#### Interoffice Memorandum

#### **CAPITAL PROJECTS ITEM 2**

**DATE:** 

November 14, 2019

TO:

Mayor Jerry L. Demings

and the

**Board of County Commissioners** 

THROUGH:

Anne Kulikowski, Director & Administrative Services Department

FROM:

Sara Flynn-Kramer, Manager

Capital Projects Division

CONTACT

**PERSON:** 

Sara Flynn-Kramer, Manager

**DIVISION:** 

**Capital Projects** 

Phone: 407-836-0048

**ACTION** 

**REQUESTED:** 

Approval of Change Order No. 3, Contract Number Y17-807, Corrections Campus Wide Boiler System Improvements, with Atkins North America Inc, in the amount of \$17,678.16, for a revised lump sum contract amount

of \$263,589.46.

PROJECT:

**Corrections Campus Wide Boiler System Improvements** 

DISTRICT 6

**PURPOSE:** 

To provide funding for additional design services to complete the capital

improvements.

**BUDGET:** 

Accounting Line No.: 1023-043-1758

## JUSTIFICATION/DISCUSSION:

This change order is necessary to incorporate the design to resolve the domestic hot water balancing issues in Building B South which also affects the efficiency of the boiler controls.

## PREVIOUS ACTIONS TO THIS CONTRACT:

The Contract award was approved on April 25, 2017.

| Original Contract dated December 21, 2017  | Lump sum amount - \$ | 199,788.78 |
|--|----------------------|------------|
| Change Order No. 1 dated September 21, 2018 Required to design system to separate heating water from domestic water system and to address building water circulation issues. | Lump sum amount - \$ | 32,548.13  |
| Change Order No. 2 dated July 25, 2019 Required to resolve water balance issues In Building B North.   | Lump sum amount - \$ | 13,574.39  |
| Proposed Change Order No. 3 Additional Services to resolve domestic hot water balancing issues Building B South which also affects efficiency of the boiler controls.        | Lump sum amount - \$ | 17,678.16  |

\$263,589.46

CC: Administrative Services Department Procurement Division Capital Projects Division Corrections Department

**Proposed Final Contract Amount** 

#### APPROVED BY ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS



BCC Mtg. Date: December 3, 2019

# ORANGE COUNTY PROCUREMENT DIVISION CHANGE ORDER REQUEST FORM

| REQUEST DATE | BUDGET FY | GRANT FUNDING                                  |  |  |  |  |  |  |  |
|--------------|-----------|--|--|--|--|--|--|--|--|
| 07/16/19     | 2019      | N/A THIS REQUEST COMPLIES WITH COST PRINCIPLES |  |  |  |  |  |  |  |

