



December 10, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Sara Flynn-Kramer, Manager, Capital Projects Division
407-836-0050

SUBJECT: Consultant Selection, Request for Proposals Y20-807-RM, Design
Services for the Orange County Courthouse Escalator Modernization

RECOMMENDATION:

Selection of Lerch Bates Inc. to provide Design Services for the Orange County Courthouse Escalator Modernization, Request for Proposals Y20-807-RM. Further request the Board authorize the Procurement Division to negotiate and award a contract provided that it does not exceed the budget of \$236,000.

This item was evaluated by the Procurement Committee on December 4, 2019. Commissioner Emily Bonilla was assigned to the Procurement Committee.

PURPOSE:

This contract will provide engineering design services for the Orange County Courthouse Escalator Modernization. This project is located in District 5.

DISCUSSION:

This project calls for modernization of the six existing escalators that are located in the atrium area of the courthouse by truss retainage or full replacement of the escalators. Services under this contract include design services, permitting, and construction administration.

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Request for Proposals Y20-807-RM, Design Services for the Orange County Courthouse Escalator Modernization

The Consultant will perform the following services:

1. Schematic Design
2. Design Development
3. Construction Contract Documents
4. Permit Services
5. Contract Administration

The scores of the Procurement Committee are attached.



INTEROFFICE MEMORANDUM

November 12, 2019

TO: Rolando Melo, Senior Contract Administrator
Procurement Division

FROM: Chayla German, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y20-807-RM / DESIGN SERVICES FOR ORANGE COUNTY COURTHOUSE
ESCALATOR MODERNIZATION

APPROVED: *Aheena Ferguson*

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 18% minority, 6% women.

- 1. Lerch Bates Inc.
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
SGM Engineering Inc.	MBE-5 (AM Is)	27%	MEP/FP Engineering
Montgomery Consulting Group	WBE-6 (WF)	6%	Cost Consulting

Total M/WBE Participation Proposed: 33 %

M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 12%

Total WBE Workforce: 9%

Minority Workforce and Women Workforce Weighted Score: 0

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role

Registered SDV(s) Proposed: 0

SDV Bonus Points: 0

Displaced Worker(s) Proposed: 0

Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 0

(Includes SDV & Displaced workers)