




Interoffice Memorandum

January 8, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Sara Flynn-Kramer, Manager, Capital Projects Division
(407) 836-0050

SUBJECT: Consultant Selection, Request for Proposals Y20-806-EB, Design Services Orange County Courthouse Complex Chiller Replacement

RECOMMENDATION:

Selection of one firm and an alternate to provide Design Services for Orange County Courthouse Complex Chiller Replacement, Request for Proposals Y20-806-EB, from the following firms listed alphabetically. Further request authorization for the Procurement Division to execute the final contract provided that it does not exceed the budget of \$230,000.

OCI Associates, Inc.
SGM Engineering, Inc.

The Procurement Committee evaluated the proposals on January 8, 2020. Commissioner Victoria P. Siplin was assigned to the Procurement Committee.

PURPOSE:

The selected firm will provide professional services to design the replacement of the two water-cooled chillers located at the Orange County Courthouse Complex, Central Energy Plant.

DISCUSSION:

The design services required under this contract will replace the existing chillers with new high efficiency chillers, replace the primary and secondary pumping systems with new high efficiency motors and all other appurtenances necessary to maintain redundancy, performance and efficiency.

Two proposals were received in response to the Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP. The consensus scores from the Procurement Committee are attached.



INTEROFFICE MEMORANDUM

January 8, 2020

TO: Elia Batista, Contracting Agent
Procurement Division

FROM: ^{A.S.} Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation for RFP
Y20-806-EB / Design Services Orange County Courthouse Complex Chiller
Replacement (**REVISED**)

APPROVED: Sheena Ferguson

Below are the respondents to the subject RFP with their firm's certified Minority/Women Business Enterprise (M/WBE) sub-consultants, Minority Business Enterprise Workforce and Women Business Enterprise Workforce goals:

**1. OCI ASSOCIATES, INC.
MAJORITY PRIME**

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Rhodes + Brito Architects, Inc.	African American Male	13%*	Architecture
BASE Consultants, Inc.	Asian Islander Female	9%*	Structural Engineering

***The Proposer indicated an estimated amount for each M/WBE subconsultant. In order to accurately determine the M/WBE percentage, the actual number is calculated, therefore, the total projected M/WBE percentage is 22%.**

Total M/WBE Participation Proposed: 22%
M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 38%
Total WBE Workforce: 18%
Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Blue Cord Design & Construction, LLC	2	Cost Estimating & Scheduling

Registered SDV(s) Proposed: 1
SDV Bonus Points: 2
 Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0
Total Bonus Points: 2
(Includes SDV & Dislocated Workers)

2. SGM ENGINEERING, INC.
MINORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Rhodes + Brito Architects, Inc.	African American Male	12%	Architecture
**BASE Engineering, Inc.	Asian Islander Female	5%	Structural Engineering
Heron Electric, Inc.	African American Male	7%	Electrical Contractor/CA Assistance
Montgomery Consulting Group, Inc.	White Female	3%	Cost Estimation

****The Proposer incorrectly denoted M/WBE subconsultant as BASE Engineering, Inc. on Form B and Form M-1 of their submittal. This firm is certified with Orange County as BASE Consultants, Inc. Proposer included a copy of BASE Consultants, Inc.'s current Orange County M/WBE certificate with their submittal.**

Total M/WBE Participation Proposed: 27%
 M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 48%
 Total WBE Workforce: 7%
 Minority Workforce and Women Workforce Weighted Score: **37.5**

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Roger Repstein	2***	QA/QC and CA Support

Registered SDV(s) Proposed: 1
SDV Bonus Points: 0

*****The Proposer included Roger Repstein on their Project Team as referenced on Form B, however, proposer did not include Form M-2 Letter of Intent (Verification of Registered Service-Disabled Veteran Utilization) as required with their submittal, therefore; proposer is not eligible to receive SDV bonus points.**

Dislocated Worker(s) Proposed:	0
Dislocated Worker(s) Bonus Points:	0
Total Bonus Points:	0
<i>(Includes SDV & Dislocated Workers)</i>	