



Interoffice Memorandum

January 22, 2024

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Renee Parker, LEP, Manager II, Environmental Protection Division
407-836-1420

SUBJECT: Award of Invitation for Bids Y23-1061-MM, Maintenance and Repair
of Entrance Trailheads, Roads and Trails, and Installation, Maintenance
and Repair of Low Water Crossings

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-1061-MM, Maintenance and Repair of Entrance Trailheads, Roads and Trails, and Installation, Maintenance and Repair of Low Water Crossings, to the low responsive and responsible bidder, GRSC, Inc., in the estimated contract award amount of \$685,500 for a one-year term. Further request Board authorization for the Procurement Division to renew the contract for four additional one-year terms.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-Verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

PROCUREMENT:

This contract will provide maintenance and repair for elements on Green PLACE property lands, including entrance trailhead areas, interior and boundary roads, nature-based recreational trails, and low water crossings and eroded trails and roads.

FUNDING:

Funding is available in account number 1026-068-1978-3197.

APPROVALS:

The Environmental Protection Division and Business Development Division concur with this recommendation.

Award of Invitation for Bids Y23-1061-MM, Maintenance and Repair of Entrance Trailheads, Roads and Trails, and Installation, Maintenance and Repair of Low Water Crossings

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REMARKS:

Three bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility and price reasonableness. GRSC, Inc. has the necessary manpower and equipment to perform this contract.

Price reasonableness was established based on comparison to Lake County contracted pricing. Staff has confirmed that GRSC, Inc. meets all requirements of this solicitation. Therefore, the recommendation for award is made to GRSC, Inc.

The bid tabulation is as follows:

<u>Bidder</u>	<u>Bid Total</u>
GRSC, Inc.	\$685,500
Habitat Restoration & Wildlife Protection Services, LLC	\$1,309,125
American Persian Engineering and Construction, LLC dba Apec, LLC	\$3,732,500



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

December 6, 2023

TO: Megan Miller, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB-Y23-1061-MM, Maintenance and Repair of Entrance Trailheads, Roads and Trails, and Installation, Maintenance and Repair of Low Water Crossings

The Business Development Division evaluated the **three bids** submitted for this project. One of the bidders was a Women Business Enterprise (WBE) firm. At the time of bid opening at least one firm was certified at the prime level in the scope of service. The **one** Orange County Certified Women Business Enterprise firm **was not within 6%** of the low bid for bid awards greater than \$500,000.01 to \$750,000.01. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Sheena Ferguson

BID COMPARISON

Y23-1061-MM, Maintenance and Repair of Entrance Trailheads, Roads and Trails, and Installation, Maintenance and Repair of Low Water Crossings

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (6%)	\$ Over 2nd Low Bid	Difference From 2nd Low Bid
Low Bid	GRSC, Inc.	\$685,500				
2nd Low	Habitat Restoration & Wildlife Protection Services, LLC	\$1,309,125	\$623,625	90.97%		
3rd Low	American Persian Engineering and Construction, LLC dba APEC, LLC (WBE - WF)	\$3,732,500	\$3,047,000	444.49%	\$2,423,375	185.11%