



December 2, 2019

To: Mayor Jerry L. Demings
and the Board of County Commissioners

From: *cm* Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement Division

Contact: Deodat Budhu, P.E., Manager, Roads and Drainage Division
407-836-7872

Subject: Award of Invitation for Bids Y20-106-PD, Landscape Maintenance
Roads and Drainage Division

ACTION REQUESTED:

Approval to award Invitation for Bids Y20-106-PD, Landscape Maintenance Roads and Drainage Division, to the low responsive and responsible bidders, Lawnwalker Service, Inc. for Lots B, C and D in the estimated contract award amount of \$1,801,572.55 for the base year. Further request authorization for the Procurement Division to exercise option years one and two.

PROCUREMENT:

The contract will provide for landscape maintenance including mowing (inclusive of edging, herbicide treatment, grass clipping and litter removal, brush control), fertilization of turf, additional litter removal, tree and plant replacement, maintenance of planted beds and trees, removal of dead or fallen trees, straightening of established trees, inlet opening cleaning, and sodding as ordered by the county.

FUNDING:

Funding is available in account number 1002 072 2906 3816.

APPROVALS:

The Roads and Drainage and Business Development Divisions concur with this recommendation.

REMARKS:

One bid was received in response to the Invitation for Bids and was evaluated for price reasonableness, responsiveness, and responsibility. The bid is considered reasonable based on comparison to prior similar contracts.

To ensure an open and competitive bid process, the Invitation for Bids was posted on the Orange County website. A query from staff to the other known sources who declined to participate in the bidding process resulted in the following:

1. Carol King Landscaping: Did not feel they could competitively bid on solicitation
2. Ameriscapes Landscape: Did not feel they could competitively bid on solicitation
3. GroundTek of Central Florida: Failed to submit a bid by due date

Bid Tabulation:

Lot B

Lawnwalker Services, Inc.	
Base Year	\$ 539,427.55
Option Year 1	\$ 419,528.00
Option Year 2	<u>\$ 659,428.00</u>
Total Estimated Bid	\$1,618,383.55

Lot C

Lawnwalker Services, Inc.	
Base Year	\$ 648,637.50
Option Year 1	\$ 508,787.50
Option Year 2	<u>\$ 858,397.50</u>
Total Estimated Bid	\$2,015,822.50

Lot D

Lawnwalker Services, Inc.	
Base Year	\$ 613,507.50
Option Year 1	\$ 473,457.50
Option Year 2	<u>\$ 760,557.50</u>
Total Estimated Bid	\$1,847,522.50




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

November 22, 2019

TO: Perry Davis, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y20-106-PD, Landscape Maintenance Roads and Drainage Lots B, C and D (Pre-qualified Contractors Roads and Drainage)

The Business Development Division evaluated the **one bid** submitted for this project. The **one bidder** from the pre-qualified contractors Roads and Drainage listing is **not an** Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

