





Interoffice Memorandum

FISCAL AND OPERATIONAL SUPPORT ITEM 1

DATE: August 3, 2020

TO: Mayor Jerry L. Demings
and the
Board of County Commissioners

THROUGH: Anne Kulikowski, Director 
Administrative Services Department

FROM: Reed Knowlton, Manager 
Fiscal and Operational Support Division

CONTACT PERSON: Katie Smith, Deputy Clerk as Orange County Charter Review Commission Staff

DIVISION: Comptroller Clerk's Office
Phone: 407-836-7301

SUBJECT: Charter Review Commission (CRC) Community Outreach Bulk Mailing

ACTION REQUESTED: Approval to issue a check in an amount not to exceed \$115,000 to the United States Postmaster for a one-time large bulk mailing on September 25, 2020 by the Charter Review Commission; the actual amount will be determined by September 4, 2020.

PURPOSE: To provide the CRC with postage to process a one-time large bulk mailing for an information flyer.

BUDGET: Accounting Line No.: 0001-023-0434-3510

JUSTIFICATION/DISCUSSION:

On January 15, 2019, the Board of County Commissioners appointed 15 Orange County citizens to the 2020 Orange County Charter Review Commission (CRC). The CRC is empowered to conduct a comprehensive study of all aspects of Orange County's government. The CRC is authorized to place proposed amendments and revisions to the Orange County Charter ("Charter") on the 2020 general election ballot. The 2020 CRC conducted a comprehensive review of the Charter, and has chosen to place three prospective Charter amendments on the ballot for consideration by Orange County voters. The 2020 CRC reached this decision after holding numerous public hearings and after receiving testimony from county officials, staff, constitutional officers, representatives of community organizations, members of the public and other interested parties.

CRC Chair Camille Evans and staff prepared an informational flyer regarding its ballot proposals amending the Orange County Charter. The flyer explains the proposed charter amendments and educates voters as to the anticipated effects of adopting or not adopting the proposed amendments. On September 25, 2020, the mailer will be sent to every Orange County household with at least one registered voter. The estimated volume of the project is approximately 438,000 pieces.