



**Interoffice Memorandum**

November 6, 2017

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: Carrie Woodell, Manager, Procurement Division

CONTACT: Raymond Williams, P.E., Manager, Public Works Engineering Division  
PHONE: (407) 836-7909

SUBJECT: Selection of Consultant, RFP Y17-820-CH  
Professional Engineering Services for the Final Design of Oak Ridge  
Road Pedestrian Safety Project

**RECOMMENDATION**

Selection of one firm and an alternate to provide Professional Engineering Services for the Final Design of Oak Ridge Road Pedestrian Safety Project, Request for Proposals Y17-820-CH, from the following firms listed alphabetically. Further request the Board authorize execution of the final contract by the Procurement Division provided that it does not exceed the budget of \$1,200,000.

AVCON, Inc.  
DRMP, Inc.

This item was evaluated by the Procurement Committee on October 4, 2017. Commissioner Pete Clarke was assigned to the Procurement Committee.

**PURPOSE**

To select a firm for negotiation of a contract for engineering services for the final design of Oak Ridge Road Pedestrian Safety Project.

**DISCUSSION**

The Consultant will provide engineering design, construction plan preparation and a public information program for the Oak Ridge Road Pedestrian Safety project. Engineering design will include, but not be limited to, roadway design, drainage design, permitting, signalization design, landscaping and maintenance of traffic. The public information program will include various small group meetings with the impacted citizens, newsletters and a website.

The tasks included in this Scope of Services can be generally grouped into the following seven primary categories:

1. Administration
2. Public Information
3. Design and Plans Preparation

4. Permitting
5. Design Surveys
6. Geotechnical Services
7. Post Design Services

Three proposals were received in response to this Request for Proposals. The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the Request for Proposals. The proposal of Franklin Surveying and Mapping, Inc. dba KPM Franklin scored too low for Board consideration. Scores from the Procurement Committee's evaluation are attached.

RFP#:Y17-820-CH Professional Engineering Services for the Final Design of Oak Ridge Road Pedestrian Safety Project	PROJECT MANAGER (Factor 1.666)		PROJECT ENGINEER (Factor 1.666)		PROJECT TEAM		M/WBE		LOCATION		VOLUME		SCOPE		S-D VETERAN		WAGE RCP		TOTAL
	WEIGHT	15	10	15	15	10	5	30	2	1									
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
AVCON, Inc.	3	75	3	50	5	75	4	60	5	50	4	20	5	150	0	0	0	0	480
DRMP, Inc.	2	50	1	17	4	66	3	45	5	50	4	20	4	120	0	0	0	0	367.7



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

October 3, 2017

TO: Carol Hewitt, Senior Contract Administrator, Procurement Division  
FROM: <sup>Asst</sup> Angela Brown, Senior Contract Administrator, Business Development  
SUBJ: Y17-820-CC / Professional Engineering Services for the Final Design of Oak Ridge Road Pedestrian Safety Project  
APPROVED: Sheena Ferguson  
Sheena Ferguson, BDD Manager

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
<b>1. AVCON, Inc.</b>		
<b>Minority Prime-Asian Pacific Male</b>		
<b><u>M/WBE Subconsultants:</u></b>		
Borrelli + Partners, Inc. (Hispanic Male)	2%	Landscape Architecture
Barnes, Ferland and Associates, Inc. (African American Male)	19%	Geologic Survey and Subsurface Utility Exploration
Nadic Engineering Services, Inc. (African American Female)	4%	Geotechnical Engineering
<b>Total M/WBE Participation:</b>	<b>25%</b>	
<b>EEO Staff:</b>	<b>42%</b>	
<b>Points:</b>	<b>4</b>	
<b><u>BONUS POINTS:</u></b>		
<b>Displaced Worker(s) Proposed</b>		
<b>Registered Service Disabled Veteran(s) Proposed</b>		
<b>Total Bonus Points:</b>	<b>0</b>	

**2. DRMP, INC.  
Majority Prime**

**M/WBE Subconsultant:**

Brindley Pieters & Associates, Inc. (African American Male)	3%	Utility Coordination
GTC Engineering Corporation (African American Male)	8%	Maintenance of Traffic/Erosion Control Plans
JCR Consulting, Inc. (White Female)	1%	Landscape Architecture
PES, LLC (Hispanic Male)	15%	Design Survey
<b>Total M/WBE Participation:</b>	<b>27%</b>	
<b>*EEO Staff:</b>	<b>*0%</b>	

**\*Proposer did not include Form J**

**Points: 3**

**BONUS POINTS:**

**Displaced Worker(s) Proposed**

**Registered Service Disabled Veteran(s) Proposed**

**Total Bonus Points: 0**

**3. FRANKLIN SURVEYING AND MAPPING, INC. DBA KPM FRANKLIN  
Majority Prime**

**M/WBE Subconsultant:**

Brindley Pieters & Associates, Inc. (African American Male)	3.9%	Utility Coordination
Barnes, Ferland & Associates, Inc. (African American Male)	6.3%	Survey
Nadic Engineering Services, Inc. (African American Female)	3.9%	Geotechnical
EAC Consulting, Inc. (African American Male)	9.5%	Signalization and Miscellaneous Structures

Native Florida Consulting, Inc. (White Female)

7.9%

Landscaping

**Total M/WBE Participation:**  
**EEO Staff:**

**31.5%**  
**29%**

**Points:**

**4**

**BONUS POINTS:**

**Displaced Worker(s) Proposed**

**Registered Service Disabled Veteran(s) Proposed**

**Total Bonus Points:**

**0**