




Interoffice Memorandum

October 23, 2023

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

From:  Carrie Mathes, CFM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

Contact: John Westmoreland, Division Chief, Infrastructure and Support Division,  
Fire Rescue Department  
407-836-9178

Subject: Approval of Amendment No. 4, Contract Y21-166A, EMS Equipment for  
Fire Rescue

ACTION REQUESTED:

Approval of Amendment No. 4, Contract Y21-166A, EMS Equipment for Fire Rescue, with Bound Tree Medical LLC, in the amount of \$200,000, for a revised estimated contract amount of \$1,906,840.31.

PROCUREMENT:

This amendment adds funding to support operational needs for the Fire Rescue Department while a new procurement process is complete.

FUNDING:

Funding is available in account number 1009-034-0630-4143.

APPROVALS:

The Fire Rescue Department concurs with this recommendation.

REMARKS:

On May 10, 2022, the Board authorized award of Contract Y21-166A to Bound Tree Medical LLC, in the estimated contract amount of \$1,625,562.20 for a one-year term with four additional one-year renewal terms.

Previous contract amendments are as follows:

Amendment No. 1: Extended the contract for the period of May 23, 2023 through August 22, 2023.

Amendment No. 2: Extended the contract for the period of August 23, 2023 through October 22, 2023, and added \$81,278.11, for a revised estimated contract amount is \$1,706,840.31.

Amendment No. 3: Extended the contract for the period of October 23, 2023 through December 22, 2023.