



Interoffice Memorandum

July 17, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: David Rathbun, Division Chief, Fire Rescue Department
(407) 836-9019

SUBJECT: Approval of Purchase Order M91175, Knox Box Key Retention Devices

ACTION REQUESTED:

Approval of Purchase Order M91175, Knox Box Key Retention Devices, with Knox Company, in the amount of \$135,636.

PROCUREMENT:

To provide Orange County Fire Rescue response vehicles with Knox Box Key Retention Devices for access to the County's existing Knox Key Security System.

FUNDING:

Funding is available in accounts 1009 034 0670 4123 and 1009 034 0652 3192.

APPROVALS:

The Fire Rescue Department concurs with this recommendation.

REMARKS:

The existing Knox System houses keys to all commercial buildings in unincorporated Orange County. Additionally, the system contains key access to Fire Rescue controlled substance medication boxes. Procurement of these access devices on each Fire Rescue response vehicle will enhance security, electronic accountability, and auditing of access to the system.

Knox Company is the sole manufacturer and supplier of the Knox Rapid Entry System. The price is considered reasonable in comparison to procurements by the City of Olney, Illinois, the City of Cheney, Washington and the City of Richardson, Texas.