



Interoffice Memorandum

March 4, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Chris Fasnacht, Utilities Section Manager, Water Reclamation Division
(407) 254-7724

SUBJECT: Ratification of Amendment No. 5, Contract Y15-1091-LC, Liquid Polymer for
South Water Reclamation Facility (SWRF)

ACTION REQUESTED:

Ratification of Amendment No. 5 for Contract Y15-1091-LC, Liquid Polymer for South Water Reclamation Facility (SWRF), with Polydyne, Inc., in the amount of \$45,000, for a revised total contract amount of \$601,000.

PROCUREMENT:

To maintain a supply of liquid polymer used by the SWRF to thicken the sludge for the digestion process and to dewater the biosolids that are transported from the SWRF for land application at Florida Department of Environmental Protection approved sites.

This amendment extends the current contract for the period of April 2, 2019 through June 1, 2019, allowing sufficient time for the re-solicitation process to be completed.

FUNDING:

Funding is available in account number 4420-038-1351-4153.

APPROVALS:

The Water Reclamation Division concurs with this request.

REMARKS:

The Board approved award of Y15-1091-LC on August 25, 2015, in an estimated annual contract amount of \$506,000 for a one-year term with further approval for the Procurement Division to renew the contract for two additional one-year terms.

The re-solicitation process for this procurement includes two rounds of pre-bid lab testing to ensure a compliant polymer is qualified during the solicitation period. Firms are scheduled for on-site testing over a 30-day period. As a result, the bid process is extended to ensure adequate competition. This amendment ensures continuity of supply until a new contract is awarded.

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Re: Approval of Amendment No. 5, Contract Y15-1091-LC, Liquid Polymer for South Water Reclamation Facility

Previous contract amendments are as follows:

- Amendment No. 1: renewed the contract for the period of September 1, 2016 through August 31, 2017 at the same terms, conditions, and prices.
- Amendment No. 2: renewed the contract for the period of September 1, 2017 through August 31, 2018.
- Amendment No. 3: increased the contract amount under Procurement's authority by \$50,000, from \$506,000 to \$556,000, for the extended period of September 1, 2018 through December 31, 2018. Additionally, the per pound cost of the polymer increased from \$0.92 to \$0.96 due to a manufacturer price increase resulting from high demands on raw materials and transportation.
- Amendment No. 4: extended the contract for the period of January 1, 2019 through April 1, 2019.