



November 19, 2021

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

Contact: Richard Steiger, FMA, Manager, Facilities Management Division  
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Subject: Approval of Amendment No. 4, Contract Y20-140A, Term Contract for  
County Wide Roof Maintenance and Repairs

**ACTION REQUESTED:**

Approval of Amendment No. 4, Contract Y20-140A, Term Contract for County Wide Roof Maintenance and Repairs, with Advanced Roofing, Inc., in the amount of \$100,000, for a revised total contract amount of \$713,265.30.

**PROCUREMENT:**

This amendment provides additional funding to meet projected needs for the remainder of the contract term, which ends on February 2, 2022.

**FUNDING:**

Funding is available in account number 0001-043-1713-3810.

**DISCUSSION:**

On January 28, 2020, the Board authorized award of contract Y20-140A to Advanced Roofing, Inc., in the estimated contract award of \$489,877.50 for the base year, renewable by the Procurement Division for option years one and two. This contract provides roof maintenance, repairs and replacements at County owned and operated facilities.

The following are the previous contract amendments:

**Amendment No. 1:** Renewed the contract for the period of February 3, 2021 through February 2, 2022.

**Amendment No. 2:** Increased the option year 1 contract total by \$50,000, from \$513,265.30 to \$563,265.30. The roof replacement of various roof systems increased from a maximum roof size of 10,000 square feet to 15,000 square feet per replacement.

**Amendment No. 3:** Increased option year 1 contract total by \$50,000, from \$563,265.30 to \$613,265.30. This amendment was approved by the Board on October 26, 2021.