




January 12, 2024

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

Contact: Richard Steiger, FMA, Manager II, Facilities Management Division
407-836-7473

Subject: Approval of Amendment No. 8, Contract Y19-179, Building Automation Systems Preventative Maintenance and Repairs

ACTION REQUESTED:

Approval of Amendment No. 8, Contract Y19-179, Building Automation Systems Preventative Maintenance and Repairs, with Precision Automation, Inc., in the amount of \$18,905.83, for a revised estimated contract amount of \$132,340.83.

PROCUREMENT:

This amendment provides funding to meet projected needs based on usage to date while a procurement process is completed.

FUNDING:

Delivery orders for services will be issued on an as-needed basis.

DISCUSSION:

On January 28, 2019 the Procurement Division authorized award of Invitation for Bids Y19-179-KS to Precision Automation, Inc., in the estimated contract award of \$63,435 for a one-year term, renewable by the Procurement Division for four additional one-year terms. This contract provides routine inspection and maintenance for the building automation systems services at County owned and operated facilities.

Previous contract amendments are as follows:

Amendment No. 1: Renewed the contract for the period of February 1, 2020 through January 31, 2021. The contract amount remained unchanged.

Amendment No. 2: Renewed the contract for the period of February 1, 2021 through January 31, 2022. The contract amount remained unchanged.

Amendment No. 3: Increased the contract by \$20,000, for a revised estimated contract amount of \$83,435.

Amendment No. 4: Renewed the contract for the period of February 1, 2022 through January 31, 2023. The contract amount remained unchanged.

Amendment No. 5: Renewed the contract for the period of February 1, 2023 through January 31, 2024. The contract amount remained unchanged.

Amendment No. 6: Increased the contract by \$30,000, for a revised estimated contract amount of \$113,435.

Amendment No. 7: Extended the contract for the period of February 1, 2024 through March 31, 2024. The contract amount remained unchanged.