|  | _                      |                 |                             |              | -                                |                  |                                |                    | L  |               |                   |  |                  |                     | ince                 | 231 PRINCIPLES                        |
|--|------------------------|-----------------|-----------------------------|--------------|----------------------------------|------------------|--------------------------------|--------------------|--|---------------|-------------------|--|------------------|---------------------|----------------------|---------------------------------------|
| DEPARTMENT/DIVISION CONTACT NAME   |                        |                 |                             |              |                                  |                  |                                |                    | CONTACT PHONE                                    |               |                   |  | BUYER/PA/CA NAME |                     |                      |                                       |
| Facilities and Capital Projects  |                        |                 |                             |              |                                  | Marisela Guillen |                                |                    |  |               | 60015             |  |                  | Rochelle Chambers   |                      |                                       |
| VENDOR   |                        |                 | CHANG                       |              |                                  |                  | TY                             | /PE                | CONT   | RACT NUMBER   |                   | CANCEL ENTIRE PO/DO                        |                  |                     |                      |                                       |
| ATKINS NORTH AMERICA INC   |                        |                 |                             |              | 3                                |                  |                                | C17807             | PO   | ОС            |                   | Y17-807                                    |                  | DO NOT MA           | IL V                 | ENDOR COPY                            |
| INCREASE, DECREASE OR DELETE COMMODITY LINE  |                        |                 |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  |                     |                      |                                       |
| CMDTY.<br>LINE NO.   | . ACTION PREVIOUS LINE |                 |                             |              |                                  |                  | PREVIOUS LINE<br>DOLLAR AMOUNT | DOLLA              | EW LII   |               | 1                 | COMMODITY LINE CRIPTION/COMMENTS           |                  |                     | NET DOLLAR<br>CHANGE |                                       |
| 1  | Increase               | e Ouantityl———— |                             |              | 11.30<br>89.46                   | IS 245 911 3N I  |                                |                    | \$ 263,589.46 СРИ 1/211 - Согнесцен              |               |                   | ins Campus Wide Boiler System Improvements |                  |                     | \$ 17,678.16         |                                       |
|  | Select                 | Act             | ion                         | FROM<br>TO   | /1                               |                  |                                |                    |  |               |                   |  |                  |                     |                      | \$ 0.00                               |
|  | Select                 | Act             | ion                         | FROM<br>TO   | /                                |                  |                                |                    |  |               |                   | ļ  |                  |                     |                      | \$ 0.00                               |
| ADD CC   | MMODITY                | LINE            |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  |                     |                      |                                       |
| CMDTY.<br>LINE NO.   | CMDTY.<br>CODE         | FOR             | D.O. YOU #                  |              | CIFY AN I                        | VIA LINE         | MA                             | QTY.               | 1  | IT OF<br>EAS. |                   | UNIT COST                                  | AC               | COUNTING LINE       |                      | CHANGE                                |
|  |                        |                 |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  |                     |                      | \$ 0.00                               |
|  |                        |                 |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  |                     |                      | \$ 0.00                               |
|  |                        |                 |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  |                     |                      | \$ 0.00                               |
| FUNDIN   | IG: ACCOU              | NTING           | LINE OF                     | REPO         | RTING                            | CODE             | CHAN                           | GF                 | <del>-                                    </del> |               | l                 | ·  |                  |                     |                      | · · · · · · · · · · · · · · · · · · · |
| CMDTY.<br>LINE<br>NO.  | ACCTG.<br>LINE NO.     | 1               |                             |              | FROM                             |                  |                                |                    | TO ACCOUNTING LINE                               |               |                   | FROM REPORTING CODE R                      |                  | TO<br>EPORTING CODE |                      |                                       |
|  |                        |                 |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  |                     |                      |                                       |
|  |                        |                 |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  |                     |                      |                                       |
|  |                        |                 |                             |              | w                                |                  |                                |                    |  |               |                   |  |                  |                     | L                    |                                       |
| ENCUM  | BERED/DE-              | ENCU            |                             | <del>-</del> |                                  | FOR AI           |                                | NSACTIONS)         |  |               | _                 |  | OTHE             | R CHANGES:          |                      |                                       |
| ORIGINAL PO/DO AMT.  NET DOLLA PREVIOUS (  |                        |                 | NET DOLLARS FOR<br>THIS C/O |              | DOCUMENT TOTAL<br>AFTER THIS C/O |                  |                                | TOTAL              | DESCRIBE   |               |                   |  |                  |                     |                      |                                       |
|  |                        | SUBTRA          |                             |              |                                  |                  |                                | c/o                |  |               |                   |  |                  |                     |                      |                                       |
| \$   | 199,788.78             |                 |                             | \$ 46,12     | 2.52                             | \$ 17,678.16     |                                |                    |  | \$ 263,589.46 |                   |  |                  |                     |                      |                                       |
| CONTR  | ACT AMOU               | NT              |                             | NET DO       | 11.400                           | - · · - · I·     |                                |                    |  |               |                   |  |                  |                     |                      |                                       |
| AWARD AMOUNT PREVIOU   |                        | JS C/O          | NET DOLLARS FOR<br>THIS C/O |              |                                  |                  | CONTRACT TOTAL AFTER THIS C/O  |                    |  |               |                   |  |                  |                     |                      |                                       |
| \$ 199,788.78 \$ 46,122.   |                        |                 | SUBTRA                      | RACT         |                                  |                  |                                | \$ 263,589.46      |  |               |                   |  |                  |                     |                      |                                       |
|  |                        | LUBED           | COR ALL                     |              |                                  | <u> </u>         |                                | <b>4</b> 11,010.10 |  |               | 200,00            | 3.10<br>                                   |                  |                     |                      |                                       |
| Additional design services to resolve existing hot water balancing system affecting boiler. (e-Builder CO#3) CP# 17211-Corrections Campus Wide Boiler System Improvements.   |                        |                 |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  |                     |                      |                                       |
| By clani   | na this agree          | ment (          | the Cont                    | ractor       | horohu                           | rolonsos         | the C                          | unty its agents a  | nd amri  | loves         | s from            | any and all lie                            | hilitiar         | under this con      | trac                 | for further                           |
| By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.   |                        |                 |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  |                     |                      |                                       |
| VENDOR/ CONTRACTOR AUTHORIZATION  DATE:    Contract Contr |                        |                 |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  |                     |                      |                                       |
|  | DEPARTMENT             | r APPRO         | OVAL SIG                    | NATUI        | RE <                             |                  |                                | 1/9                |  | Listin 2015   | 110 30 12 12 22 0 |  |                  | DATE:               | 4                    | 0/26/19                               |
| OFFICIAL PROCUREMENT DIVISION USE ONLY   |                        |                 |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  |                     |                      |                                       |
| 1  | REMENT APP             |                 |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  | DATE                |                      |                                       |
| ADD THE FOLLOWING TEXT TO PO/DO: TRACK CHANGES: YES NO CHANGE AWARD AMOUNT TO:   |                        |                 |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  |                     |                      |                                       |
|  |                        |                 |                             |              |                                  |                  |                                |                    |  |               |                   |  |                  |                     |                      |                                       |