



**Interoffice Memorandum**

June 21, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

**FROM:** Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Claudia Yabrudy, Manager, Fiscal and Operational Support Division, Health Services Department  
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SUBJECT: Approval of Amendment No. 8, Contract Y20-173A, Expansion of HIV Medical Services

ACTION REQUESTED:

Approval of Amendment No. 8, Contract Y20-173A, Expansion of HIV Medical Services, with CAN Community Health, Inc., in the amount of \$200,000, for a revised estimated contract amount of \$464,703.

PROCUREMENT:

This amendment will add funding for outpatient ambulatory health services, oral health services, and mental health services due to additional grant funds received. The additional funds will expand services that will increase retention in care and viral suppression for eligible clients.

FUNDING:

Funding is available in account number 7040-060-7302-8610. Funding provided via the Health Resources and Services Administration Ending the HIV Epidemic: A Plan for America-Ryan White HIV/AIDS Program Parts A and B grant.

APPROVALS:

The Health Services Department concurs with this recommendation.

Remarks:

On September 22, 2020, the Board authorized award of Y20-173A to CAN Community Health, Inc., in the estimated contract amount of \$264,703 for a one-year term with four one-year renewals.

Prior contract amendments are as follows:

Amendment No. 1: Renewed the contract for the period of October 1, 2021, through September 30, 2022.

Amendment No. 2: Increased the contract by \$50,000 for a revised estimated contract amount of \$264,703.

Amendment No. 3: Revised the term of the contract to from October 1, 2021, through February 28, 2023, to align with the grant period.

Amendment No. 4: Deleted Amendment 3 in its entirety and corrected the renewal period of the contract to October 1, 2022, through February 28, 2023.

Amendment No. 5: Renewed the contract in the estimated amount of \$110,292.92 for the five month reduced renewal period of October 1, 2022, through February 28, 2023.

Amendment No. 6: Renewed the contract for the period of March 1, 2023, through February 28, 2024.

Amendment No. 7: Revised the contract renewal period to March 1, 2023, through February 29, 2024.