



November 8, 2019

To: Mayor Jerry L. Demings  
and the Board of County Commissioners

From: *Cai* Carrie Mathes, Manager, Procurement Division

Contact: Clay Baker, Activities Director, Parks and Recreation Division  
407-836-6233

Subject: Award of Invitation for Bids Y20-138-PD, Basketball Officials

**ACTION REQUESTED:**

Approval to award Invitation for Bids Y20-138-PD, Basketball Officials, to the low responsive and responsible bidder, Silbo, Inc., in the estimated annual contract award amount of \$134,000 for the base year. Further request authorization for the Procurement Division to exercise option years one and two.

**PROCUREMENT:**

This contract provides basketball officials for youth and adult basketball leagues. Games are played at Barnett Park, South Econ Recreation Center, Goldenrod Recreation Center, Meadow Woods Recreation Center, Silver Star Recreation Center, and West Orange Recreation Center.

**FUNDING:**

Funding is available in account number 1050 068 1872 3197.

**APPROVALS:**

The Parks and Recreation and Business Development Divisions concur with this recommendation.

**REMARKS:**

Two bids were received in response to this Invitation for Bids were evaluated for responsiveness, responsibility, and price reasonableness. Award is recommended to the low responsive, responsible bidder, Silbo, Inc. Staff has determined this bid to be fair and reasonable based on comparison to prior contracts. Bid tabulation is as follows.

Award of Invitation for Bids Y20-138-PD, Basketball Officials

<u>Bidder</u>	<u>Bid Total</u>
Silbo, Inc.	
Basic Year	\$134,000
Option Year 1	\$142,300
Option Year 2	<u>\$150,500</u>
Total Estimated Bid	\$426,800
Game Officials, Inc.	
Basic Year	\$146,375
Option Year 1	\$155,750
Option Year 2	<u>\$165,000</u>
Total Estimated Bid	\$467,125




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

October 30, 2019

TO: Perry Davis, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y20-138-PD, Basketball Officials**

The Business Development Division evaluated the **two bids** submitted for this project. **None of the bidders** are Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

*Sheena Ferguson*