.00 | |
| 3610 | 2FC | RENTAL OF EQUIPMENT | 8,000.00 | 00.00 | 345.51 | 00.00 | 235.57 | 471.14 | 235.57 | 235.57 | 235.57 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 1,067.91 | 1,758.93 | 5,173.16 | 35.34 | |
| 3720 | 2FC | COMMUNICATIONS | 5,000.00 | 00.00 | 00.00 | 00.00 | 808.70 | 411.96 | 235.89 | 00.00 | 167.38 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 1,623.93 | 3,376.07 | 32.48 | |
| 3820 | 2FC | MAINTENANCE OF EQUIPMENT | 3,500.00 | 00.00 | 557.16 | 00.00 | 319.26 | 463.91 | 363.65 | 464.75 | 315.91 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 1,306.61 | 2,484.64 | -291.25 | 108.32 | |
| 3910 | 2FC | GRAPHIC REPROD SVCS | 500.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 420.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 420.00 | 80.00 | 84.00 | |
| 4010 | 2FC | DUES and MEMBERSHIPS | 8,000.00 | 00.00 | 6,144.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 6,144.00 | 1,856.00 | 76.80 | |
| 4020 | 2FC | BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS | 50.00 | 00.00 | 00.00 | 00.00 | 00.00 | 928.22 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 928.22 | -878.22 | 1,856.44 | |
| 4110 | 2FC | OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 8,000.00 | 00.00 | 00.00 | 494.80 | 895.07 | 225.01 | 1,644.43 | 00.00 | 68.71 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 3,328.02 | 4,671.98 | 41.60 | |
| 4115 | 2FC | MISCELLANEOUS OPERATING SUPPLIES | 2,000.00 | 00.00 | 00.00 | 24.98 | 25.45 | 00.00 | 72.07 | 00.00 | 153.87 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 276.37 | 1,723.63 | 13.82 | |
| 4121 | 2FC | COMPUTER EQUIPMENT LESS THAN \$500 | 50.00 | 00.00 | 00.00 | 00.00 | 112.38 | 00.00 | 1,197.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 1,309.38 | -1,259.38 | 2,618.76 | |
| 4123 | 2FC | EQUIPMENT LESS THAN \$1000 | 4,000.00 | 00.00 | 00.00 | 00.00 | 00.00 | 59.99 | 1,334.52 | 126.48 | 179.98 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 1,700.97 | 2,299.03 | 42.52 | |
| 4412 | 2FC | PROMOTIONAL EXPENSES | 50.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 185.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 185.00 | -135.00 | 370.00 | |
| 4418 | 2FC | EDUCATIONAL ASSISTANCE PROGRAM | 500.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 500.00 | 00.00 | |
| 4422 | 2FC | SCHOLARSHIPS, AWARDS, BENEF | 2,000.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 58.45 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 58.45 | 1,941.55 | 2.92 | |
| 4482 | 2FG | SELF INS-PROP CASUALTY | 20,191.00 | 00.00 | 20,191.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 20,191.00 | 00.00 | 100.00 | |
| | | TOTAL OPERATIONS | 189,470.00 | 00.00 | 27,237.67 | 606.31 | 3,507.91 | 4,101.11 | 112,549.93 | 1,932.00 | 5,448.70 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 5,825.82 | 155,383.63 | 28,260.55 | 85.08 | |
| | | TOTAL UNIT 7521 | 1,362,481.00 | 58,534.30 | 114,766.59 | 134,515.01 | 84,265.66 | 87,595.71 | 198,985.54 | 74,759.23 | 79,633.57 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 5,825.82 | 833,055.61 | 523,599.57 | 61.57 | |

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2020: FUND: 7000 DEPT: 062 UNIT: 7522 [SERVICES] - 67% OF FY ELAPSED

| OBJECT | APPR | OBJECT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | PRE-ENC AMOUNT | ENC AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD |
|--------|------|--|----------------------|-------------------|---------------------|---------------------|-------------------|-------------------|---------------------|-------------------|-------------------|-----------|-----------|-----------|-----------|----------------|------------|---------------------|---------------------|---------------------|
| 1120 | 2FE | REGULAR SALARIES and WAGES | 6,374,512.00 | 412,027.79 | 591,225.49 | 891,329.56 | 581,127.54 | 518,479.98 | 525,981.65 | 505,384.81 | 533,230.23 | 00 | 00 | 00 | 00 | 00 | 00 | 4,558,787.05 | 1,815,724.95 | 71.52 |
| 1130 | 2FE | OTHER SALARIES and WAGES | 16,575.00 | 9,056.94 | 11,266.95 | 9,391.23 | 5,538.11 | 12,819.22 | 14,771.46 | 7,149.09 | 7,552.92 | 00 | 00 | 00 | 00 | 00 | 00 | 77,545.92 | -60,970.92 | 467.85 |
| 1140 | 2FE | OVERTIME | 10,000.00 | 2,662.62 | 5,600.93 | 6,562.78 | 2,587.65 | 2,004.08 | 2,543.63 | 72.83 | 77.55 | 00 | 00 | 00 | 00 | 00 | 00 | 22,112.07 | -12,112.07 | 221.12 |
| 2110 | 2FE | FICA TAXES | 487,650.00 | 31,057.91 | 44,619.57 | 66,451.78 | 43,818.36 | 39,037.71 | 39,651.84 | 37,381.58 | 39,706.86 | 00 | 00 | 00 | 00 | 00 | 00 | 341,725.61 | 145,924.39 | 70.08 |
| 2120 | 2FE | RETIREMENT CONTRIBUTION | 540,234.00 | 35,341.32 | 50,947.51 | 76,670.99 | 49,354.18 | 44,262.88 | 44,901.66 | 42,963.49 | 44,912.98 | 00 | 00 | 00 | 00 | 00 | 00 | 389,355.01 | 150,878.99 | 72.07 |
| 2130 | 2FE | LIFE and HEALTH INSURANCE | 2,484,504.00 | 102,364.32 | 148,568.33 | 228,847.04 | 172,495.94 | 142,130.62 | 150,486.66 | 135,786.49 | 143,598.17 | 00 | 00 | 00 | 00 | 00 | 00 | 1,224,277.57 | 1,260,226.43 | 49.28 |
| 2131 | 2FE | HSA/FSA CONTRIBUTION | 00 | 00 | 00 | 95,500.00 | -95,500.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 |
| 2200 | 2FE | PAYMENTS TO OPEB TRUST | 90,168.00 | 00 | 00 | 00 | 00 | 00 | 100,512.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 100,512.00 | -10,344.00 | 111.47 |
| | | TOTAL SALARIES | 10,003,643.00 | 592,510.90 | 852,228.78 | 1,374,753.38 | 759,421.78 | 758,734.49 | 878,848.90 | 728,738.29 | 769,078.71 | 00 | 00 | 00 | 00 | 00 | 00 | 6,714,315.23 | 3,289,327.77 | 67.12 |
| | | PAYMENTS TO OTHER GOVERNMENTAL AGENCIES | 12,000.00 | 00 | 145.25 | 54.72 | 1,162.64 | 1,056.63 | 380.29 | 776.90 | 203.04 | 00 | 00 | 00 | 00 | 00 | 00 | 7,647.25 | 3,779.47 | 95.22 |
| 3167 | 2FF | JANITORIAL SVC and SUPPLY | 12,300.00 | 1,295.46 | 647.73 | 647.73 | 647.73 | 647.73 | 647.73 | 647.73 | 647.73 | 00 | 00 | 00 | 00 | 00 | 00 | 5,829.57 | 6,470.43 | 47.39 |
| 3192 | 2FF | SOFTWARE LICENSING SUPPORT FEE | 45,300.00 | 00 | 00 | 19,239.11 | 00 | 00 | 26,149.25 | 5,376.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 50,764.36 | -5,464.36 | 112.06 |
| | | CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED | 5,500.00 | 00 | 1,743.50 | 00 | 7,104.34 | 6,810.00 | 650.00 | 5,482.59 | 1,966.80 | 00 | 00 | 00 | 00 | 00 | 00 | 10,909.78 | 23,757.23 | -29,167.01 |
| 3197 | 2FF | OTHERWISE SPECIFIED | 5,500.00 | 00 | 1,743.50 | 00 | 7,104.34 | 6,810.00 | 650.00 | 5,482.59 | 1,966.80 | 00 | 00 | 00 | 00 | 00 | 00 | 10,909.78 | 23,757.23 | -29,167.01 |
| 3350 | 2FF | OTHER INSURANCE and BONDS | 13,000.00 | 00 | 9,523.00 | 54.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 9,577.00 | 3,423.00 | 73.67 |
| 3410 | 2FF | LOCAL TRAVEL | 12,000.00 | 00 | 00 | 1,419.08 | 832.74 | 569.57 | 865.42 | 306.08 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 3,992.89 | 8,007.11 | 33.27 |
| 3520 | 2FF | MOVING EXPENSE-CO ASSETS | 10,000.00 | 00 | 00 | 00 | 00 | 1,900.00 | 9,850.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 11,750.00 | -1,750.00 | 117.50 |
| 3530 | 2FF | TOLL CHARGES | 1,500.00 | 00 | 97.64 | 186.57 | 137.91 | 200.85 | 203.64 | 98.43 | 72.94 | 00 | 00 | 00 | 00 | 00 | 00 | 997.98 | 502.02 | 66.53 |
| 3610 | 2FF | RENTAL OF EQUIPMENT | 40,000.00 | 00 | 7,492.90 | 4,170.39 | 10,017.68 | 3,490.06 | 4,848.23 | 6,498.07 | 3,236.41 | 00 | 00 | 00 | 00 | 00 | 00 | 18,133.79 | 39,753.74 | -17,887.53 |
| 3620 | 2FF | LEASES-BUILDINGS/STRUCTURES | 330,000.00 | 20,553.40 | 10,276.70 | 184,383.88 | 36,296.70 | 32,716.70 | 32,716.70 | 32,716.70 | 32,716.70 | 00 | 00 | 00 | 00 | 00 | 00 | 382,377.48 | -52,377.48 | 115.87 |
| 3710 | 2FF | UTILITIES | 45,000.00 | 1,678.74 | 839.37 | 1,979.33 | 2,616.58 | 1,162.90 | 2,130.96 | 1,719.83 | 1,122.68 | 00 | 00 | 00 | 00 | 00 | 00 | 13,250.39 | 31,749.61 | 29.45 |
| 3720 | 2FF | COMMUNICATIONS | 18,000.00 | 753.00 | 1,064.09 | 1,064.09 | 7,399.70 | 3,032.47 | 2,939.61 | 3,219.65 | 2,563.59 | 00 | 00 | 00 | 00 | 00 | 00 | 22,036.20 | -4,036.20 | 122.42 |
| | | MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS | 34,500.00 | 677.50 | 338.75 | 572.43 | 490.13 | 1,274.35 | 9,123.60 | 338.75 | 414.15 | 00 | 00 | 00 | 00 | 00 | 00 | 13,229.66 | 21,270.34 | 38.35 |
| 3810 | 2FF | MAINTENANCE OF EQUIPMENT | 40,000.00 | 00 | 1,171.10 | 3,115.68 | 2,597.44 | 3,192.02 | 1,924.00 | 4,776.10 | 592.80 | 00 | 00 | 00 | 00 | 00 | 00 | 10,426.59 | 17,369.14 | 69.49 |
| 3820 | 2FF | MAINTENANCE OF COMPUTER EQUIPMENT | 750.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 750.00 | 00 |
| 3823 | 2FF | INTERNAL FLEET MANAGEMENT CHARGES | 17,595.00 | 00 | 3,958.61 | 433.18 | 1,647.63 | 2,777.39 | 542.29 | 462.35 | 203.74 | 00 | 00 | 00 | 00 | 00 | 00 | 10,025.19 | 7,569.81 | 56.98 |
| 3910 | 2FF | GRAPHIC REPROD SVCS | 50.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 50.00 | 00 |
| 4020 | 2FF | BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS | 3,000.00 | 00 | 00 | 00 | 1,188.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 1,188.00 | 1,812.00 | 39.60 |
| 4040 | 2FF | LICENSE AND CERTIFICATION FEES | 100.00 | 00 | 00 | 250.00 | 00 | 00 | 550.00 | 675.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 1,475.00 | -1,375.00 | 1,475.00 |
| 4110 | 2FF | OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 22,000.00 | 00 | 00 | 1,226.59 | 3,777.01 | 263.88 | 722.18 | 34.99 | 1,751.78 | 00 | 00 | 00 | 00 | 00 | 00 | 7,776.43 | 14,223.57 | 35.35 |
| 4115 | 2FF | MISCELLANEOUS OPERATING SUPPLIES | 60,000.00 | 00 | 00 | 3,426.56 | 1,531.78 | 532.58 | 52,272.39 | 10,466.09 | 313.79 | 00 | 00 | 00 | 00 | 00 | 00 | 68,543.19 | -8,543.19 | 114.24 |
| 4116 | 2FF | EVENT/MEAL REIMBURSEMENTS | 5,500.00 | 00 | 00 | 150.34 | 1,273.36 | 53.66 | 136.25 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 1,613.61 | 3,886.39 | 29.34 |
| 4121 | 2FF | COMPUTER EQUIPMENT LESS THAN \$500 | 50.00 | 00 | 00 | 995.00 | 00 | 184.00 | -82.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 1,097.00 | -1,047.00 | 2,194.00 |
| 4123 | 2FF | EQUIPMENT LESS THAN \$1000 | 16,150.00 | 00 | 00 | 1,550.18 | 1,671.45 | 1,849.02 | 10,957.49 | 27.99 | -57.08 | 00 | 00 | 00 | 00 | 00 | 00 | 15,999.05 | 150.95 | 99.07 |
| 4126 | 2FF | TOOLS and SMALL IMPLEMENTS | 500.00 | 00 | 00 | 33.91 | 37.93 | 968.94 | 00 | 9.49 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 1,050.27 | -550.27 | 210.05 |
| 4135 | 2FF | FOOD and DIETARY | 200,959.00 | 00 | 00 | 15,092.18 | 20,218.32 | 16,221.01 | 11,962.32 | 11,253.25 | 2,806.90 | 00 | 00 | 00 | 00 | 00 | 00 | 67,363.52 | 77,553.98 | 56,041.50 |
| 4175 | 2FF | CLOTHING AND WEARING APPAREL | 200.00 | 00 | 00 | 120.00 | 137.94 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 257.94 | -57.94 | 128.97 |
| 4195 | 2FF | MISC SUPPLIES OR EXPENSES | 50.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 50.00 | 00 |
| 4412 | 2FF | PROMOTIONAL EXPENSES | 1,500.00 | 00 | 00 | 00 | 1,331.70 | 00 | 295.76 | 00 | 4,525.82 | 00 | 00 | 00 | 00 | 00 | 00 | 6,153.28 | -4,653.28 | 410.22 |
| 4418 | 2FF | EDUCATIONAL ASSISTANCE PROGRAM | 7,000.00 | 00 | 00 | 1,250.00 | 646.84 | 1,250.00 | 00 | 00 | 718.44 | 00 | 00 | 00 | 00 | 00 | 00 | 3,865.28 | 3,134.72 | 55.22 |
| 4440 | 2FF | IMPROVEMTS TO NON-COUNTY ASSETS | 50.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 50.00 | 00 |
| 4450 | 2FF | PARENT ACTIVITY FUND | 800.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 800.00 | 00 |
| 4452 | 2FN | FIELD TRIPS-HEAD START | 15,360.00 | 00 | 00 | 00 | 00 | 00 | 00 | 409.50 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 409.50 | 14,950.50 | 2.67 |
| 4482 | 2FG | SELF INS-PROP CASUALTY | 189,901.00 | 00 | 189,901.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 189,901.00 | 00 | 100.00 |
| 6410 | 2FJ | EQUIPMENT | 3,250.00 | 00 | 00 | 00 | 00 | 1,585.74 | 2,550.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 4,135.74 | -885.74 | 127.25 |
| 6438 | 2FJ | COMPUTER EQUIPMENT > \$500 | 600.00 | 00 | 00 | 00 | 00 | 00 | 00 | 1,550.00 | 567.15 | 00 | 00 | 00 | 00 | 00 | 00 | 2,117.15 | -1,517.15 | 352.86 |
| 6440 | 2FJ | SOFTWARE | 4,400.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 4,400.00 | 00 |
| 8120 | 2FF | AID TO OTHER GOVT AGENCIES | 500.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 500.00 | 00 |
| | | TOTAL OPERATIONS | 1,169,365.00 | 24,958.10 | 227,199.64 | 241,414.95 | 102,765.55 | 81,739.50 | 172,336.11 | 86,845.49 | 54,367.38 | 00 | 00 | 00 | 00 | 00 | 00 | 114,480.93 | 991,626.72 | 63,257.35 |
| | | TOTAL UNIT 7522 | 11,173,008.00 | 617,469.00 | 1,079,428.42 | 1,616,168.33 | 862,187.33 | 840,473.99 | 1,051,185.01 | 815,583.78 | 823,446.09 | 00 | 00 | 00 | 00 | 00 | 00 | 114,480.93 | 7,705,941.95 | 3,352,585.12 |

FAMILY AND COMMUNITY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2020: FUND: 7400 DEPT: 062 UNIT: 7523 : [USDA - ADMIN] - 67% OF FY ELAPSED

