



Interoffice Memorandum

March 11, 2022

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Terry Devitt, Deputy Director, Orange County Convention Center  
407-685-9867

SUBJECT: Selection of Consultant, Request for Proposals, Y22-806-TA, Design  
Services for Orange County Convention Center North/South Building Roof  
Replacement

RECOMMENDATION:

Selection of A/R/C Associates, Incorporated to provide Design Services for Orange County Convention Center North/South Building Roof Replacement, Request for Proposals, Y22-806-TA. Request authority for the Procurement Division to negotiate and execute a contract within a not-to-exceed budget of \$2,150,000.

Proposals were evaluated by the Procurement Committee on March 2, 2022. Commissioner Christine Moore was assigned to the Procurement Committee.

PURPOSE:

This contract provides for design services to replace the roof systems and solar farm in the Orange County Convention Center Phase V North-South Building with the exception of the vaulted roof areas.

APPROVALS:

The Capital Planning and Business Development Divisions concur with this recommendation.

REMARKS:

Three proposals were received in response to this Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in this RFP. The proposals for Gale Associates (South), Inc. and Jay Ammon Architect, Inc. scored too low for Board consideration.

The Procurement Committee's consensus scores are attached.



**INTEROFFICE MEMORANDUM**

February 22, 2022

TO: Tracy Attenasio, Contracts Supervisor, Procurement Division  
 FROM: Angela Brown, Senior Contract Administrator, Business Development Division  
 SUBJECT: Business Development Division M/WBE Proposal Evaluation  
 PROJECT: Y22-806-TA / Orange County Convention Center North-South Building Roof Replacement

APPROVED: VaSantha Raysor, BDD Administrator

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

**1. A/R/C ASSOCIATES, INC.**  
 Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
SGM Engineering, Inc.	AM(Is)	21%	MEP Engineering
*BASE Consultants, Inc.	AF(Is)	6%	Structural Engineering

**\*Form M-1 not fully completed, however, proposer and subconsultant provided authorizing signatures and date, as required, acknowledging adherence to requirements as specified on Form M-1.**

Total M/WBE Participation Proposed: 27%  
 M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 13%  
 Total WBE Workforce: 13%

Minority Workforce and Women Workforce Weighted Score: **0**

**Total M/WBE Participation Weighted Score: 37.5**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Alliance Design & Construction, Inc.	2	Estimating

Registered SDV(s) Proposed: 1  
 SDV Bonus Points: 2

Dislocated Worker(s) Proposed: 0  
 Dislocated Worker(s) Bonus Points: 0

**Total Bonus Points: 2**  
*(Includes SDV & Dislocated Workers)*

**2. GALE ASSOCIATES (SOUTH), INC.**

Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Bobes Associates Consulting Engineering, Inc.	HM	10%	Mechanical Engineering Services
*Bobes Associates Consulting Engineering, Inc.	HM	3%	Plumbing Engineering Services
*Bobes Associates Consulting Engineering, Inc.	HM	3%	Plumbing Engineering Services

**\*Proposer did not submit the applicable Form M-1 (Letter of Intent) for this subconsultant as instructed in RFP #Y22-806-TA.**

Total M/WBE Participation Proposed: 16%  
 M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 38%  
 Total WBE Workforce: 25%

Minority Workforce and Women Workforce Weighted Score: 37.5

**Total M/WBE Participation Weighted Score: 37.5**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0  
 SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0  
 Dislocated Worker(s) Bonus Points: 0

**Total Bonus Points: 0**  
*(Includes SDV & Dislocated Workers)*

**3. JAY AMMON ARCHITECT, INC**

Majority Prime

<b>M/WBE Sub-consultant(s)</b>	<b>M/WBE Classification</b>	<b>Projected %</b>	<b>Sub-consultants Role</b>
BASE Consultants, Inc.	AF(Is)	6%*	Structural Engineering
SGM Engineering, Inc.	AM(Is)	22%*	Mechanical/Electrical/Plumbing Engineering

**\*M/WBE participation percentages listed on Form M-1 differ from the percentages listed on Form B. The percentages listed on Form M-1 will supersede for RFP scoring/evaluation as instructed in RFP Y22-806-TA.**

Total M/WBE Participation Proposed: 28%  
M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 20%  
Total WBE Workforce: 20%

Minority Workforce and Women Workforce Weighted Score: **37.5**

**Total M/WBE Participation Weighted Score: 75.0**

<b>Registered Service-Disabled Veteran(s) (SDV) Sub-consultant</b>	<b>Points</b>	<b>SDV Sub-consultant Role</b>
RGD Consulting Engineers, Inc.	2	Plumbing Engineering

Registered SDV(s) Proposed: 1  
SDV Bonus Points: 2

Dislocated Worker(s) Proposed: 0  
Dislocated Worker(s) Bonus Points: 0

**Total Bonus Points: 2**  
*(Includes SDV & Dislocated Workers)*

**Procurement Committee Meeting - March 2, 2022**  
**Y22-806, ORANGE COUNTY CONVENTION CENTER NORTH/SOUTH BUILDING ROOF REPLACEMENT**

CRITERIA	Project Manager	Project Engineer/Architect	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	5	10	15	5	15	120
Similar Projects Requested	3	3	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
<b>A/R/C ASSOCIATES, INCORPORATED</b>	75.00	50.00	45.00	110.00	25.00	50.00	37.50	0.00	2.00	394.50