



**Interoffice Memorandum**

October 10, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

**FROM:** Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

**CONTACT:** Rich Steiger, FMA, Manager II, Facilities Management Division  
407-836-7473

**SUBJECT:** Award of Invitation for Bids Y23-1015-AV, Fire Alarm System Monitoring,  
Inspection, Testing, and Repairs

**ACTION REQUESTED:**

Approval to award Invitation for Bids Y23-1015-AV, Fire Alarm System Monitoring, Inspection, Testing, and Repairs, to the low responsive and responsible bidder, Alert Security, Inc. dba Signature Systems of Florida, in the estimated contract award amount of \$991,586 for a one-year term. Further request authorization for the Procurement Division to renew the contract for four additional one-year terms.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

**PROCUREMENT:**

This contract will provide fire alarm system monitoring, inspection, testing, and repairs for County facilities.

**FUNDING:**

Funding is available in account numbers 0001-043-1713-3810, 0001-043-1715-3810, 0001-043-1717-3810, 0001-043-1719-3810, 0001-043-1715-3810, 1009-034-0672-3810 and 1009-034-0672-3197.

**APPROVALS:**

The Facilities Management and Business Development Divisions concur with this recommendation.

**REMARKS:**

Three bids were received in response to this Invitation for Bids and were evaluated for responsiveness,

responsibility, and price reasonableness. Dynafire, LLC was deemed non-responsive for not submitting complete pricing for lots five and six. Alert Security, Inc. dba Signature Systems of Florida's price is reasonable, has a satisfactory record of performance, and is considered responsible. Therefore, recommendation for award is made to Alert Security, Inc. dba Signature Systems of Florida.

The bid tabulation is as follows:

<b>Bidder:</b>	<b>Amount</b>
<b>Alert Security, Inc. dba Signature Systems of Florida</b>	
LOT 1	\$62,920
LOT 2	\$56,830
LOT 3	\$67,340
LOT 4	\$41,995
LOT 5	\$34,865
LOT 6	\$49,386
LOT 7	\$120,000
LOT 8	\$558,250
<b>Total Annual Estimated Bid All Lots (1 through 8)</b>	<b>\$991,586</b>
<b>Convergint Technologies LLC *</b>	
LOT 1	\$81,124
LOT 2	\$61,516
LOT 3	\$77,910
LOT 4	\$44,542
LOT 5	\$45,700
LOT 6	\$58,232
LOT 7	\$244,000
LOT 8	\$743,250
<b>Total Annual Estimated Bid All Lots (1 through 8)</b>	<b>\$1,356,274</b>
<b>Dynafire, LLC*</b>	
LOT 1	\$45,490
LOT 2	\$130,290
LOT 3	\$83,650
LOT 4	\$50,900
LOT 5	Non-Responsive
LOT 6	Non-Responsive
LOT 7	\$145,400
LOT 8	\$567,250



**BUSINESS DEVELOPMENT DIVISION**

October 10, 2023

TO: Ana Villalona, Contracting Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y23-1015-AV, Fire Alarm System Monitoring,  
Inspection, Testing and Repairs at the Facilities  
Management**

The Business Development Division evaluated the **two bids** submitted for this project. **None of the bidders** are an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid openings there was at least one firm certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division

*Sheena Ferguson*