| OBJ | APR | OBJECT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | PRE-ENC AMOUNT | ENC AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD |
|------|-----|--|-------------------|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------|------------|------------|------------|----------------|------------|-------------------|------------------|-------------------|
| 1120 | 2FQ | REGULAR SALARIES and WAGES | 122,669.00 | 6,714.08 | 9,697.60 | 14,546.44 | 9,697.61 | 9,697.61 | 9,697.63 | 9,697.61 | 9,697.60 | .00 | .00 | .00 | .00 | .00 | .00 | 79,446.18 | 43,222.82 | 64.76 |
| 1140 | 2FQ | OVERTIME | 2,000.00 | 282.74 | 116.04 | 26.76 | 107.04 | 61.55 | 179.29 | 5.48 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 778.90 | 1,221.10 | 38.94 |
| 2110 | 2FQ | FICA TAXES | 9,384.00 | 513.68 | 719.93 | 1,068.41 | 718.82 | 715.32 | 724.36 | 711.05 | 710.62 | .00 | .00 | .00 | .00 | .00 | .00 | 5,882.19 | 3,501.81 | 62.68 |
| 2120 | 2FQ | RETIREMENT CONTRIBUTION | 10,390.00 | 592.63 | 831.22 | 1,234.34 | 830.45 | 826.60 | 836.58 | 821.85 | 821.38 | .00 | .00 | .00 | .00 | .00 | .00 | 6,795.05 | 3,594.95 | 65.40 |
| 2130 | 2FQ | LIFE and HEALTH INSURANCE | 38,400.00 | 1,201.64 | 1,716.88 | 2,643.08 | 1,852.40 | 1,852.40 | 1,852.40 | 1,852.40 | 1,852.40 | .00 | .00 | .00 | .00 | .00 | .00 | 14,823.60 | 23,576.40 | 38.60 |
| 2200 | 2FQ | PAYMENTS TO OPEB TRUST | 1,535.00 | .00 | .00 | .00 | .00 | .00 | 1,889.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,889.00 | -354.00 | 123.06 |
| | | TOTAL SALARIES | 184,378.00 | 9,304.77 | 13,081.67 | 19,519.03 | 13,206.32 | 13,153.48 | 15,179.26 | 13,088.39 | 13,082.00 | .00 | .00 | .00 | .00 | .00 | .00 | 109,614.92 | 74,763.08 | 59.45 |
| 3125 | 2FP | INDIRECT COSTS | 6,543.00 | .00 | .00 | .00 | .00 | .00 | 6,543.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 6,543.00 | .00 | 100.00 |
| 3410 | 2FR | LOCAL TRAVEL | 500.00 | .00 | .00 | 235.63 | 212.39 | 172.84 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 620.86 | -120.86 | 124.17 |
| 3530 | 2FR | TOLL CHARGES | 50.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 50.00 | .00 |
| 3820 | 2FR | MAINTENANCE OF EQUIPMENT | 50.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 50.00 | .00 |
| 4110 | 2FR | OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 50.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 50.00 | .00 |
| 4418 | 2FR | EDUCATIONAL ASSISTANCE PROGRAM | 50.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 50.00 | .00 |
| 4482 | 2FS | SELF INS-PROP CASUALTY | 2,080.00 | .00 | 2,080.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 2,080.00 | .00 | 100.00 |
| | | TOTAL OPERATIONS | 9,323.00 | .00 | 2,080.00 | 235.63 | 212.39 | 172.84 | 6,543.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 9,243.86 | 79.14 | 99.15 |
| | | TOTAL UNIT 7523 | 193,701.00 | 9,304.77 | 15,161.67 | 19,754.66 | 13,418.71 | 13,326.32 | 21,722.26 | 13,088.39 | 13,082.00 | .00 | .00 | .00 | .00 | .00 | .00 | 118,858.78 | 74,842.22 | 61.36 |

FAMILY AND COMMUNITY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2020: FUND: 7400 DEPT: 062 UNIT: 7524 : [USDA - SERVICES] - 67% OF FY ELAPSED

| OBJ | APR | OBJECT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | PRE-ENC AMOUNT | ENC AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD | |
|------|-----|--|---------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|------------------|------------------|------------|------------|------------|------------|----------------|------------|-------------------|-------------------|-------------------|--------------|
| 1120 | 2FT | REGULAR SALARIES and WAGES | 125,773.00 | 8,267.42 | 11,985.22 | 18,010.97 | 11,938.02 | 11,829.99 | 11,863.45 | 12,244.65 | -1,551.86 | .00 | .00 | .00 | .00 | .00 | .00 | 84,587.86 | 41,185.14 | 67.25 | |
| 1140 | 2FT | OVERTIME | .00 | 2.13 | 10.63 | 14.88 | .00 | .00 | .00 | 2.01 | -2.01 | .00 | .00 | .00 | .00 | .00 | .00 | 27.64 | -27.64 | .00 | |
| 2110 | 2FT | FICA TAXES | 9,622.00 | 586.13 | 851.29 | 1,279.35 | 846.80 | 838.53 | 841.07 | 870.42 | -108.87 | .00 | .00 | .00 | .00 | .00 | .00 | 6,004.72 | 3,617.28 | 62.41 | |
| 2120 | 2FT | RETIREMENT CONTRIBUTION | 10,653.00 | 700.44 | 1,016.06 | 1,526.81 | 1,011.17 | 1,002.01 | 1,004.85 | 1,037.30 | -131.42 | .00 | .00 | .00 | .00 | .00 | .00 | 7,167.22 | 3,485.78 | 67.28 | |
| 2130 | 2FT | LIFE and HEALTH INSURANCE | 76,800.00 | 3,090.27 | 4,415.32 | 6,817.02 | 4,803.40 | 4,803.40 | 4,803.40 | 4,803.40 | -575.75 | .00 | .00 | .00 | .00 | .00 | .00 | 32,960.46 | 43,839.54 | 42.92 | |
| 2131 | 2FT | HSA/FSA CONTRIBUTION | .00 | .00 | .00 | 2,750.00 | -2,750.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | |
| 2200 | 2FT | PAYMENTS TO OPEB TRUST | 3,071.00 | .00 | .00 | .00 | .00 | .00 | 3,778.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 3,778.00 | -707.00 | 123.02 | |
| | | TOTAL SALARIES | 225,919.00 | 12,646.39 | 18,278.52 | 30,399.03 | 15,849.39 | 18,473.93 | 22,290.77 | 18,957.78 | -2,369.91 | .00 | .00 | .00 | .00 | .00 | .00 | 134,525.90 | 91,393.10 | 59.55 | |
| 3170 | 2FU | JANITORIAL SVC and SUPPLY | 1,500.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,500.00 | .00 | |
| 4110 | 2FU | OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 1,100.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,100.00 | |
| 4115 | 2FU | MISCELLANEOUS OPERATING SUPPLIES | 1,100.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 1,100.00 | |
| 4123 | 2FU | EQUIPMENT LESS THAN \$1000 | 100.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 100.00 | |
| 4130 | 2FU | HOUSEHOLD AND KITCHEN SUPPLIES | 3,300.00 | .00 | .00 | 65.32 | .00 | 8,153.86 | -7,370.65 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 848.53 | 2,451.47 | 25.71 | |
| 4135 | 2FU | FOODandDIETARY | 1,155,457.00 | .00 | .00 | 133,783.05 | 191,371.64 | 111,692.05 | 118,921.57 | 54,997.48 | .00 | .00 | .00 | .00 | .00 | .00 | 421,350.26 | 610,765.79 | 123,340.95 | 89.33 | |
| 4482 | 2FS | SELF INS-PROP CASUALTY | 13,400.00 | .00 | 13,400.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 13,400.00 | .00 | |
| | | TOTAL OPERATIONS | 1,175,957.00 | .00 | 13,400.00 | 133,848.37 | 191,371.64 | 119,845.91 | 111,550.92 | 54,997.48 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 421,350.26 | 625,014.32 | 88.98 | |
| | | TOTAL UNIT 7524 | 1,401,876.00 | 12,646.39 | 31,678.52 | 164,247.40 | 207,221.03 | 138,319.84 | 133,841.69 | 73,955.26 | -2,369.91 | .00 | .00 | .00 | .00 | .00 | .00 | 421,350.26 | 759,540.22 | 220,985.52 | 84.24 |

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2020: FUND: 7000 DEPT: 062 UNIT: 7525 [TRAINING] - 67% OF FY ELAPSED

| OBJECT | APPR | OBJECT NAME | CURRENT | | | | | | | | | | | | | PRE-ENC AMOUNT | ENCUMBERED AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD | |
|--------|------|---|------------|--------|----------|-----------|-----------|----------|----------|--------|-----------|-----|-----|-----|-----|----------------|-------------------|-----------|-----------|-------------------|----|
| | | | BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | | | | | | |
| 3185 | 2FH | CONTRACT SVC-TRAINING CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED | 50,000.00 | 00 | 00 | 19,494.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 19,494.00 | 30,506.00 | 38.99 | |
| 3197 | 2FH | OTHERWISE SPECIFIED | 2,000.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 2,000.00 | 00 |
| 3420 | 2FH | OUT OF COUNTY TRAVEL | 38,000.00 | 190.00 | 2,230.16 | 4,872.90 | 6,336.25 | 5,346.92 | 997.26 | 106.00 | 8,881.90 | 00 | 00 | 00 | 00 | 00 | 00 | 28,961.39 | 9,038.61 | 76.21 | |
| 3610 | 2FH | RENTAL OF EQUIPMENT | 2,000.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 2,000.00 | 00 |
| 3620 | 2FH | LEASES-BUILDINGS/STRUCTURES | 3,370.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 3,370.00 | 00 |
| 3910 | 2FH | GRAPHIC REPROD SVCS BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS | 500.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 500.00 | 00 |
| 4020 | 2FH | SUBSCRIPTIONS | 1,000.00 | 00 | 00 | 1,050.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 1,050.00 | -50.00 | 105.00 | |
| 4030 | 2FH | TRAINING AND EDUCATIONAL COST | 38,000.00 | 00 | 00 | 8,568.64 | 6,010.52 | 1,750.00 | 1,605.48 | 00 | 11,485.00 | 00 | 00 | 00 | 00 | 00 | 00 | 29,419.64 | 8,580.36 | 77.42 | |
| 4040 | 2FH | LICENSE AND CERTIFICATION FEES OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 3,500.00 | 00 | 00 | 00 | 00 | -75.00 | -75.00 | 425.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 275.00 | 3,225.00 | 7.86 | |
| 4110 | 2FH | OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 1,000.00 | 00 | 00 | 00 | 297.75 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 297.75 | 702.25 | 29.78 | |
| 4115 | 2FH | MISCELLANEOUS OPERATING SUPPLIES | 4,000.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 4,000.00 | 00 | |
| 4116 | 2FH | EVENT/MEAL REIMBURSEMENTS | 3,500.00 | 00 | 00 | 00 | 999.96 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 999.96 | 2,500.04 | 28.57 | |
| 4418 | 2FH | EDUCATIONAL ASSISTANCE PROGRAM OPERATIONS | 10,000.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 10,000.00 | 00 | |
| | | TOTAL UNIT 7525 | 156,870.00 | 190.00 | 2,230.16 | 33,985.54 | 13,644.48 | 7,021.92 | 2,527.74 | 531.00 | 20,366.90 | 00 | 00 | 00 | 00 | 00 | 00 | 80,497.74 | 76,372.26 | 51.31 | |
| | | | 156,870.00 | 190.00 | 2,230.16 | 33,985.54 | 13,644.48 | 7,021.92 | 2,527.74 | 531.00 | 20,366.90 | 00 | 00 | 00 | 00 | 00 | 00 | 80,497.74 | 76,372.26 | 51.31 | |

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2020: FUND: 7000 DEPT: 062 UNIT: 7526 [DISABILITY] - 67% OF FY ELAPSED

| OBJECT | APPR | OBJECT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | PRE-ENC AMOUNT | ENCUMBERED AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD |
|--------|------|---|----------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|-----|-----|-----|----------------|-------------------|------------|------------|-------------------|
| 1120 | 2FI | REGULAR SALARIES and WAGES | 223,978.00 | 15,319.52 | 18,164.80 | 27,247.20 | 18,109.04 | 18,164.80 | 17,558.42 | 18,164.80 | 18,164.80 | 00 | 00 | 00 | 00 | 00 | 00 | 150,893.38 | 73,084.62 | 67.37 |
| 1140 | 2FI | OVERTIME | 1,500.00 | 345.53 | 43.84 | 00 | 1,285.22 | 3.31 | 350.61 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 2,028.51 | -528.51 | 135.23 |
| 2110 | 2FI | FICA TAXES | 17,134.00 | 1,096.74 | 1,247.82 | 1,869.24 | 1,343.53 | 1,249.73 | 1,229.93 | 1,249.48 | 1,249.48 | 00 | 00 | 00 | 00 | 00 | 00 | 10,535.95 | 6,598.05 | 61.49 |
| 2120 | 2FI | RETIREMENT CONTRIBUTION | 18,971.00 | 1,326.83 | 1,542.27 | 2,307.84 | 1,642.70 | 1,538.84 | 1,516.89 | 1,538.56 | 1,538.56 | 00 | 00 | 00 | 00 | 00 | 00 | 12,952.49 | 6,018.51 | 68.28 |
| 2130 | 2FI | LIFE and HEALTH INSURANCE | 51,200.00 | 2,919.13 | 4,170.50 | 6,420.85 | 4,500.70 | 4,500.70 | 4,500.70 | 4,500.70 | 4,500.70 | 00 | 00 | 00 | 00 | 00 | 00 | 36,013.98 | 15,186.02 | 70.34 |
| 2131 | 2FI | HSA/FSA CONTRIBUTION | 00 | 00 | 00 | 3,250.00 | -3,250.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 |
| 2200 | 2FI | PAYMENTS TO OPEB TRUST | 1,625.00 | 00 | 00 | 00 | 00 | 00 | 1,795.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 1,795.00 | -170.00 | 110.46 |
| | | TOTAL SALARIES | 314,408.00 | 21,007.75 | 25,169.23 | 41,095.13 | 23,631.19 | 25,457.38 | 26,951.55 | 25,453.54 | 25,453.54 | 00 | 00 | 00 | 00 | 00 | 00 | 214,219.31 | 100,188.69 | 68.13 |
| 3195 | 2FK | CONTRACT SERVICES MEDICAL | 49,000.00 | 00 | 1,087.50 | 00 | 5,993.75 | 4,870.23 | 2,540.76 | 2,852.58 | 7,754.22 | 00 | 00 | 00 | 00 | 00 | 36,302.60 | 25,099.04 | -12,401.64 | 125.31 |
| 3410 | 2FK | LOCAL TRAVEL | 3,200.00 | 00 | 00 | 353.06 | 502.94 | 202.00 | 244.02 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 1,302.02 | 1,897.98 | 40.69 |
| 3530 | 2FK | TOLL CHARGES | 300.00 | 00 | 00 | 19.65 | 24.52 | 20.66 | 17.66 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 82.49 | 217.51 | 27.50 |
| 3720 | 2FK | COMMUNICATIONS | 2,500.00 | 00 | 00 | 00 | 628.72 | 215.48 | 187.92 | 00 | 160.68 | 00 | 00 | 00 | 00 | 00 | 00 | 1,192.80 | 1,307.20 | 47.71 |
| | | BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS | 2,500.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 2,500.00 | 00 |
| 4040 | 2FK | LICENSE AND CERTIFICATION FEES | 500.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 500.00 | 00 |
| 4110 | 2FK | OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 3,200.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 3,200.00 | 00 |
| 4115 | 2FK | MISCELLANEOUS OPERATING SUPPLIES | 16,400.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 16,400.00 | 00 |
| | | COMPUTER EQUIPMENT LESS THAN \$500 | 50.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 50.00 | 00 |
| 4418 | 2FK | EDUCATIONAL ASSISTANCE PROGRAM | 500.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 500.00 | 00 |
| 4482 | 2FK | SELF INS-PROP CASUALTY | 7,897.00 | 00 | 7,897.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 7,897.00 | 00 | 100.00 |
| 8610 | 2FK | AID TO PRIVATE ORGANIZATIONS | 1,000.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 1,000.00 | 00 |
| | | TOTAL OPERATIONS | 87,047.00 | 00 | 8,984.50 | 372.71 | 7,149.93 | 5,308.37 | 2,990.36 | 2,852.58 | 7,914.90 | 00 | 00 | 00 | 00 | 00 | 36,302.60 | 35,573.35 | 15,171.05 | 82.57 |
| | | TOTAL UNIT 7526 | 401,455.00 | 21,007.75 | 34,153.73 | 41,467.84 | 30,781.12 | 30,765.75 | 29,941.91 | 28,306.12 | 33,368.44 | 00 | 00 | 00 | 00 | 00 | 36,302.60 | 249,792.66 | 115,359.74 | 71.26 |

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2020: FUND: 7000 DEPT: 062 UNIT: 7527 [CHILDHOOD HEALTH AND DEVELOPMENT] - 67% OF FY ELAPSED

| OBJECT | APPR | OBJECT NAME | CURRENT | | | | | | | | | | | | PRE-ENC AMOUNT | ENC AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD |
|--------|------|---|------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|-----|-----|----------------|------------|------------|------------|-------------------|
| | | | BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | | | | | |
| 1120 | 2FV | REGULAR SALARIES and WAGES | 168,930.00 | 4,885.92 | 7,057.60 | 10,586.40 | 7,072.85 | 7,057.60 | 10,243.40 | 10,252.72 | 12,975.76 | 00 | 00 | 00 | .00 | .00 | 70,132.25 | 98,797.75 | 41.52 |
| 1140 | 2FV | OVERTIME | 1,000.00 | 557.12 | 95.19 | 13.24 | 3.35 | .00 | 183.41 | 9.84 | 00 | 00 | 00 | 00 | .00 | .00 | 862.15 | 137.85 | 86.22 |
| 2110 | 2FV | FICA TAXES | 12,923.00 | 381.55 | 497.40 | 735.64 | 490.47 | 489.05 | 739.85 | 720.36 | 923.64 | 00 | 00 | 00 | .00 | .00 | 4,977.96 | 7,945.04 | 38.52 |
| 2120 | 2FV | RETIREMENT CONTRIBUTION | 14,308.00 | 461.02 | 605.85 | 897.79 | 599.35 | 597.78 | 883.16 | 869.23 | 1,099.05 | 00 | 00 | 00 | .00 | .00 | 6,013.23 | 8,294.77 | 42.03 |
| 2130 | 2FV | LIFE and HEALTH INSURANCE | 51,200.00 | 1,446.20 | 2,066.00 | 3,181.00 | 2,230.00 | 2,230.00 | 2,556.66 | 2,875.44 | 2,936.24 | 00 | 00 | 00 | .00 | .00 | 19,521.54 | 31,678.46 | 38.13 |
| 2131 | 2FV | HSA/FSA CONTRIBUTION | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | .00 | .00 | 00 | .00 | 00 |
| 2200 | 2FV | PAYMENTS TO OPEB TRUST | 1,218.00 | 00 | 00 | .00 | 00 | 00 | 897.00 | 00 | 00 | 00 | 00 | 00 | .00 | .00 | 897.00 | 321.00 | 73.65 |
| | | TOTAL SALARIES | 249,579.00 | 7,731.81 | 10,322.04 | 15,414.07 | 10,396.02 | 10,374.43 | 15,503.48 | 14,727.59 | 17,934.69 | 00 | 00 | 00 | .00 | .00 | 102,404.13 | 147,174.87 | 41.03 |
| 3179 | 2FW | CONTRACT SVC EMPLOY AGENT | 100.00 | 00 | 00 | .00 | 00 | .00 | 00 | 00 | 00 | 00 | 00 | 00 | .00 | .00 | 00 | 100.00 | 00 |
| 3195 | 2FW | CONTRACT SERVICES MEDICAL | 5,000.00 | .00 | 00 | 00 | .00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | .00 | .00 | 00 | 5,000.00 | .00 |
| 3410 | 2FW | LOCAL TRAVEL | 1,000.00 | 00 | 00 | 00 | 67.55 | 84.19 | 00 | 00 | 00 | 00 | 00 | 00 | .00 | .00 | 151.74 | 848.26 | 15.17 |
| 3530 | 2FW | TOLL CHARGES | 200.00 | 00 | 00 | 00 | 26.75 | 16.80 | 00 | 00 | 00 | 00 | 00 | 00 | .00 | .00 | 43.55 | 156.45 | 21.78 |
| 3720 | 2FW | COMMUNICATIONS | 2,880.00 | 00 | 00 | 00 | 157.18 | 53.87 | 46.98 | 00 | 40.17 | 00 | 00 | 00 | .00 | .00 | 298.20 | 2,581.80 | 10.35 |
| 4020 | 2FW | BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS | 84.00 | 00 | 00 | .00 | .00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | .00 | .00 | 00 | 84.00 | 00 |
| 4110 | 2FW | OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 2,000.00 | 00 | 00 | 108.06 | .00 | 00 | 40.42 | 00 | 32.98 | 00 | 00 | 00 | .00 | .00 | 181.46 | 1,818.54 | 9.07 |
| 4115 | 2FW | MISCELLANEOUS OPERATING SUPPLIES | 3,900.00 | .00 | .00 | 1,148.38 | 00 | 10.95 | 5,087.57 | 1,478.09 | 1,376.12 | 00 | 00 | 00 | .00 | .00 | 9,101.11 | -5,201.11 | 233.36 |
| 4121 | 2FW | COMPUTER EQUIPMENT LESS THAN \$500 | 50.00 | 00 | .00 | .00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | .00 | .00 | 00 | 50.00 | .00 |
| 4123 | 2FW | EQUIPMENT LESS THAN \$1000 | 3,243.00 | 00 | .00 | 40.80 | 193.53 | 00 | 00 | 00 | 1,047.49 | 00 | 00 | 00 | .00 | .00 | 1,281.82 | 1,961.18 | 39.53 |
| 4143 | 2FW | MEDandSURG SUPPLIES | 6,750.00 | 00 | 00 | 586.04 | .00 | 267.50 | 124.54 | 00 | 00 | 00 | 00 | 00 | .00 | .00 | 978.08 | 5,771.92 | 14.49 |
| 4418 | 2FW | EDUCATIONAL ASSISTANCE PROGRAM | 500.00 | 00 | .00 | 00 | .00 | .00 | 00 | 00 | 00 | 00 | 00 | 00 | .00 | .00 | 00 | 500.00 | .00 |
| 4482 | 2FK | SELF INS-PROP CASUALTY | 6,264.00 | 00 | 6,264.00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | .00 | .00 | 6,264.00 | .00 | 100.00 |
| 8610 | 2FW | AID TO PRIVATE ORGANIZATIONS | 2,500.00 | 00 | .00 | .00 | .00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | .00 | .00 | 00 | 2,500.00 | .00 |
| | | TOTAL OPERATIONS | 34,471.00 | 00 | 6,264.00 | 1,883.28 | 445.01 | 433.31 | 5,299.51 | 1,478.09 | 2,496.76 | 00 | 00 | 00 | .00 | .00 | 18,299.96 | 16,171.04 | 53.09 |
| | | TOTAL UNIT 7527 | 284,050.00 | 7,731.81 | 16,586.04 | 17,297.35 | 10,841.03 | 10,807.74 | 20,802.99 | 16,205.68 | 20,431.45 | 00 | 00 | 00 | .00 | .00 | 120,704.09 | 163,345.91 | 42.49 |

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2020: FUND: 7000 DEPT: 062 UNIT: 7528 [PARENT, FAMILY & COMMUNITY] - 67% OF FY ELAPSED

| OBJECT | APPR | OBJECT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | PRE-ENC AMOUNT | ENC AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD |
|--------|------|---|---------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|--------------|--------------|--------------|----------------|--------------|---------------------|-------------------|-------------------|
| 1120 | 2FX | REGULAR SALARIES and WAGES | 1,139,894.00 | 55,541.76 | 80,414.12 | 125,122.34 | 79,810.05 | 87,872.42 | 79,481.67 | 81,346.53 | 84,810.27 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 674,399.16 | 465,494.84 | 59.16 |
| 1130 | 2FX | OTHER SALARIES and WAGES | 14,900.00 | 2,766.19 | 3,076.01 | 6,657.28 | 4,413.56 | 5,427.36 | 3,297.59 | 2,880.00 | 3,083.09 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 31,601.08 | -16,701.08 | 212.09 |
| 1140 | 2FX | OVERTIME | 5,000.00 | 776.98 | 1,853.87 | 1,119.53 | 988.73 | 1,563.34 | 3,723.28 | 126.67 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 10,152.40 | -5,152.40 | 203.05 |
| 2110 | 2FX | FICA TAXES | 87,202.00 | 4,279.29 | 6,239.30 | 9,660.43 | 6,256.44 | 6,936.34 | 6,334.42 | 6,172.92 | 6,425.01 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 52,304.15 | 34,897.85 | 59.98 |
| 2120 | 2FX | RETIREMENT CONTRIBUTION | 96,549.00 | 4,896.72 | 7,159.24 | 10,562.79 | 7,123.09 | 8,106.40 | 7,475.08 | 7,346.09 | 7,340.14 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 60,009.55 | 36,539.45 | 62.15 |
| 2130 | 2FX | LIFE and HEALTH INSURANCE | 371,200.00 | 14,084.15 | 20,495.56 | 30,997.93 | 22,502.98 | 22,195.01 | 20,533.19 | 20,192.44 | 20,192.44 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 171,193.70 | 200,006.30 | 46.12 |
| 2131 | 2FX | HSA/FSA CONTRIBUTION | 00.00 | 00.00 | 00.00 | 9,500.00 | -9,500.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 |
| 2200 | 2FX | PAYMENTS TO OPEB TRUST | 11,779.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 13,910.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 13,910.00 | -2,131.00 | 118.09 |
| | | TOTAL SALARIES | 1,726,524.00 | 82,345.09 | 119,238.10 | 193,620.30 | 111,594.85 | 132,100.87 | 134,755.23 | 118,064.65 | 121,850.95 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 1,013,570.04 | 712,953.96 | 58.71 |
| 3410 | 2FY | LOCAL TRAVEL | 3,000.00 | 00.00 | 00.00 | 212.93 | 277.94 | 220.90 | 65.12 | 167.72 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 944.61 | 2,055.39 | 31.49 |
| 3530 | 2FY | TOLL CHARGES | 200.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 200.00 | 00.00 |
| 3720 | 2FY | COMMUNICATIONS | 5,000.00 | 00.00 | 00.00 | 00.00 | 448.14 | 202.25 | 128.82 | 00.00 | 115.21 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 894.42 | 4,105.58 | 17.89 |
| 4020 | 2FY | BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS | 50.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 50.00 | 00.00 |
| 4110 | 2FY | OFFICE SUPPLIES (NOT INCLUDING PRINTING) | 7,000.00 | 00.00 | 00.00 | 00.00 | 1,090.76 | 137.93 | 101.25 | 00.00 | 1,224.65 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 2,554.59 | 4,445.41 | 36.49 |
| 4115 | 2FY | MISCELLANEOUS OPERATING SUPPLIES | 500.00 | 00.00 | 00.00 | 314.95 | 00.00 | 00.00 | 9.79 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 324.74 | 175.26 | 64.95 |
| 4121 | 2FY | COMPUTER EQUIPMENT LESS THAN \$500 | 50.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 50.00 | 00.00 |
| 4123 | 2FY | EQUIPMENT LESS THAN \$1000 | 500.00 | 00.00 | 00.00 | 00.00 | 416.44 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 416.44 | 83.56 | 83.29 |
| 4412 | 2FY | PROMOTIONAL EXPENSES | 7,000.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 840.00 | 00.00 | 3,563.29 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 4,403.29 | 2,596.71 | 62.90 |
| 4418 | 2FY | EDUCATIONAL ASSISTANCE PROGRAM | 4,000.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 4,000.00 | 00.00 |
| 4450 | 2FY | PARENT ACTIVITY FUND | 9,216.00 | 00.00 | 00.00 | 00.00 | 939.76 | 00.00 | 330.20 | 00.00 | 122.37 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 1,392.33 | 7,823.67 | 15.11 |
| 4482 | 2FK | SELF INS-PROP CASUALTY | 16,021.00 | 00.00 | 16,021.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 16,021.00 | 00.00 | 100.00 |
| | | TOTAL OPERATIONS | 52,537.00 | 00.00 | 16,021.00 | 527.88 | 3,173.04 | 561.08 | 1,475.18 | 167.72 | 5,025.52 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 26,951.42 | 25,585.58 | 51.30 |
| | | TOTAL UNIT 7528 | 1,779,061.00 | 82,345.09 | 135,259.10 | 194,148.18 | 114,767.89 | 132,661.95 | 136,230.41 | 118,232.37 | 126,876.47 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 1,040,521.46 | 738,539.54 | 58.49 |

