

PROPOSED REVISIONS

12/22/2025

	ORANGE COUNTY ADMINISTRATIVE REGULATIONS	No.: 2.10
		Date: 2/16/87
		Approved By: BCC Revised: 6/27/06
Title: OFFICIAL COUNTY CEREMONIES		Page 1 of 1

I. POLICY

A. An official County ceremony is defined as any activity that serves as an announcement or celebration of a County event, e.g., a ground-breaking ceremony, an Oath of Office ceremony or the grand opening of a County facility.

II. PROCEDURES

A. A request for official County ceremony shall be made by the responsible Department Director or Division Manager to the ~~Communications Division Manager~~Director of the Office of Communications.

B. The ~~Communications Division Manager~~Director of the Office of Communications ~~will assign the Events and Special Events Programs Manager Coordinator~~ and other staff to assist with public notification and event coordination, as needed, in coordination collaboration with the responsible Department Director or Division Manager.

C. If logistics and audio-visual support is~~are~~ required, the party requesting the ceremony shall ~~fill out and submit an~~events-production request form provided by the Office of Communications and Orange TV.

FOR MORE INFORMATION CONTACT: The Office of Communications Division

REFERENCES: None