



BUSINESS DEVELOPMENT DIVISION

August 5, 2024

TO: Jenna Allen, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB-Y24-102-JA, Landscape Services for Orange County
Fire Rescue Locations**

The Business Development Division evaluated the **10 bids** submitted for this project. One of the bidders is a Minority Business Enterprise (MBE) firm. At the time of bid opening at least six firms were certified at the prime level in the scope of service. The **one** Orange County Certified Minority Business Enterprise firm **was not within 7%** of the low bid for bid awards greater than \$100,000 to \$500,000.00 Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm that my recommendation is free of conflicts of interest.

Sheena Ferguson 8.27.2024