



Interoffice Memorandum

May 5, 2021

To: Mayor Jerry L. Demings
-AND-
County Commissioners



Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement
Division

CONTACT: Michael Baker, Project Manager, Public Works Department
407-836-7853

SUBJECT: Award of Invitation for Bids Y21-131-MV, Street Sweeping Services for
Roads and Drainage, Lots A and B

ACTION REQUESTED:

Approval to award Invitation for Bids Y21-131-MV, Street Sweeping Services for Roads and Drainage, Lots A and B, to the low responsive and responsible bidder, USA Services of Florida, Inc., in the estimated contract award amount of \$1,227,552 for the base year. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

This contract will provide street sweeping services throughout unincorporated Orange County for an estimated 31,600 curb miles annually. A curb mile is considered one mile of one side of the street being swept.

FUNDING:

Funding is available in account number 1002-072-2906-3816.

APPROVALS:

The Roads and Drainage and Business Development Divisions concur with this recommendation.

REMARKS:

Two bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The bid submitted by Aero GroundTek, LLC., was deemed non-responsible for failing to demonstrate the required minimum of 15,000 curb miles performed. A timely protest was received and the Procurement Manager held a protest review on April 12, 2021. She rendered the decision to deny the protest. A timely appeal was received and a protest hearing was held on May 3, 2021. The Protest Committee unanimously voted to deny the protest, confirming the recommendation to award to USA Services of Florida, Inc. No appeal was received.

Award of Invitation for Bids Y21-131-MV, Street Sweeping Services for Roads and Drainage Division, Lots A and B

The estimated total bid amount for USA Services of Florida, Inc. was 2.15% lower than the County's engineering estimate. Contacted references demonstrated satisfactory performance. Additionally, bid prices are consistent when compared with our existing contracts for the services. Therefore, recommendation for award is made to USA Services of Florida, Inc.

Bid tabulation is as follows:

<u>Bidder:</u>	<u>Bid Total:</u>
USA Services of Florida, Inc.	
Base Year Lot A	\$728,424
Base Year Lot B	\$499,128
Base Year Lot A + B	\$1,227,552
Option Year 1 Lot A	\$741,639
Option Year 1 Lot B	\$508,875
Option Year 1 Lot A + B	\$1,250,514
Option Year 2 Lot A	\$754,956
Option Year 2 Lot B	\$518,724
Option Year 2 Lot A + B	\$1,273,680
Aero GroundTek, LLC.	Non-Responsible for Lots A and B



BUSINESS DEVELOPMENT DIVISION

May 26, 2021

TO: Melisa Vergara, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y21-131-MV, Street Sweeping Services (Revised)

The Business Development Division evaluated the one bid submitted for this project. The bidder is not an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid openings there was at least one firm certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson