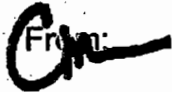




July 6, 2020

To: Mayor Jerry L. Demings
and the Board of County Commissioners

From:  Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement
Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children
Division
407-836-9504

Subject: Approval of Amendment No. 1, Contract Y20-2056, Provision of
Community Services and Facility Use

ACTION REQUESTED:

Approval of Amendment No. 1, Contract Y20-2056, Provision of Community Services and Facility Use, with Central Florida Regional Workforce Development Board, Inc. DBA Career Source Central Florida, in the amount of \$100,025 for a revised total contract amount of \$200,000.

PROCUREMENT:

This amendment adds funding for vocational opportunities for youth programming. This funding will increase hours of summer job internships and vocational training opportunities for youth in Orange County.

FUNDING:

Funding is available in account number 0001-062-2556-8610.

APPROVALS:

The Citizens' Commission for Children Division concurs with this recommendation.

REMARKS:

The Procurement Division awarded Contract Y20-2056 on July 7, 2020, in the contract amount of \$99,975 for a one-year term. The contract included the option to renew for two additional one-year terms.

As a contracted provider of Children's Services funding, Career Source will be offering year-round internships to 100 students. Program participants must be between the ages of 15 and 19 and currently enrolled or have recently graduated from an Orange County high school. Participants are attained through referrals.

Page 2

Approval of Amendment No. 1, Contract Y20-2056, Provision of Community Services and Facility Use

As a result of COVID-19, this year's internships will be provided to participants on-line. During the training, students will explore seven key soft-skills areas: communication, teamwork, adaptability, problem-solving, observation and engagement, conflict resolution, and leadership. Students will also have access to a personal online career development where they will participate in a variety of exercises such as career-interest assessment, resume development, writing a cover letter, completing mock job applications, building interviewing skills, etc. There are 45 number of business partners located throughout the county that will be participating in this program.