



Interoffice Memorandum

May 30, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Ray Walls, Deputy Director, Orange County Convention Center
407-685-5684

SUBJECT: Award of Invitation for Bids Y23-150-TF, Kitchen Exhaust Hood and
Ducts Cleanings at the Orange County Convention Center

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-150-TF, Kitchen Exhaust Hood and Ducts Cleanings at the Orange County Convention Center, to the low responsive and responsible bidder, Southeastern Protection Services of Florida, Inc., in the estimated contract award amount of \$501,180 for a three-year term. Further request authorization for the Procurement Division to renew the contracts for two additional one-year terms.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-Verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

PURPOSE:

This contract will provide exhaust hoods and exhaust fan ducts cleaning for all kitchen hoods and ducts at the Orange County Convention Center.

FUNDING:

Funding is available in account number 4430-035-0931-3810.

APPROVALS:

The Orange County Convention Center and Business Development Division concur with this recommendation.

REMARKS:

Four bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. Southeastern Protection Services of Florida, Inc., meets the requirements of the solicitation, the bid prices are reasonable, and they have a satisfactory record of performance. Therefore, the award is recommended to Southeastern Protection Services of Florida, Inc.

The bid tabulation is as follows:

Bidders	Total Estimated Annual Cost	Total Estimated Three-Year Cost
Southeastern Protection Services of Florida, Inc.	\$167,060	\$501,180
C Von Company, Inc. dba HOODZ of Orlando	\$235,000	\$705,000
Triple B Cleaning of Orlando	\$235,960	\$707,880
Fleetwash, Inc.	\$554,280	\$1,662,840



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

May 18, 2023

TO: Tiffany Fulse, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y23-150-TF, Kitchen Exhaust Hoods and Ducts
Cleaning at the OCCC**

The Business Development Division evaluated the **four bids** submitted for this project. **None of the bidders** were an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid openings there was at least one firm certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson