




ORANGE COUNTY MAYOR

Jerry L. Demings

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October 3, 2023

TO: Commissioner Nicole Wilson, District 1
Commissioner Christine Moore, District 2
Commissioner Myra Uribe, District 3
Commissioner Maribel Gomez Cordero, District 4
Commissioner Emily Bonilla, District 5
Commissioner Michael "Mike" Scott, District 6

FROM: Mayor Jerry L. Demings 

SUBJECT: **CONSENT AGENDA ITEM – October 10, 2023**
Managerial Appointment – Fiscal & Business Services Division
Manager, County Administration

Following the recent retirement of Fred Winterkamp on September 30, 2023, I am appointing Stephanie Taub as the Manager of Fiscal & Business Services and seeking confirmation of this appointment by the Board of County Commissioners.

Stephanie Taub has been a dedicated and exemplary Orange County Fiscal and Business Services member for more than 21 years. She has held various positions, including Senior Fiscal Analyst and Fiscal Administrator, and then progressed to the role of Assistant Manager in 2007. Ms. Taub has been involved in the County's debt issues during her tenure, leading many of the finance teams. Ms. Taub has served as the leader of the County groups responsible for the issuance of 30 bond deals, including 23 refunds resulting in over \$25 million in net present value savings for the County. She has also coordinated the FEMA reimbursement processes for four hurricanes, resulting in nearly \$100M in reimbursements to the County. She has been the staff lead on the Tourist Development Grants Application Review Committee (ARC), which allocated over \$55M in grants for arts and cultural facilities. Most recently, Stephanie has been involved in reviewing the TDT Project Funding Proposal and Task Force Recommendations. In addition, Ms. Taub has been the project leader for the Financial Empowerment Center, scheduled to be launched in 2024.

Prior to her tenure with Orange County Government, Stephanie worked in the private sector for Kirchman Corporation as well as the Institute of Internal Auditors.

Ms. Taub holds a master's degree in Business Administration from the University of Miami, specializing in finance and marketing, and received the Dean's Award of Academic Merit. She is a Certified Government Finance Officer (CGFO) and graduated from the Orange County Mayor's Executive Leadership Program in 2022.

Ms. Taub's appointment will be effective the first full pay period after Board approval at an annual salary of \$152,542.20.

ACTION REQUESTED: Confirmation of the Mayor's managerial appointment of Stephanie Taub, as Manager, Fiscal and Business Services Division, County Administration

Attachment

cc: Byron W. Brooks, AICP, County Administrator
Carla Bell Johnson, AICP, Deputy County Administrator
Lisa Snead, Assistant County Administrator
Yvette M. Best, EdD, Director, Human Resources Division

Stephanie Taub

CAREER HIGHLIGHTS

- Experienced financial leader with over 21 years in Orange County Government
- Served as a leader of the county group responsible for the issuance of 30 bond deals totaling \$3 billion, with 23 of those being refunding deals resulting in over \$225 million in net present value savings for Orange County
- Coordinated the FEMA reimbursement process for Hurricanes Charley, Francis, Jeanne, and Irma, resulting in nearly \$100 million in reimbursements to Orange County
- Served as the staff lead for the Tourist Development Tax Grant Application Review Committee, which has resulted in over \$55 million in grants for arts and cultural facilities
- Served as a member of the county negotiation team for the Community Venues in 2007 and worked on all subsequent county financial initiatives for these venues
- Knowledgeable in financial analysis, debt management, financial systems, disaster recovery, and risk management
- Experienced in project management and led teams and employees of up to 15 people
- Earned the Certified Government Finance Officer designation and holds an MBA from the University of Miami

PROFESSIONAL EXPERIENCE

ORANGE COUNTY GOVERNMENT, FISCAL & BUSINESS SERVICES (2007 – Present)

Assistant Manager

- Coordinate with the division manager to manage all aspects of the bond issuance process, including debt structuring and pricing, documentation preparation, meeting scheduling, presentation development, and commissioner briefings
 - Completed 13 refundings totaling over \$1 billion that produced over \$150 million in net present value savings
 - Completed five new money financings totaling over \$500 million
- Serve as a co-lead for the FEMA reimbursement process for Hurricane Irma, resulting in over \$22 million in reimbursements to date
- Participate in the RFP selection processes for Bond Counsel, Disclosure Counsel, and Financial Advisor and assist in directing duties of these firms, including serving as the Financial Advisor contract administrator for the past five years
- Serve as the staff lead for the Tourist Development Tax Grant Application Review Committee, which has resulted in over \$55 million in grants for arts and cultural facilities
- Provide ongoing communications to rating agencies and ensure they receive all requested surveillance information promptly to maintain the county's high credit ratings
- Participate in and manage special projects at the request of county administration
 - Projects include: Financial Empowerment Center, Mayor's Transportation Initiative, CARES Act reimbursement for municipalities and constitutional officers, Fieldstream project, 2012 Infrastructure and Community Projects, MLS stadium analysis, and Mayor's Tax Collector's Office Feasibility Task Force
- Attend meetings as the county administration representative, including Community Venues Citizen's Oversight Committee, Risk Management Committee, and select county procurements
- Performed division duties such as budget creation and review, invoice authorization, and staff hiring
- Manage the work of the Fiscal & Business Services analysts

ORANGE COUNTY GOVERNMENT, FISCAL & BUSINESS SERVICES (2003 – 2007)

Fiscal Administrator

- Coordinated and worked on all aspects of the bond issuance process, including debt structuring and pricing, document preparation, presentation development, and outside participant coordination
 - Completed six refundings totaling over \$775 million that produced over \$44 million in net present value savings

- Co-led the FEMA reimbursement process for Hurricane Charley, Hurricane Francis, and Hurricane Jeanne, which resulted in over \$75 million in reimbursements for these three storms
 - Received the Fire Chief's Award in 2006 for contributions to the Fire Rescue FEMA reimbursements
- Participated as a member of the county's negotiation team for the over \$1 billion Community Venues, resulting in over \$600 million in funding for the Dr. Phillips Center, Amway Center, and renovations of the Citrus Bowl
 - Performed financial analysis, attended all meetings and negotiations, reviewed all documentation, prepared presentations, met with stakeholders, and participated in all commissioner briefings
 - Recognized at Mayor Crotty's "Thank You" event for efforts on this project
- Performed financial analysis for the \$500 million Legacy Initiative as a member of the finance team
- Participated in various other FBS division projects, including Master Lease Program, Wall MSBU projects, conduit bond deals, Financial Advisor and Bond Counsel RFP coordination and evaluation, CRA and CDD analysis, and rating agency communications
- Performed division duties such as budget creation and review, invoice authorization, and staff hiring
- Managed the work of the Fiscal & Business Services analysts

ORANGE COUNTY GOVERNMENT, FISCAL & BUSINESS SERVICES (2002 – 2003)

Senior Fiscal Analyst

- Worked on all aspects of the bond issuance process for four refunding bond deals that resulted in over \$24 million in net present value savings
 - Recognized at the Chairman's Coffee ceremony for contributions to the 2003 Solid Waste refunding
- Worked on all aspects of the bond issuance process for two new money bond deals to finance the Convention Center and county jail
- Performed financial analysis and research for the Mobility 20/20 Transportation Initiative
- Analyzed and reported on conduit bond deals
- Assisted in the development of presentations for the Board of County Commissioners and the Chairman's Transportation Commission
- Participated in various other FBS division projects, including the Master Lease Program, Wall MSBU projects, and Commercial Paper program

KIRCHMAN CORPORATION (1999 – 2002)

Group Manager, Implementation Services (2000 – 2002)

- Managed all phases of bank analysis, program development, program testing, and project scheduling
- Managed approximately fifteen analysts and programmers
- Performed presentations on corporate concepts, project life cycle, and general ledger capabilities for customers
- Communicated project status to bank CEOs and executive management
- Managed over 25 bank implementations throughout the United States & Caribbean
- Held the position of General Ledger Advisor and assisted general ledger bank analysts with program specifications, financial analysis, budgeting, and report creation

General Ledger Bank Analyst, Implementation Services (1999 – 2000)

- Performed the conversion of thirteen banks and the mergers of two banks (combined assets of approximately \$4 billion)
- Analyzed bank financial statements and established a new general ledger on software
- Wrote specifications for general ledger conversion programs and analyzed output
- Created queries and reports used for analyzing and balancing the general ledger
- Performed conversions on AS400, MVS, VSE, and NCR platforms
- Served as Project Coordinator, entailing coordinating the activities and communication of conversion teams of six to ten analysts and programmers
- Promoted to General Ledger Advisor in May 2000

PRIOR EMPLOYMENT DETAILS

THE INSTITUTE OF INTERNAL AUDITORS
"GLOBAL AUDITING INFORMATION NETWORK" PROJECT ASSISTANT

SUMMERS 1996-1998

EDUCATION & CREDENTIALS

Master of Business Administration with Dean's Award of Academic Merit
University of Miami
Specializations in Finance and Marketing

Bachelor of Science with General Honors
University of Miami

Certified Government Finance Officer (CGFO)
Florida Government Finance Officers Association

Orange County Mayor's Executive Leadership Program – Class of 2022

Orange County Leadership Institute – Class of 2006

Technical Skills:

- Advanced knowledge of Microsoft Word, Excel, PowerPoint, and Access
- Experienced working with AS400, MVS, VSE, and NCR platforms
- Knowledgeable in IBM Query
- Worked with PeopleSoft, Snag It, SAS, SPSS, and various other PC-based programs

Publications/Memberships/Other:

- Co-authored "Expect the Unexpected: Financing the Orange County Convention Center Expansion in the Wake of Recession and Terrorism" for the Government Finance Review
- Member of Florida Government Finance Officers Association and Central Florida Government Finance Officers Association
- Served as a guest lecturer at the University of Central Florida for both Public Administration Fiscal Management classes and Emergency Management classes