


# PROPOSED REVISIONS

## 12/22/2025

  <b>ORANGE COUNTY ADMINISTRATIVE REGULATIONS</b>	No.: 2.10
	Date: 2/16/87
	Approved By: BCC Revised: 6/27/06
<b>Title: OFFICIAL COUNTY CEREMONIES</b>	Page 1 of 1

### I. POLICY

A. An official County ceremony is defined as any activity that serves as an announcement or celebration of a County event, e.g., a ground-breaking ceremony, an Oath of Office ceremony or the grand opening of a County facility.

### II. PROCEDURES

A. A request for official County ceremony shall be made by the responsible Department Director or Division Manager to the ~~Communications Division Manager~~ Director of the Office of Communications.

B. The ~~Communications Division Manager~~ Director of the Office of Communications will assign the Events and Special Events Programs Manager Coordinator and other staff to assist with public notification and event coordination, as needed, in coordination ~~collaboration~~ with the responsible Department Director or Division Manager.

C. If logistics and audio-visual support ~~is~~ are required, the party requesting the ceremony shall ~~fill out and~~ submit an events/-production request form provided by the Office of Communications and Orange TV.

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**FOR MORE INFORMATION CONTACT:** ~~The Office of Communications Division~~

**REFERENCES:** None