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2020: FUND: 0001 DEPT: 062 UNIT: 7529 [GENERAL FUND] - 67% OF FY ELAPSED

| OBJ | APR | OBJECT NAME | CURRENT BUDGET | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | PRE-ENC AMOUNT | ENCUMBERED AMOUNT | TOTAL YTD | BALANCE | % BUDGET USED YTD | |
|------|-----|---|-------------------|------------------|-------------------|------------------|-----------------|------------------|------------------|------------------|------------------|------------|--------------|--------------|--------------|----------------|-------------------|-------------------|-------------------|-------------------|--------------|
| 1120 | HZE | REGULAR SALARIES and WAGES | 101,302.00 | 5,394.57 | 7,792.00 | 11,688.00 | 7,566.50 | 7,792.02 | 7,480.95 | 7,792.00 | 7,792.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 63,298.04 | 38,003.96 | 62.48 | |
| 2110 | HZE | FICA TAXES | 7,750.00 | 396.92 | 573.59 | 860.15 | 555.87 | 573.11 | 549.33 | 573.11 | 587.26 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 4,669.34 | 3,080.66 | 60.25 | |
| 2120 | HZE | RETIREMENT CONTRIBUTION | 8,580.00 | 456.92 | 659.98 | 989.97 | 640.88 | 659.98 | 633.63 | 659.98 | 659.98 | .00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 5,361.32 | 3,218.68 | 62.49 | |
| 2130 | HZE | LIFE and HEALTH INSURANCE | 25,600.00 | 1,162.76 | 1,661.28 | 2,557.64 | 1,792.72 | 1,792.72 | 1,792.72 | 1,792.72 | 1,330.54 | .00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 13,883.10 | 11,716.90 | 54.23 | |
| 2131 | HZE | HSA/FSA CONTRIBUTION | .00 | .00 | .00 | 1,250.00 | -1,250.00 | .00 | .00 | .00 | .00 | .00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | .00 | .00 | .00 | |
| | | TOTAL SALARIES | 143,232.00 | 7,411.17 | 10,686.85 | 17,345.76 | 9,305.97 | 10,817.83 | 10,456.63 | 10,817.81 | 10,369.78 | .00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 87,211.80 | 56,020.20 | 60.89 | |
| | | CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED | 22,800.00 | 11,140.00 | -11,140.00 | .00 | .00 | .00 | .00 | 11,140.00 | .00 | .00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 11,140.00 | 11,140.00 | 520.00 | 97.72 |
| 3620 | HZE | LEASES-BUILDINGS/STRUCTURES MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS | 60,000.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | 00.00 | 00.00 | .00 | 60,000.00 | .00 | |
| 3810 | HZE | MISCELLANEOUS OPERATING SUPPLIES | 100.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | -30.90 | .00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | -30.90 | 130.90 | -30.90 | |
| 4135 | HZE | FOODandDIETARY | 974.00 | .00 | .00 | .00 | 301.91 | .00 | .00 | .00 | .00 | .00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 204.92 | 301.91 | 467.17 | 52.04 |
| 6310 | HZE | STRUCT and FAC OTH TH BLDGS | 1,170.00 | .00 | .00 | .00 | .00 | .00 | 3,889.00 | .00 | .00 | .00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 2,026.00 | 3,889.00 | -4,745.00 | 505.56 |
| | | TOTAL OPERATIONS | 156,877.00 | 11,140.00 | -11,140.00 | .00 | 301.91 | .00 | 3,889.00 | 11,140.00 | -30.90 | .00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 124,073.88 | 15,300.01 | 17,503.11 | 88.84 |
| | | TOTAL UNIT 7529 | 300,109.00 | 18,551.17 | -453.15 | 17,345.76 | 9,607.88 | 10,817.83 | 14,345.63 | 21,957.81 | 10,338.88 | .00 | 00.00 | 00.00 | 00.00 | 00.00 | 00.00 | 124,073.88 | 102,511.81 | 73,523.31 | 75.50 |

Policy Council Meeting

Monday, June 8, 2020

Board Agenda Items Report

By: Khadija Pirzadeh, Contract Administrator

The agenda items below were submitted for approval to the Orange County Board of County Commissions meetings scheduled on **May 5, 2020**:

1. Application for Federal Assistance related to Cost of Living Adjustment (2%)
2. Quality Improvement- Application for Federal Assistance related to Quality Improvement




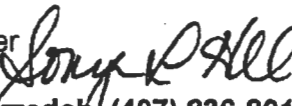
Interoffice Memorandum

AGENDA ITEM

April 15, 2020

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

THROUGH: Lonnie C. Bell, Jr., Director 
Community and Family Services Department

FROM: Sonya L. Hill, Manager 
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – May 5, 2020**
Application for Federal Assistance related to
Quality Improvement FY 2019-2020

The Head Start Division requests Board approval of the Application for Federal Assistance related to Quality Improvement between the Department of Health and Human Services, Administration for Children and Families, Office of Head Start and Orange County. A portion of the grant funds will be used to increase the hours of Teacher Assistants from 37.5 to 40 hours per week. Quality Improvement grant funds will be used to create Special Education Resource Rooms, which will be located in the western and eastern parts of Orange County. The rooms will provide children with a "Safe Space", where they may receive one-on-one specialized therapies such as speech and language, occupational therapy and behavioral intervention services.

The total Quality Improvement funds in the estimated amount of \$408,576, includes \$242,951 that will be used to cover the cost of salaries, FICA, retirement and insurance costs for Teacher Assistants; and \$20,278 will be used to purchase furniture and materials for the Special Education Resource Rooms. The remaining funds, includes \$145,347, which will cover the costs of salaries, FICA, retirement and insurance for the two additional positions: Early Childhood Behavioral Specialist and Quality Assurance Coordinator. The non-federal match of \$102,144 is derived from donations of goods and services and in-kind contributions from the County.

Consent Agenda Item – May 5, 2020

Application for Federal Assistance related to Quality Improvement FY 2019-2020

Page 2

The Application for Federal Assistance includes a Compendium of required Certifications and Assurances for non-construction programs: Certifications regarding Lobbying for Contracts, Grants, Loans and Cooperative Agreements; Certification regarding compliance with Compensation Cap (Level II of the Executive Schedule); Certification of Filing and Payment of Federal Taxes; and Employee Compensation Cap Compliance Assurance. The term of the grant is from October 1, 2019 through September 30, 2020. The Head Start Policy Council approved the Quality Improvement grant at their meeting on April 13, 2020.

ACTION REQUESTED: Approval of Orange County Head Start Application for Federal Assistance related to Quality Improvement FY 2019-2020 in the estimated amount of \$408,576; approval of additional one-time funds, as a part of the Coronavirus Aid Relief, and Economic Security (CARES) Act, which will be used to prevent, prepare, and respond to the pandemic; and approval and execution of (1) Certification of Filing and Payment of Federal Taxes and (2) Employee Compensation Cap Compliance Assurance. An in-kind match of \$102,144 is required.

SH/kp:jam

Attachments

c: Randy Singh, Deputy County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda Brown, Manager, Fiscal Division, Community and Family Services
Jamilie Clemens, Grants Supervisor, Finance Division
Nanette Melo, Assistant Manager, Office of Management and Budget
Auria Oliver, Management and Budget Advisor, Office of Management and Budget



Interoffice Memorandum

April 15, 2020

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C. Bell Jr.*
Community and Family Services Department

FROM: Sonya L. Hill, Manager *Sonya L. Hill*
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – May 5, 2020**
Application for Federal Assistance related to
Cost-of-Living Adjustment (2%) FY 2019-2020

The Head Start Division requests Board approval of the Application for Federal Assistance related to Cost-of-Living Adjustment (COLA) between the Department of Health and Human Services, Administration for Children and Families, Office of Head Start and Orange County. A portion of the cost-of-living adjustment (2%) grant funds will be used to increase staff salaries and fringe benefits.

The total COLA funds in the estimated amount of \$266,001, includes \$191,748 that will be used to offset higher operational costs of salaries. The amount of \$74,253 will be used to add a Nutrition Consultant to meet federal regulations 1302.44 as listed in the Head Start Program Performance Standards. The non-federal match of \$66,500 is generated from donations of goods and services and in-kind contributions.

The Application for Federal Assistance includes a Compendium of required Certifications and Assurances for non-construction programs: Certifications regarding Lobbying for Contracts, Grants, Loans and Cooperative Agreements; Certification regarding compliance with Compensation Cap (Level II of the Executive Schedule); Certification of Filing and Payment of Federal Taxes; and Employee Compensation Cap Compliance Assurance. The term of the grant is from October 1, 2019 through September 30, 2020. The Head Start Policy Council approved the COLA grant at their meeting on April 13, 2020.

Consent Agenda Item – May 5, 2020

Application for Federal Assistance related to Cost-of-Living Adjustment

Page 2

ACTION REQUESTED: Approval of Orange County Head Start Application for Federal Assistance related to Cost-of-Living Adjustment (2%) FY 2019-2020 in the estimated amount of \$266,001; and approval and execution of (1) Certification of Filing and Payment of Federal Taxes and (2) Employee Compensation Cap Compliance Assurance.

