




Interoffice Memorandum

June 26, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Byron W. Brooks, AICP, County Administrator 

SUBJECT: Discussion Item - July 11, 2023
Appointment to the Orange County Canvassing Board

Each County is required to establish a Canvassing Board to supervise the election process in accordance with Florida Statutes Section 102.141. Bill Cowles has requested the appointment of two Orange County Commissioners to serve on the Orange County Canvassing Board for the 2023/24 election cycle (see attached letter). One of the Commissioners will serve as the primary representative and one will serve as the alternate.

Board Members who are not running for re-election during this period are eligible to serve. Also, canvassing board members cannot be an active participant in the campaign or candidacy of any candidate who has opposition in the election being canvassed.

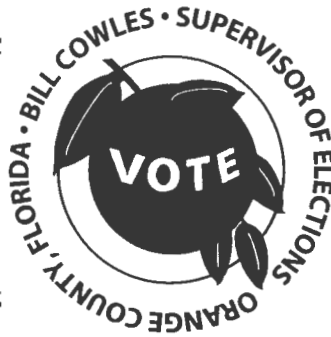
On July 11, 2023, the Board will be requested to appoint one Commissioner to serve on the Canvassing Board and one Commissioner to serve as the alternate. This appointment will run through the end of 2024.

Please call me if you have any questions.

Attachment
BWB/lis

c: Bill Cowles, Orange County Supervisor of Elections
Jeffrey Newton, County Attorney
Carla Bell Johnson, AICP, Deputy County Administrator
Lisa Snead, Assistant County Administrator
Lucas Boyce, Assistant to the County Administrator

BILL COWLES
Supervisor of Elections
Orange County, Florida



OUR MISSION IS TO:
Ensure the integrity of the electoral process.
Enhance public confidence.
Encourage citizen participation.

June 5, 2023

The Honorable Jerry L. Demings
Orange County Mayor
201 S. Rosalind Avenue
Orlando, FL 32801

Dear Mayor Demings,

It's hard to believe that it's less than one year to the March 19, 2024, Florida Presidential Preference Primary (PPP) Election. In 2024, there are three countywide elections. Prior to them we have the potential for Special House District 35 Elections (dates not yet set) and the City of Orlando Election this summer/fall. It's my hope that these two General Elections, if needed, will be on November 7, 2023. Besides these noted elections, the statewide 2024 County Canvassing Board Workshop be held this fall. Thus, it's time for me to request the appointment of two members of the Board of County Commissioners to the 2023/2024 Orange County Canvassing Board. Florida Election law, F.S. 102.141, requires that one of them be designated as the alternate. It would be helpful to address this issue now as it will be critical for the two appointees to begin blocking out the key dates for training, a countywide orientation meeting and the dates for the potential of five elections in the next 16 months.

I will be submitting a similar letter to Chief Judge Lisa Munyon asking that she appoint a County Judge and two alternate County Judges to the County Canvassing Board for these Elections.

Thank you for your attention to this matter. Feel free to reach out to me if you have any questions about this request.

Sincerely,

Bill Cowles
Supervisor of Elections

Cc: Byron Brooks, County Administrator
Lisa Snead, Assistant County Administrator