



## Interoffice Memorandum

July 3, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Rich Steiger, FMA, Manager II, Facilities Management Division  
407-836-7473

SUBJECT: Approval of Amendment No. 7, Contract Y21-1040, Landscaping and Grounds  
Maintenance Countywide

### ACTION REQUESTED:

Approval of Amendment No. 7, Contract Y21-1040, Landscaping and Grounds Maintenance Countywide, with P & L Lawn Maintenance, Inc., in the amount of \$53,784, for a revised estimated contract amount of \$2,096,305.20.

### PROCUREMENT:

This amendment will provide funding to cover landscaping and grounds services for Lot B at the Animal Services Building, Public Works Complex Building 1, Vacant property located at 937 18<sup>th</sup> Street, Orlando, and District Corrections Complex.

### FUNDING:

Funding is available in the account number 0001-043-1716-3810.

### APPROVALS:

The Facilities Management Division concurs with this recommendation.

### REMARKS:

On November 9, 2021, the Board authorized award of Contract Y21-1040 to P & L Lawn Maintenance, Inc., in the amount of \$1,796,460. P & L Lawn Maintenance, Inc. is currently providing satisfactory services for countywide landscaping services within the County.

Previous amendments to the contract are as follows:

Amendment No. 1: Revised the effective date of the contract from January 1, 2022, through December 31, 2025 to January 1, 2022 through December 31, 2024 to correct the three-year term dates. The contract total remained unchanged.

Amendment No. 2: Revised the unit prices from weekly cycle to monthly with an increase of \$5,775, to accommodate the new payment frequency, for a revised total contract amount of \$1,802,235.

Amendment No. 3: Deleted several sites then added them to weekend services in addition to adding several new service sites for an increase of \$76,462, for a revised total contract amount of \$1,878,697.

Amendment No. 4: Deleted five sites then added eight sites for monthly services in which seven have a one-time clean-up for an increase of \$91,149, for a revised total contract amount of \$1,969,846.

Amendment No. 5: Added another landscaping area for Sheriff's Gun Range for an increase of \$72,675.20, for a revised total contract amount of \$2,042,521.20.

Amendment No. 6: Added 33<sup>rd</sup> Street District's several vacant properties to Lot C and removed them from Lot B. The total contract amount remained unchanged.