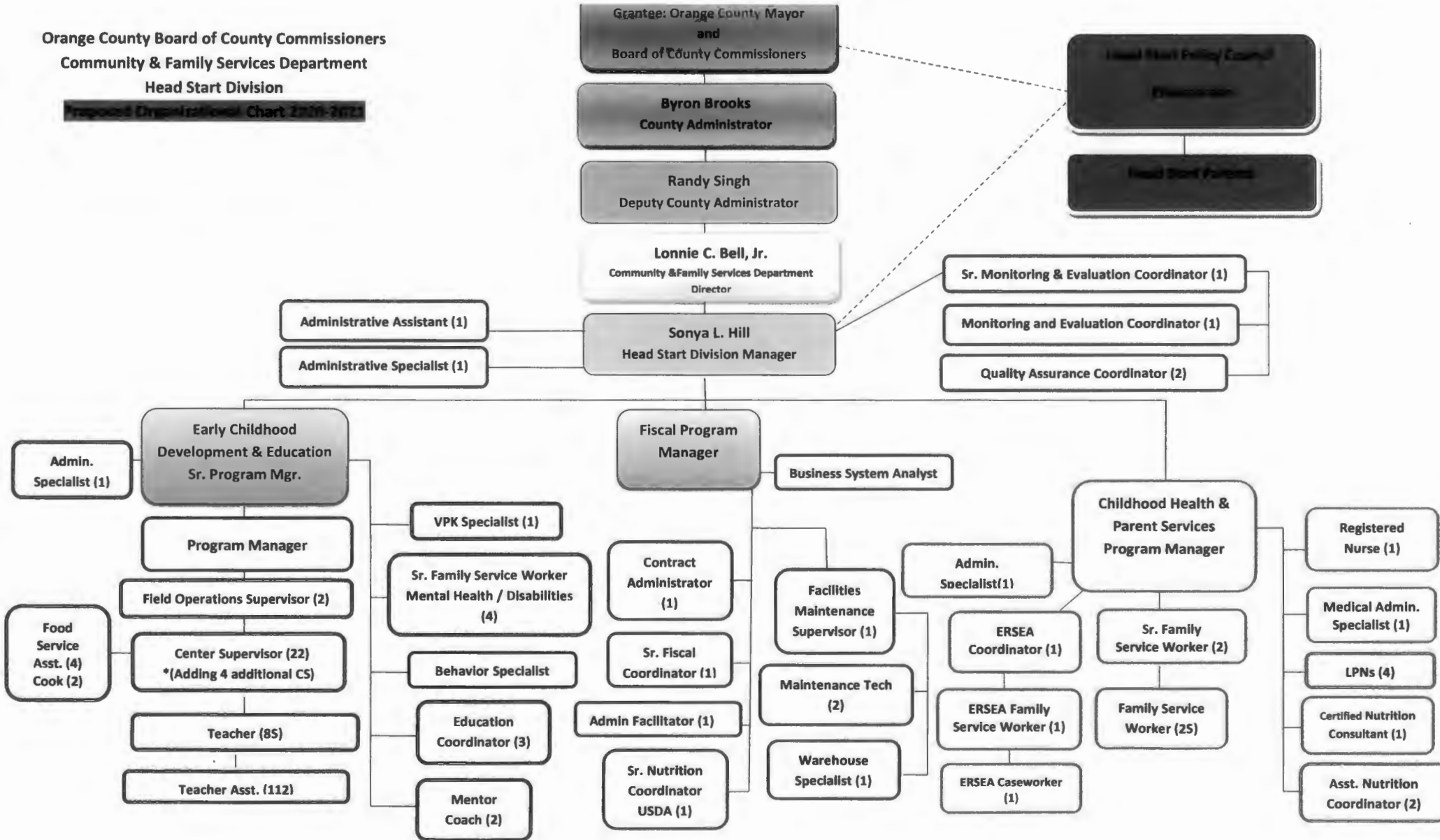
SH/kp:jam

Attachments

c: Randy Singh, Deputy County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda Brown, Manager, Fiscal Division, Community and Family Services
Jamilie Clemens, Grants Supervisor, Finance Division
Nanette Melo, Assistant Manager, Office of Management and Budget
Auria Oliver, Management and Budget Advisor, Office of Management and Budget

Orange County Board of County Commissioners
 Community & Family Services Department
 Head Start Division

Proposed Organizational Chart 2020-2023



Orange County Head Start

Parent Family and Community Engagement 2019–2020

Monthly Report: April 2020

- (0) Home visits for attendance.
- (44) Families received Crisis/Emergency Assistance.
- (29) Parents received Educational Services (GED-4/ESOL-25).
- (464) Health Services Follow ups were done by Family Service Worker.
- (166) Families were referred for family services.
- (222) were provided families services
- (0) Parent Meetings were held this month. (0) parents attended parents meetings and (43) males attended during the month.
- (0) Fatherhood Activities was held this month. (0) Fathers attended fatherhood initiatives.
- (0) Parents Trainings were held this month. (0) parents attended Parents Trainings.
- (157) Homeless families, (45) Referrals, (79) Received Services, (89.63%) Attendance

Trainings/Activities:

- Incredible Years: John Bridges, Mt. Sinai, Southwood and Taft Community Centers- (24 Participants)
- For Me, For You, For Later – All Site locations- (54 Participants)

Orange County Head Start

Parent Family and Community Engagement 2019-2020

Monthly Report: May 2020

- (0) Home visits for attendance.
- (17) Families received Crisis/Emergency Assistance.
- (7) Parents received Educational Services (GED-2/ESOL-5).
- (482) Health Services Follow ups were done by Family Service Worker.
- (25) Families were referred for family services.
- (84) were provided families services
- (22) Parent Meetings were held this month. (380) parents attended parents meetings and (18) males attended during the month.
- (1) Fatherhood Activities was held this month. (2) Fathers attended fatherhood initiatives.
- (20) Parents Trainings were held this month. (261) parents attended Parents Trainings.
- (166) Homeless families, (45) Referrals, (208) Received Services, (86.86%) Attendance, (166) Partnership Agreements

Trainings/Activities:

- Incredible Years: John Bridges, Mt. Sinai, Southwood and Taft Community Centers- (24 Distance Learning Participants)
- For Me, For You, For Later – All Site locations- (54 Distance Learning Participants)



**ORANGE
COUNTY
HEAD
START**

2020 SELF- ASSESSMENT REPORT

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Introduction

The Orange County Head Start (OCHS) Program is a long standing program, operating since Head Start's inception in 1965. The Program offers center-based program services to 1,536 pre-school age children in twenty-two Head Start centers. These centers are geographically dispersed throughout Orange County in county and city owned facilities, local public school campuses, and faith based organizations. Through a formal partnership agreement with the Early Learning Coalition of Orange County, the Program is also able to provide Voluntary Pre-Kindergarten (VPK) services.

Program Goals

OCHS has identified the following program and school readiness goals for its five year project period:

| | |
|--|--|
| <ol style="list-style-type: none">1. Orange County Head Start will increase engagement of fathers/males in support of children's school readiness.2. Orange County Head Start will eliminate barriers to learning by decreasing the number of children with oral health concerns.3. Orange County Head Start will improve child outcomes by strengthening the capacity of parents to become advocates in the lives of their children.4. Orange County Head Start will assist families improve their financial wellness. | <ol style="list-style-type: none">1. Perceptual, Motor & Physical Development: Children will demonstrate personal hygiene and self-care skills. Children will develop knowledge and skills that help promote nutritious food choices & eating habits.2. Social & Emotional Development: Children will engage in positive adult-child and peer relationships and interactions.3. Approaches to Learning: Children will maintain focus and sustains attention with minimal adult support. Children will persist in tasks.4. Language & Literacy: Children will be able to identify basic concepts of literacy, including alphabet knowledge, print concepts, emergent reading and writing.5. Cognition: Mathematic Development & Scientific Reasoning: Children measure objects by their various attributes using standard and non-standard measurement. Children observe and describe observable phenomena (objects, materials, organism, and events). Children ask a question, gather information, and make predictions. |
|--|--|

Context for Self-Assessment

Prior to this year's self-assessment, OCHS's management team began the process by reviewing last year's self-assessment report and lessons learned. There were no major recommendations for improvement to the process from the previous self-assessment team.

The management team then reviewed program data collected through ongoing monitoring activities that was summarized on a quarterly basis from this year and the previous year. Based on the data reviewed, the management team determined there were no areas of focus from ongoing monitoring that should be brought to self-assessment.

The next set of program data reviewed was progress toward goals and objectives. This information was also tracked and summarized each quarter. With consideration that this is the fifth year of the Program's grant cycle, the management team decided the focus for the self-assessment should be in regard to progress toward all program goals, school readiness goals and program improvement objectives over the past few years so that overall impacts to children, families and the community could be evaluated. In addition, the management team recognized that the results from the self-assessment would provide vital information that could be used for program planning for the next five years.

Methodology

Design & Team Members

Based upon the ongoing monitoring results, program performance reports, program information reports and multi-year data, the management team identified the following questions for sub-groups of the self-assessment team to consider:

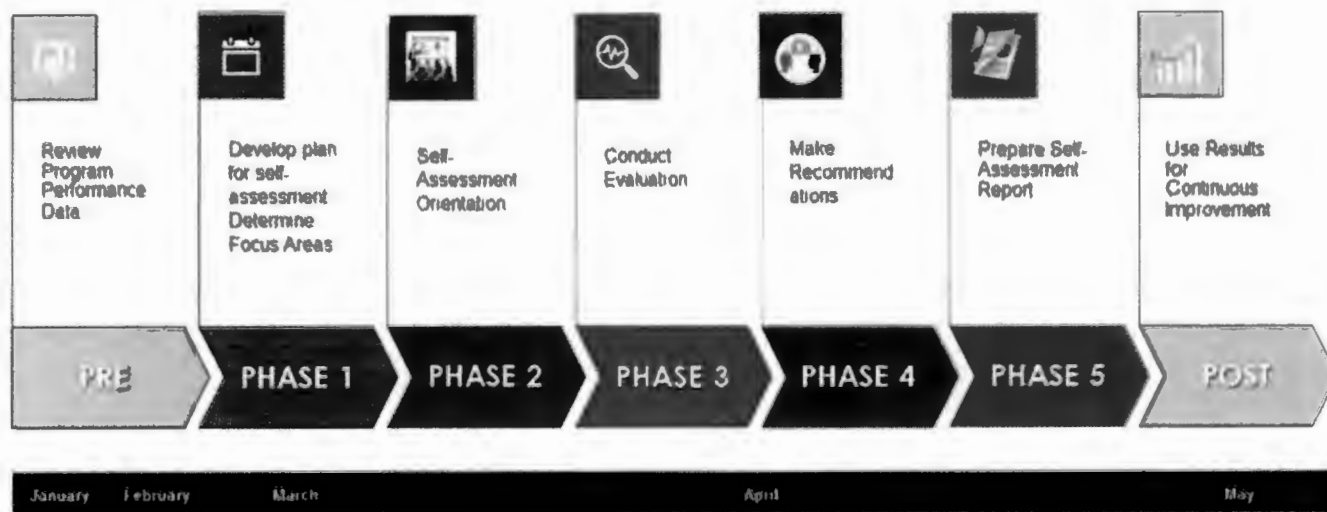
Focus Areas and Questions for the team

| | |
|---------------------------------|---|
| <p>Family Engagement</p> | <ol style="list-style-type: none"> 1. When compared to 2018-2019 results, what progress has the PFCE area made in increasing compliance in the area of follow up with families? 2. Are the revisions to the ongoing monitoring processes sufficient to monitor the implementation of the follow up process and determine family outcomes? 3. How effective is the system to track referrals and services provided to families? 4. Are the current strategies implemented by the program working? 5. Are there any other strategies the program should consider? |
| <p>School Readiness</p> | <ol style="list-style-type: none"> 1. When compared to 2018-2019 results, what progress has the ECE area made in increasing compliance in the area of social and emotional development? 2. Do the training opportunities provided to staff correlate with the areas of focus based on children's outcomes? 3. How effective is the system used to track professional development needs of teaching staff? 4. Are ongoing monitoring activities sufficient to monitor the implementation of effective teaching practices? 5. Are the current strategies implemented by the program working? 6. Are there any other strategies the program should consider? |
| <p>Health & Nutrition</p> | <ol style="list-style-type: none"> 1. When compared to 2018-2019 results, what progress has the Medical/Dental and Nutrition service areas made in increasing the number of children meeting health requirements and obtaining needed treatment? 2. Are the revisions to the ongoing monitoring processes for both service areas sufficient to monitor the implementation of follow up plans for medical, dental and nutrition? 3. How effective is the system to track referrals and services provided to children? 4. Is the program making progress toward its dental treatment goal? 5. Are the current strategies implemented by the program working? 6. Are there any other strategies the program should consider? |
| <p>Professional Development</p> | <ol style="list-style-type: none"> 1. How well has the Program succeeded in implementing a staff development process as the one listed in the above |

| | |
|---------------|--|
| | <p>summary?</p> <ol style="list-style-type: none"> 2. Are standard operating procedures sufficient to enforce the use of program and staff data to make decisions about training needs that will improve performance? 3. How effective is the system to track the professional development needs of staff? 4. Are the current T/TA Plan strategies implemented by the program working? 5. Are there any other strategies the program should consider? |
| <p>Safety</p> | <ol style="list-style-type: none"> 1. In regard to the progress the Program made in improving the system for tracking incidents, has the Program: <ol style="list-style-type: none"> a) enhanced safety practices b) increased the availability and usability of incident data and c) decreased injuries to children and staff? 2. Is the tracking system providing the right information to help program management to identify and address safety and injury concerns? 3. What program improvement strategies should the Program focus on for next year? Are there any other strategies that the program should consider adding to the improvement plan? 4. What does ongoing monitoring data show in regard to completing incident reports in accordance with the established Standard Operating Procedure and the training provided? 5. Based on the incident report data provided, what are the main areas of concern in regard to injuries? |

Timeframe

Self-Assessment Timeline - 2020



****Due to the COVID-19 Pandemic the Self-Assessment was conducted approximately one month behind schedule.**

03/05/2020

Submit Proposed Self-Assessment Plan after review of last year's evaluation; inclusive of a tentative schedule

04/03/2020 – 4/10/2020

Management team meeting to confirm and finalize self-assessment plan and further develop key focus areas based on program data for this year's self-assessment

4/10/2020

Management team meeting to assign tasks and update timelines in preparation for a joint meeting to review the plan and recruit governing body and Policy Council members for the self-assessment team

04/13/2020

Present Self-Assessment Plan showing tasks and timelines to governing and Policy Council members and recruit participants for the self-assessment team

04/20/2020 – 04/30/2020

Management Team prepare materials for each focus area such as program data, reports, resources and summary sheets with targeted questions to provide to the self-assessment team

05/01/2020-05/06/2020

Email recruitment notice and orientation PowerPoint of self-assessment team members, and assignment of team members to appropriate sub-groups

05/07/2020-05/15/2020

Subgroup team meetings to discuss their focus areas, including exploring systemic issues, reviewing progress toward goals and objectives and making discoveries

05/22/2020

Meeting with self-assessment subgroup leaders to share discoveries from each individual subgroup, organize them into common themes and make recommendations for the self-assessment report

05/25/2020 – 06/26/2020

Development of self-assessment report, including sharing with and obtaining approval from governing body and Policy Council prior to submission to the Regional Office

Data Collection Tools

The following reports were used during the self-assessment process:

- Quarterly Progress Reports for goal progress and ongoing monitoring for past two years
- Ongoing Monitoring Results for each focus area for past two years
- Aggregated OCHS child outcomes reports for past two years
- Staff Professional Development trainings for past two years
- Child safety incident reports

Key Insights

Program Strengths

- The program has a variety of train the trainers in various subjects such as CLASS, Crisis Prevention Intervention (CPI), Nemours Bright Start, and Florida State Standards
- The program has several documents and methods to ensure the program is in compliance with 1302.92 in the Head Start Program Performance Standards. The program is in compliance for offering two orientations; a county orientation, and Head Start based orientation. The systematic approach to staff training & professional development exceeds the 15 O'clock hours during the annual in service and continues to train for the remainder of the year. The program has established a coaching strategy method and can produce data of the results of coaching. The program utilizes a professional development plan for all employees
- Hazard mapping is already taking place. The program just needs to connect the dots between the existing processes in order to fully appreciate the current injury prevention system and expand on it. This was an area of strength.

Systemic Issues

- Improvements are needed to the Program's training and professional development system to ensure that trainings provided to staff and parents as well as staff's training needs are able to be tracked more seamlessly.
- Improvements are needed to ensure that the importance of school readiness is understood by all service areas and integrated within all program services.
- Although the program has made strides toward improving health and safety practices program wide by revamping the Program's safety and injury prevention

system, additional improvements are needed to ensure the process put in place will meet the expected outcomes.

Progress

Goal 1: Orange County Head Start will increase engagement of fathers/males in support of children's school readiness.

The Program has made significant progress in improving father/male engagement program wide and has achieved its objective of increasing father/male engagement by 10 percent. Father/male engagement has steadily increased over the past five years as demonstrated by the Program Information Report. Continued concerns remain regarding staff's ability to document father/male participation in all activities within a timely manner. The program will look at some improvement opportunities within procedures established for documentation to ensure sufficient time is provided to staff for data entry.

Goal 2: Orange County Head Start will eliminate barriers to learning by decreasing the number of children with oral health concerns.

The Program has not achieved its objective of increasing the number of children who receive dental treatment to 60 percent; however, since incorporating the practice of hosting open enrollments for health insurance and mobile dental bus events, the Program has seen an improvement in the number of children receiving dental examinations and needing dental treatment. Challenges the Program continues to face in achieving its goal are due to supply and demand of pediatric dentists and parent compliance with making and keeping appointments for dental treatment.

Goal 3: Orange County Head Start will improve child outcomes by strengthening the capacity of parents to become advocates in the lives of their children.

Families are strengthening their capacity to be advocates for the children with approximately 50 percent of families with an identified need in the area of advocacy and leadership demonstrating improvement over the past year. The Program has been successful in increasing partnerships with agencies that can provide the needed

resources and services to families as identified by family need assessment data. In addition, the Program has experienced an increase in families that are engaged in parenting programs intended to improve their advocacy skills as well as an increase in families that are engaged in leadership opportunities throughout Orange County Head Start and the community.

Goal 4: Orange County Head Start will assist families improve their financial wellness.

Families are improving their financial wellness; there is an increase in the number of families making improvements in financial literacy and reporting obtaining housing and employment. The Program is seeking to partner with additional banking institutions to ensure that improvements in financial literacy will continue and exceed current 10 percent in the coming year. According to family needs assessment data, families continue to face challenges with accessing GED services. The Program is seeking to identify agencies to partner with to provide GED services to families.

Innovations

Much of the innovative recommendations from the group centered on the use of **technology** in ways such as the following:

- Ensure staff and parents receive training on important topics, such as health and oral health, safety, school readiness and parent advocacy by hosting virtual trainings or making trainings available online for staff/parents not able attend the face to face training. In addition, online trainings can also be offered that provide needed professional development to staff in areas such as time management, documentation and recordkeeping and reporting.
- Enhance communication with families by enhancing the Program's social media presence and use of other online platforms to host virtual meetings with parents.
- Increase the use of electronic forms that are translated into the home languages of the families served by the Program.

- Implement the use of an electronic Professional Development Plan for all staff in order to aggregate and analyze data in regard to skills learned. In addition, create a module in ChildPlus to aggregate and analyze the professional development data of individual staff.

Recommendations

The following recommendations are summarized and encompass all categories of progress toward goals and objectives, systemic issues and innovations.

- Revise orientation and staff training procedures to ensure that all staff, especially those hired after pre-service, receive all necessary trainings and ongoing support. In addition, establish a program wide training calendar to ensure trainings are well planned for and effective.
- Revise professional development procedures to ensure administrative support to enter, track and report data is established and maintained; the professional development plan is revamped to include an electronic format and the use of a staff skills profile to evaluate performance and skill attainment; professional development data is used to identify and provide the appropriate trainings based on need.
- Enhance the current data management system to ensure the Program has the ability to appropriately track, aggregate and analyze the professional development needs of staff.
- Develop and implement procedures to evaluate the effectiveness of trainings offered internally by the Program through the use of pre- and post- assessments for knowledge attainment as well as post evaluations on the trainer's knowledge and ability to effectively provide training.
- Improve ongoing monitoring procedures in all areas of the Program, especially child outcomes for school readiness, family engagement outcomes, health, nutrition, professional development and safety to ensure that all children, families and staff receive needed support in a timely manner.

- Improve the reporting and sharing of data for children and family outcomes to ensure that it is discussed across all service areas on, at least, a quarterly basis.
- Assist staff in managing caseloads more effectively by providing trainings in time management, increasing supervisor support and ensuring adequate time is set aside for administrative tasks.