



Interoffice Memorandum

September 15, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Monique Mullin, Manager, Corrections Health Services Division
407-254-7552

SUBJECT: Award of Invitation for Bids Y23-173-TF, Non-Emergency
Ambulance Transport

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-173-TF, Non-Emergency Ambulance Transport, to the low responsive and responsible bidder, RG Ambulance Service, Inc., in the estimated amount of \$116,367.36 for a one-year term. Further request Board authorization for the Procurement Division to renew the contract for four additional one-year terms.

PURPOSE:

This contract will provide non-emergency care and ambulance transportation for specific population groups within the correctional complex (the "Complex") located at 33rd Street, Orlando, Florida.

FUNDING:

Funding is available in account number 0001-060-3806-3220.

APPROVALS:

The Health Services Department and Business Development Division concur with this recommendation.

REMARKS:

Three bids were received in response to this Invitation for Bids (IFB) and were evaluated for price reasonableness, responsiveness, and responsibility. CNC Transportation Service, LLC was deemed non-responsive for failure to provide required documentation prescribed in the IFB. LifeFleet Southeast Inc. dba American Medical Response Ambulance Services, Inc was deemed non-responsible for failure to provide the minimum reference requirements. RG Ambulance Service, Inc. meets the requirements of the solicitation and all references confirmed satisfactory performance. Price reasonableness was established by comparison of bid prices to the estimate. Therefore, the award is recommended to RG Ambulance Service, Inc.

The bid tabulation is as follows:

Bidders	Total Estimated Annual Bid
RG Ambulance Service, Inc.	\$116,367.36
CNC Transportation Services, LLC	Non-Responsive
Lifefleet Southeast, Inc. dba American Medical Response Ambulance Service, Inc.	Non-Responsible



BUSINESS DEVELOPMENT DIVISION

August 10, 2023

TO: Tiffany Fulse, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y23-173-TF, Non-Emergency Ambulance Transport

The Business Development Division evaluated the **three bids** submitted for this project. **None of the bidders** are an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid openings there were at least 2 firms certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson